



Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Society name:

Runcorn Linnets Football Club Limited

Important information you should read before completing this form

You must use this form if you are a:

- registered society (previously referred to as an 'industrial and provident society')
- co-operative society
- community benefit society

registered under the Co-operative and Community Benefit Societies Act 2014.

You must submit this form and the society's accounts within 7 months of the end of your financial year. Failure to submit is an offence for which the society may be prosecuted.

Please note:

- we have an information note that may assist you in completing this application
- any personal details you give on the form will be placed on the society's public file.
- it is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to process your annual return.

Please keep a copy of the form and supporting documents for future reference.

Terms in this form

'FCA', 'PRA', 'us' and 'we' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

'The 2014 Act' is the Co-operative and Community Benefit Societies Act 2014



Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print the completed form and arrange for it to be signed by all relevant individuals.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed and dated by all relevant individuals.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will treat the application as incomplete. This will increase the time taken to assess your application.

5 If there is not enough space on the form, you may use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number. Any separate sheets should be signed by the signatories to the form.

6 Email a scanned copy of the signed form and supporting documents to

mutualsanrtns@fca.org.uk

or send it by post to:

Mutuals Team
Financial Conduct Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS

7. Please make sure you include:

- this form
- a set of printed accounts – signed by two members and the secretary (3 signatures in total)
- an audit report or accountant's report where required; and
- any supporting documents.

1 Details of society

1.1 Details of the society

Register number	IIP29719R
Registered office address	THE MILLBANK LINNETS STADIUM STOCKHAM LANE RUNCORN CHESHIRE
Postcode	WA7 6GJ

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	0	/	0	6	/	2	0	1	8
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Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	MICHAEL BIGNALL
Address	30 BETCHWORTH CRESCENT RUNCORN CHESHIRE
Postcode	WA7 2NY
Year of birth	
Business occupation and other directorships	QUALIFIED PROJECT MANAGER

1.4 Details of Treasurer

Name	PHILIP WAINWRIGHT
Address	FLAT 4 THE ELMS WESTON ROAD RUNCORN
Postcode	WA7 4JS
Year of birth	

Business occupation and other directorships	RETIRED CIVIL SERVANT
---	-----------------------

1.5 Details of Secretary

Name	DAVID RICHARD BETTLEY
Address	107 BROOKFIELD AVENUE RUNCORN CHESHIRE
Postcode	WA7 5RF
Year of birth	
Business occupation and other directorships	UNEMPLOYED

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
JOSHUA CHRISTIAN	105 HALTON BROOK AVENUE RUNCORN CHESHIRE WA7 2RA		WAREHOUSE OPERATIVE
JOSEPH HEDLEY EDWARDS	22 MALPAS ROAD RUNCORN CHESHIRE WA7 4AE		RETIRED PRIMARY SCHOOL HEAD TEACHER
DARREN LAW	42 BUDWORTH CLOSE, HALTON LODGE, RUNCORN, CHESHIRE WA7 5YR		SALES AND RETENTION ADVISOR
TRACY MEASOR	37 WATERFORD WAY MURDISHAW RUNCORN CHESHIRE WA7 6DY		HOTEL HOUSEKEEPER MANAGER
STEVEN PRITCHARD	64 WATERSIDE DRIVE FRODSHAM CHESHIRE WA6 7NG		COMPUTER PROGRAMMER
JAMES SIDWELL	77 NORLEANE CRESCENT RUNCORN CHESHIRE WA7 5ET		LOCAL AUTHORITY SENIOR PURCHASE TO PAY OFFICER

Please use separate sheets of paper if you need more space, following the instructions provided in section 5 above.

Please indicate how many separate sheets of paper you have used

ONE

Please continue, answering all questions.

1.7 Are any members of the society's committee disqualified as directors under the Company Director Disqualification Act 1986?

