



Mutual Societies Annual Return AR30 – Industrial and Provident Societies Act 1965 Form

Full name of society: GREEN COMMUNITY TRAVEL LIMITED

Important information you should read before completing this form

We require all Industrial and Provident societies to complete this form every year.

For a society registered on or after 8 January 2012, the year of account will end on the last day of the month in which the anniversary of its registration falls, unless the society has notified us otherwise. For a society registered before 8 January 2012, the society's year of account must end between 31 August to 31 January inclusive, unless the society has notified us otherwise.

All the required information must be submitted within seven months of the year end date. Failure to submit the documents constituting your society's annual return by the due date is an offence and may result in prosecution.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's public file.

It is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your annual return.

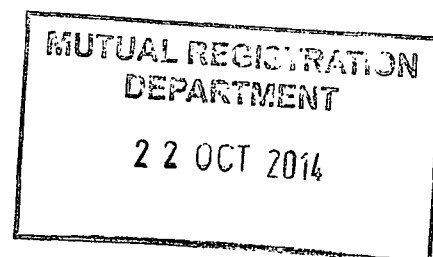
Terms in this form and Contents

'FCA', 'PRA', 'we' and 'us' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

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4	Accounts and signature	10

FCA use only		
	Date Received	Case Officer
1st		
2 nd		





Mutual Societies Annual Return AR30 –Industrial and Provident Societies Act 1965

Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you think a question is not relevant to you, write 'not applicable' and explain why.

5 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will have to treat the return as incomplete. This will increase the time taken to assess your return.

6 If there is not enough space on the form, you may need to use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number.

7 Send us your application by post. It must include:

- this form;
- a set of printed accounts;
- an audit report or accountant's report where appropriate ; and
- supporting documents.

Send to:

Mutuals Team
Financial Conduct Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS

1

Details of society

1.1 Details of the society

Register number	26 771 R
Registered office address	21 HORSE STREET CHIPPING SADDON BRISTOL
Postcode	BS37 6DA

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	1	/	0	3	/	2	0	1	4
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Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	HOWARD CAWLER
Address	SHALE COTTAGE WOOTTON ROAD IRON ACTON
Postcode	BS37 9XE
Year of birth	yyyy 1943
Business occupation and other directorships	COUNCILLOR

1.4 Details of Treasurer

Name	ROGER TANNER
Address	36 LOWER CHAPPLE LANE FRAMPTON COTTERELL
Postcode	BS36 2RL
Year of birth	yyyy 1939
Business occupation and other directorships	RETIRED

1.5 Details of Secretary

Name	BARBARA PERKS
Address	64 HAMPTON CLOSE YATE
Postcode	BS37 5UP
Year of birth	yyyy 1938
Business occupation and other directorships	RETIRED

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
WILLIAM	96 BRIDGES DRIVE YATE BS37	1946	
LIN KENDALL	96 ST BRIAVENS DRIVE YATE BS37	yyyy 1946	PASSANGER ASSISTANT
PETER ROBINSON	14 HUDSON CLOSE YATE BS37 4NP	yyyy 1946	RETIRED
DAVID THORN	HIDDEN COTTAGE BEESMORE ROAD COALIT HEATH BS36 2RS	yyyy 1939	RETIRED
PAM MATTHEWS	111 SUNDRIDGE PARK YATE BS37	yyyy 1948	SEMI RETIRED
MIKE DOLLIN	41 MOUNTAINS CLOSE YATE BS37 5TE	yyyy 1987	ASSISTANT MANAGER
		yyyy	

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

All societies must answer the following questions whether the answers are yes or no, and provide all other information requested

1.7 Does the society take deposits (excluding withdrawable shares) within the provisions of the Financial Services and Markets Act 2000?

- ☒ No
☐ Yes

1.8 Does the society hold deposits (excluding withdrawable shares) taken previously, even though it does not currently take them, within the provisions of the Financial Services and Markets Act 2000?