- No
 Yes

1.8 Does the society carry out any activity which is regulated under the Financial Services and Markets Act 2000? (e.g. accepting deposits in a form other than withdrawable shares; offering insurance products; undertaking residential mortgage business). If 'yes' please state the society's Financial Services Register firm reference number

- No
 Yes

Financial Services Register firm reference number

1.9 Is the society a subsidiary of another society?

- No
 Yes

1.10 Does the society have one or more subsidiaries?

- No
 Yes

1.11 Is the society currently accepted by the HM Revenue and Customs as a charity for tax purposes?

- No
 Yes

Please confirm you have attached a copy of the letter from HM Revenue and Customs confirming charitable tax status:

- Yes

1.12 Is this society a charity registered with the Office of the Scottish Charity Regulator (OSCR)?

- No
 Yes ▶ provide your Scottish Charity number below

1.13 Is the society registered with one of the following (please tick)?

- Homes and Communities Agency
 The Welsh Ministers
 Scottish Housing Regulator

If so, please provide your register number

All societies must answer the following questions:

- if a **bona fide co-operative society** go to question 1.14
- if **existing for the benefit of the community** go to question 1.19

Bona fide co-operative society

1.14 How did members benefit from the business, industry or trade of the society during the year?

1.15 Is membership of the society required to obtain the benefits offered by it?

- Yes
 No

1.16 In what way did members participate in an ongoing basis in the society's primary business during the year?

1.17 How did members democratically control the society?

1.18 How did the society use any surplus/profit?

If the society distributed the surplus/profit to members please explain how this was done.

Please use separate sheets of paper if you need more space (see section 5 above)

Please indicate how many separate sheets of paper you have used.

Continue to 2.1

Community benefit society**1.19 Who are the community the society benefited?**

TOWN OF RUNCORN IN BOROUGH OF HALTON

1.20 How did the society benefit that community during the year?

WE PROVIDED A STRONG AND VIBRANT COMMUNITY HUB FOR FOOTBALL WITH ASSOCIATED ENTERTAINMENT AND LEISURE ACTIVITIES
 WE OPENED A NEW CLUBHOUSE WHICH IS USED BY OUR PLAYERS, MEMBERS AND FANS WITH THE SCOPE FOR HOSTING COMMUNITY EVENTS AND ORGANISATIONS
 BY MAKING AVAILABLE OUR PITCHES AND FACILITIES INSIDE AND OUTSIDE THE STADIUM TO COUNTY AND DISTRICT CUP FINALS AND OUR LADIES AND JUNIOR SECTIONS WE PROVIDED OPPORTUNITIES FOR PLAYERS OF ALL AGES TO ENJOY FOOTBALL, ENCOURAGING A HEALTHY LIFESTYLE
 WE CONTINUED TO SUPPORT CHARITIES AND GOOD CAUSES THROUGH FREE GROUND BOARDS AND PROVIDING PRIZES FOR TOMBOLAS/RAFFLES ETC
 WE ENHANCED OUR SENSE OF COMMUNITY PRIDE THROUGH OUR FIRST TEAM WINNING THE NORTH WEST COUNTIES LEAGUE PREMIER DIVISION TITLE AND THEREBY PROMOTION TO THE NORTHERN PREMIER LEAGUE, INCREASING THE PROFILE OF THE TOWN IN FOOTBALL AND GENERAL TERMS

1.21 How did the society use any surplus/profit?

GENERAL RUNNING COSTS AND RESERVE FUND FOR FUTURE CLUB AND GROUND DEVELOPMENT

Please use separate sheets of paper if you need more space (see section 5 above).

Please indicate how many separate sheets of paper you have used.