- ☒ No
☐ Yes

1.9 Is the society a subsidiary of another society?

- ☒ No
☐ Yes

1.10 Does the society have one or more subsidiaries?

- ☒ No
☐ Yes

1.11 Is the society currently accepted by the Inland Revenue as a charity for tax purposes?

- ☐ No ▶ Continue to question 1.12
☒ Yes ▶ Give details below

Reference number of letter from Inland Revenue or the Scottish Charity number

XR 41400

You must confirm that you have attached a copy of the Inland Revenue's letter to this return ☒ Yes

1.12 Is the society registered with the Homes and Communities Agency, Welsh Ministers or The Scottish Housing Regulator?

- ☒ No ▶ Continue to question 1.14
☐ Yes ▶ Select the one you are registered with below and provide the registration number

- ☐ Homes and Communities Agency
☐ Welsh Ministers
☐ The Scottish Housing Regulator

Register number

1.13 Is the society a registered social landlord?

- ☒ No
☐ Yes

1.14 Does the society offer any insurance products?

- ☒ No
☐ Yes

1.15 Does the society undertake residential mortgage business?

- ☒ No
☐ Yes

1.16 Name of any organisation to which the society is affiliated

Name

Benefit of the community societies

- 1.17 As once completed this return will be placed on the society's public file, benefit of the community societies are welcome to use the space below to provide a report for all those who may have an interest in the society. If provided, this report should cover the activities of the society during the financial period covered by the return and should set out how these activities have brought benefit to the community.

During the year, the group has continued to provide affordable and accessible transport, to those who cannot easily access public transport, with the use of our minibuses. The range of persons benefiting from the service include elderly, disabled and children with special needs.

The results for the year have been audited and examined and are set out in detail in the Statement of Financial Activities in the 2014 Account.

In brief, Green Community Travel Ltd. produced a working surplus, which will go some way towards providing us with a reserve to obtain our objectives through the coming year, as well as make a necessary contribution to replacement vehicles, which we rely on to continue with

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

ONE

the service we offer. We are also aware that financial support we receive from South Gloucestershire Council is under review in consideration of Government cut backs. This is something we have to consider, and will deal with accordingly in respect of service availability and costs involved. We are mindful of such a position, and endeavour to consider a reserve policy suitable for any such short falls that may occur. Finally, we thank all involved with the running and support of this service. We have grown considerably over the year due to the dedicated enthusiasm of many staff and volunteers. We will continue to provide this service to the best of our ability.

ROGER TANKER

Treasurer

2

Statistics

We can use these figures in our Annual Report.

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	8
B	Members ceased during year	NIL
C	Members admitted during year	NIL
D	Members at end of year	8
E	Turnover for year	339915
F	Total of income and expenditure (receipts and payments added together)	
G	Net surplus/(deficit) for year	59701
H	Fixed assets	134516
I	Current assets	239523
J	Total assets (equal to amount in row O, below)	374039
K	Current liabilities	11654
L	Share capital	8
M	Long-term liabilities	NIL
N	Reserves	362377
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	374039
All societies (excluding clubs) must complete boxes P-T		
P	Investments in other Industrial and Provident societies	NIL
Q	Loans from members	NIL
R	Loans from Employees' Superannuation Schemes	NIL
S	Dividends on sales	NIL
T	Share interest	NIL

2.2 Names of subsidiaries as defined in Section 15 of the Friendly and Industrial and Provident Societies Act 1968

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts

3

The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- ☐ Full professional audit ▶ Continue to section 4
- ☒ Accountant's report ▶ Complete questions 3.2 and 3.3
- ☐ Lay audit ▶ Complete questions 3.2 and 3.3
- ☐ Unaudited ▶ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☐ No
- ☒ Yes

3.3 Has the membership passed at general meeting, in accordance with section 4A(2) of the Friendly and Industrial and Provident Societies Act 1968, a resolution allowing the society not to undertake a full professional audit for the year of account in question?

- ☐ No
- ☒ Yes

4 Accounts and signature

Accounts

4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

23 / 10 / 2014

4.2 Has your society produced accounts to the minimum standard required?

- ☒ Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. ☒ Attached
- ☐ No ▶ you must produce accounts to the minimum standard required, see notes for details.

Signature – all societies to complete

4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	BARBARA PERKS
Signature	<i>Perks.</i>
Phone number	01454 315028.
Email	
Date	dd/mm/yy 15.10.14.