NIL

Continue to 2.1

2 Statistics

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	159
B	Members ceased during year	10
C	Members admitted during year	132
D	Members at end of year	281
E	Turnover for year	92395
F	Total of income and expenditure (receipts and payments added together)	182507
G	Net surplus/(deficit) for year	2283
H	Fixed assets	23872
I	Current assets	24749
J	Total assets (equal to amount in row O, below)	48621
K	Current liabilities	1500
L	Share capital	281
M	Long-term liabilities	0
N	Reserves	46840
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	48621
All societies (excluding clubs) must complete boxes P-T		
P	Investments in other registered societies	
Q	Loans from members	
R	Loans from Employees' Superannuation Schemes	
S	Dividends on sales	
T	Share interest	

2.2 Names of subsidiaries as defined in sections 100 and 101 of the Co-operative and Community Benefit Societies Act 2014

N/A

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts

N/A

3

The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- Full professional audit ▶ Continue to section 4
- Accountant's report ▶ Complete questions 3.2 and 3.3
- Lay audit ▶ Complete questions 3.2 and 3.3
- Unaudited ▶ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- No
- Yes

3.3 Has the membership passed at a general meeting a resolution allowing the society not to undertake a full professional audit for the year of account in question? (In accordance with section 84 of the Co-operative and Community Benefit Societies Act 2014)

- No
- Yes

4 Accounts and signature

Accounts

4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

2	0	/	1	2	/	2	0	1	8
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4.2 Has your society produced accounts to the minimum standard required?


Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. Attached

No ▶ you must produce accounts to the minimum standard required, see notes for details.

Signature – all societies to complete

4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	DAVID RICHARD BETTLEY
Signature	
Phone number	01928 568061
Email	trust@runcomlinnetsfc.co.uk
Date	19/01/2019

Runcorn Linnets FC 2018 Annual Return – Supplementary Sheet 1

Name	Address	Year of birth	
PAUL ALAN TANDY	13 PERRIN AVENUE RUNCORN CHESHIRE WA7 4BJ		RETIRED MECHANICAL ENGINEER
JOHN URQUHART	4 WEAVER ROAD, WESTON VILLAGE, RUNCORN, CHESHIRE WA7 4RL		WAREHOUSE MANAGER
REGINALD WOODS	11 HILLSIDE AVENUE RUNCORN CHESHIRE WA7 4BW		RETIRED HUMAN RESOURCES CLERK

Additional sheet completed by

Name: DAVID RICHARD BETTLEY

Signature



19/01/2019

RUNCORN LINNETS FC LIMITED

ANNUAL REPORT 2018

REGISTRATION NUMBER: 29719R

MUTUAL SOCIETIES REGISTRATION
FINANCIAL CONDUCT AUTHORITY

25 JAN 2019

CERTIFIED AS A TRUE COPY

RUNCORN LINNETS FC LIMITED

Chairman's Report
20th December 2018

The 2017/18 season will always be remembered as a fantastic year for the club as we finally won the league and gained promotion from the North-West Counties League. Michael and Matt have done a tremendous job, not only building the championship winning squad but they have also managed to hold the nucleus of that team together – moving forward into the new league – continuing to improve. This has taken us towards finishing the first half of the EVO-STIK season in contention for a playoff place. I would also like to take this time to thank the coaches and back-room staff who have been vital in securing our success.

The trust board has seen some changes over the past twelve months but we would like to assure you that we will continue to work together to build the strongest possible future for Runcorn Linnets FC.

Attendances are regularly the highest in our division (whether home or away) and this is slowly starting to increase – a true testament to our incredible supporters and volunteers (without who we would be nothing).

In matters off the pitch, volunteer numbers have decreased and we often struggle to find new people to step into the roles which are so desperately needed. If you have any particular skills or an interest in helping out at the club (or know anyone else who may have) please get in touch either through the 'Contact Us' section of the website, or speak to a board member on a match day.

Fundraising and Sponsorship are areas for development within the club. The introduction of our fantastic new bar gives us more options to bring money into the club but we still welcome ideas, events and local sponsors to boost our income. Please get in touch with your suggestions.

In an exciting move for Runcorn Linnets, we have signed up for the Northern Premier League Football Academy, which will not only be a great source of income for the club but will give local talented footballers who are leaving school, the opportunity to train and play football alongside their study for BTEC sport. We believe this is a benefit for both Runcorn Linnets and our town.

A massive Thank You to all our current sponsors - local businesses who continue to return to support us year after year. We really value your contribution to our club!