Form K



INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgement of Registration of Change of Name

Register No. 26771 R

The change of the name of **Yate Sodbury and District Community Transport Limited** to **Green Community Travel Limited** is this day registered as an amendment of rules under the Industrial and Provident Societies Act 1965.

Date: 01 April 2012

C. H₃₄

The change of name is hereby approved.

C. H₃₄

Financial Services Authority

Date: 01 April 2012

Financial Services Authority
25 The North Colonnade
Canary Wharf
London, E14 5HS

Company reference: IP26771R

Green Community Travel Limited
Report and Unaudited Financial Statements
31 March 2014

MUTUAL REGISTRATION
DEPARTMENT

22 OCT 2014

GREEN COMMUNITY TRAVEL LIMITED

REPORT AND UNAUDITED FINANCIAL STATEMENTS 2014

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Balance sheet	7
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GREEN COMMUNITY TRAVEL LIMITED

GENERAL INFORMATION

REGISTERED OFFICE

21 Horse Street
Chipping Sodbury
Bristol
BS37 6DA

ACCOUNTANTS

Whittaker Gregory
21 Horse Street
Chipping Sodbury
Bristol
BS37 6DA

Frost Wiltshire LLP
Brick House
21 Horse Street
Chipping Sodbury
Bristol
BS37 6DA

GREEN COMMUNITY TRAVEL LIMITED

Trustees' Annual Report for the year ended 31 March 2014

The Trustees present their annual report and the audited financial statements for the year ended 31 March 2014.

The financial statements comply with the current statutory requirements and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Background and Constitution

Green Community Travel Limited is an Industrial and Provident Society that is governed by the Industrial and Provident Societies Act 1965. Shares are held by the eight committee members.

Structure, Governance and Management

The Board of Trustees meet at least monthly to determine strategy and to optimise the objectives of the society.

Recruitment and Training of Trustees

New Trustees may be appointed or discharged by resolution of a general meeting. A new Trustee may be appointed at any time. New Trustees are recruited for their appropriate skills, experience and eligibility and are appointed by the existing Trustees.

New Trustees are inducted into the workings of the society by the Chairman and existing Trustees. Trustees are kept up to date with legislation and other factors, as deemed necessary, through training courses and briefings.

Objects

The object of the society is to operate transport services for the benefit of the community. To assist the work of organisations and bodies engaged in the relief of poverty, sickness and the disabilities of age. The provision of facilities for recreation or other leisure time occupation within the meaning of Section 1 of the Recreational Charities Act 1958 and any other charitable purposes in the parishes of Yate, Sodbury, Westerleigh, Dodington and district, and, when necessary, to relieve poverty, sickness and the disabilities of age.

Achievements and Performance

During the year, the society has continued to provide affordable and accessible transport, to those who cannot easily access public transport, with the use of minibuses. The range of persons benefiting from the service include the elderly, disabled and children with special needs.

We obtained our objectives through the year thanks to the considerable help from staff and volunteers.

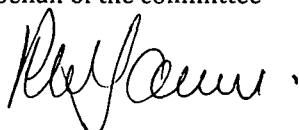
Financial Review

The results for the period are set out in the Statement of Financial Activities on page 6.

Reserves Policy

The unrestricted funds balance at 31 March 2014 was £191,960. It is the Members' aim to ensure that the assets are transferred in order that the level of reserves can be known with certainty and anticipated. Designated reserves of £170,417 were in place at 31 March 2014.

Signed on behalf of the committee



R Tanner

25 September 2014

GREEN COMMUNITY TRAVEL LIMITED

Chartered Accountants' report to the members on the unaudited accounts of Green Community Travel Limited

We report on the accounts for the year ended 31 March 2014, set out on pages 6 to 11.