Finally, remember this is your club. We are here to make this work for the fans. Please approach any board member with issues, areas of concern, ideas or suggestions that you may have.

Yours

Mike Bignall

RUNCORN LINNETS FC LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

REGISTRATION NUMBER: 29719R

RUNCORN LINNETS FC LIMITED
TRUST INFORMATION
FOR THE YEAR ENDED 30 JUNE 2018

Board Members

Paul Eastup (acting chairman and vice- chairman)
Mike Bignall
James Charlton
Ciaran Clotworthy
Hedley Edwards
Stuart Graham
Tracy Measor
John Pickering
Steve Pritchard
James Sidwell
Jon Urquhart
Reg Woods
Phil Wainwright

Trust Secretary

David Bettley

Registered Office

The Millbank Linnets Stadium
Stockham Lane
Murdishaw
Runcorn
Cheshire
WA7 6GJ

Accountants

Burton Beavan
Chartered Certified Accountants
112-114 Witton Street
Northwich
CW9 5NW

RUNCORN LINNETS FC LIMITED

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RUNCORN LINNETS FC LIMITED

STATEMENT OF THE BOARD OF MANAGEMENT'S RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2018


The Board are required to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the association and of the income and expenditure of the association for that period. They consider that the Society is exempt from an audit.

In preparing those financial statements the Board are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to do so

The Board members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable them to ensure that the financial statements comply with the Industrial and Provident Societies Acts 1965 -78. They are also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on the 20/12/2018 and signed on its behalf by:


.....
David Bettley
Secretary

**RUNCORN LINNETS FC LIMITED
ACCOUNTANTS REPORT TO THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 30 JUNE 2018**

We report on the financial statements for the year ended 30 June 2018. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

RESPECTIVE RESPONSIBILITIES OF OFFICERS & REPORTING ACCOUNTANTS

As explained in the Statement of the Board of Management's Responsibilities, set out on page four, the board is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to carry out procedures designed to enable us to report our opinion in accordance with applicable law and Standards for reporting accountants' applicable in the United Kingdom.

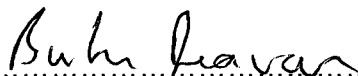
BASIS OF OPINION

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants and so our procedures consisted of preparing the accounts with the records kept by the society and making such limited enquiries of the officers of the society as we consider necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

OPINION

In our opinion the income and expenditure account and the balance sheet for the period ending 30 June 2018 is in agreement with the books of account kept by the society and that, on the basis of the information contained in the books of account, they comply with the requirements of the Industrial & Provident Societies Act 1965, the Friendly and Industrial Provident Societies Act 1968 & the Cooperative & Community Benefit Societies Act 2014.

In our opinion the society has satisfied the conditions for exemption from an audit of the accounts for the period ended 30 June 2018 as set out in the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Societies Act 1968 and did not at any time within the period fall within any of the categories of society not entitled to such exemption.



.....
Burton Beavan
Chartered Certified Accountants
112-114 Witton Street
Northwich
Cheshire
CW9 5NW

**RUNCORN LINNETS FC LIMITED
INCOME AND EXPENDITURE ACCOUNT FOR THE
YEAR ENDED 30 JUNE 2018**


	2018		2017	
	£	£	£	£
Income				
Membership Income	1,686		607	
200 Club income – net of prizes	4,526		-	
Grants and Donations	4,535		5,783	
Cup Income	4,600		225	
Match day receipts	47,958		35,029	
Programmes & advertising	2,131		5,936	
Sponsorship	10,059		20,171	
Fundraising – net of expenses	7,241		16,222	
Merchandise sales (net)	(49)		84	
Season tickets	5,435		5,915	
Ground rental	1,115		1,555	
Building Society Interest	7		-	
Awards Evening	857		-	
Centenary Celebrations	<u>2,294</u>		-	
		92,395		91,527
Expenditure				
Playing staff costs	55,945		44,750	
Playing kit & laundry	(705)		3,717	
Training fees & equipment	200		650	
Ground rental	70		-	
Coach hire	748		345	
Match officials	3,406		4,374	
Catering	2,765		1,020	
Programme production	3,817		2,971	
Medical equipment & physio	254		-	
FA fines	1,802		2,715	
Affiliation fees	2,646		2,262	
Insurance	3,341		1,554	
Audit and accountancy fees	1,790		2,145	
Bank charges	159		-	
PayPal fees	114		-	
Telephone	324		77	
Premises expenses	6,421		13,369	
Legal and Licensing	2,020		1,077	
Sundry	1,705		315	
Depreciation	<u>3,290</u>		<u>1,650</u>	
		(90,112)		(82,991)
Profit/(Loss) for the year		2,283		8,536
Income and Exp b/f		44,557		36,021
Income and Exp c/f		46,840		44,557

RUNCORN LINNETS FC LIMITED

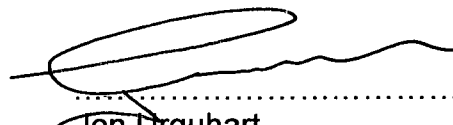
**BALANCE SHEET AS AT
30 JUNE 2018**

		2018	2017
	Notes	£	£
Fixed assets	2	23,872	21,426
Current assets			
Cash at bank		24,308	24,750
Stock (of merchandise)		<u>441</u>	<u>202</u>
		<u>24,749</u>	<u>24,952</u>
Creditors: Amounts falling due within one year	3	<u>1,500</u>	<u>1,662</u>
Net Current Assets		<u>23,249</u>	<u>23,290</u>
Total Net Assets		<u>47,121</u>	<u>44,716</u>
Capital and Reserves			
Called up Share Capital	4	281	159
Income and Expenditure Account		<u>46,840</u>	<u>44,557</u>
		<u>47,121</u>	<u>44,716</u>

The financial statements were approved by the Board on the 20/12/2018 and signed on its behalf by



 Mike Bignall
 Chairman



 Jon Urquhart
 Vice-Chairman

The notes on pages 8 and 9 form an integral part of these financial statements

**RUNCORN LINNETS FC LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE
YEAR ENDED 30 JUNE 2018**

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared under the historical cost convention.

Income

There is a rolling membership, the annual renewal date falls on the anniversary of the date on which the member joined, and consequently income is stated on a receipts basis.

Stock

Stock of merchandise for re-sale is stated at the lower of cost and net realisable value.

2. Fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Buildings – write off over 25 years

Plant and machinery – 15% on reducing balance

Computer equipment – 25% on reducing balance

Motor Vehicle – 25% on reducing balance

First Team

	Buildings	Plant & machinery
Cost		
At 1 July 2017	£ 25,000	£7,294
Additions	<u>-</u>	<u>£5,737</u>
At 30 June 2018	<u>£25,000</u>	<u>£13,031</u>
Depreciation		
At 1 July 2017	£7,000	£3,868
Charge for year	<u>£1,000</u>	<u>£2,291</u>
At 30 June 2018	<u>£8,000</u>	<u>£6,159</u>
Net book value		
At 30 June 2018	<u>£17,000</u>	<u>£6,872</u>
At 30 June 2017	<u>£18,000</u>	<u>£3,426</u>

RUNCORN LINNETS FC LIMITED

**NOTES TO THE FINANCIAL STATEMENTS FOR THE
YEAR ENDED 30 JUNE 2018.....Cont.'d.**

3. Creditors and Deferred Income

Accruals	1,500
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4. Share Capital

Allotted, called up and fully paid	2018	2017
	£	£
At the 1 st July 2017	159	159
Issued during the year	132	-
Written off on lapses in membership	(10)	-
At 30 th June 2018	<u>281</u>	<u>159</u>

Each member holds one share of £1 in the society.

These shares carry no right to dividends or distributions on a winding up.
Each member has a right to vote at members meetings.

Under the Association's rules share capital is non-refundable; if a person ceases to be a member, the amount subscribed for the share becomes the property of the association.