Respective responsibilities of the committee, of management and the reporting accountant

The society's Committee of Management is responsible for the preparation of the accounts, and they consider that the society is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our procedures consisted of comparing the accounts with the books of account kept by the society and making such limited enquiries of the officers of the society as we considered necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

Opinion

In our opinion:

- the revenue account and balance sheet for the year ended 31 March 2014 are in agreement with the books of account kept by the society, under Section 1 of the Friendly and Industrial and Provident Societies Act 1968;
- having regard only to, and on the basis of the information contained in the books of account, the revenue account and balance sheet comply with the requirements of the Industrial and Provident Societies Acts 1965 to 2002; and
- the society has satisfied the conditions for exemption from an audit of the accounts for the year ended 31 March 2014 specified in section 4A(1) of the Friendly and Industrial and Provident Societies Act 1968 and did not at any time within the year fall within any of the categories of society not entitled to such exemption.



Frost Wiltshire LLP
Reporting Accountants
Registered Statutory Auditor

Brick House
21 Horse Street
Chipping Sodbury
Bristol
BS37 6DA

25 September 2014

GREEN COMMUNITY TRAVEL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES Year ended 31 March 2014

	Note	Unrestricted Funds £	Designated Funds £	Total Funds £	2013 Total Funds £
Incoming Resources					
Voluntary income	2	3,701	-	3,701	3,523
Investment income		744	-	744	1,027
Incoming resources from Charitable activities		336,214	-	336,214	417,105
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total incoming resources		340,659	-	340,659	421,655
Resources expended					
Fundraising trading: cost of goods sold and other costs		(275,611)	-	(275,611)	(419,103)
Governance costs		(4,024)	-	(4,024)	(2,990)
Interest payable and similar costs		(579)	-	(579)	(27)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total resources expended		(280,214)	-	(280,214)	(422,120)
Net incoming/(outgoing) resources before transfers	3	60,445	-	60,445	(465)
Transfers					
Gross transfers between funds		(170,417)	170,417	-	-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net (outgoing)/incoming resources before other recognised gains and losses		(109,972)	170,417	60,445	(465)
Other recognised gains/(losses)					
Recognised gains/(losses)		-	-	-	-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net movement in funds		(109,972)	170,417	60,445	(465)
Reconciliation of funds					
Funds brought forward		301,932	-	301,932	302,397
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total funds carried forward		<u>191,960</u>	<u>170,417</u>	<u>362,377</u>	<u>301,932</u>

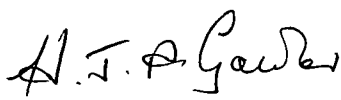
All activities derive from continuing operations.


GREEN COMMUNITY TRAVEL LIMITED

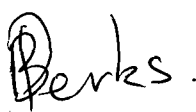
BALANCE SHEET At 31 March 2014

	Note	2014		2013	
		£	£	£	£
Fixed assets					
Tangible fixed assets	5		134,516		98,505
Current assets					
Debtors	6	28,646		40,404	
Cash at bank and in hand		210,877		182,101	
		<u>239,523</u>		<u>222,505</u>	
Creditors: Amounts falling due within one year	7	<u>(11,654)</u>		<u>(19,070)</u>	
Net current assets			227,869		203,435
Net assets			<u>362,385</u>		<u>301,940</u>
Funds of the organisation					
Share capital			8		8
Unrestricted reserves	8	191,960		301,932	
Designated reserves	9	170,417		-	
		<u>362,385</u>		<u>301,940</u>	

The financial statements of Green Community Travel Limited, registered number 26771R, were approved by the trustees and authorised 25 September 2014. They were signed on the trustees' behalf by:

Howard Gawler
Chairman 

Roger Tanner
Treasurer 

Barbara Perks
Secretary 

GREEN COMMUNITY TRAVEL LIMITED

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 March 2014

1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. They have all been applied consistently throughout the period.

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice on accounting and reporting by Charities: the Charities SORP 2005 (revised).

Incoming Resources

Income from the supply of services represents the value of services provided under contracts to the extent that there is a right to consideration and is recorded at the value of the consideration due. Donations are accounted for when received by the company. Other income is accounted for on an accruals basis as far as it is prudent to do so. Donations received in kind are not valued unless the items involved are of significant value.

Resources expended

Resources expended are accounted for on an accruals basis. Irrecoverable VAT is included with the expense to which it relates.

Governance costs

Governance costs comprise the costs of running the company, including external accountancy fees, legal fees and the costs of complying with statutory requirements.

Fund accounting

Donations and income received for the general purposes of the company are included as unrestricted funds.

Taxation

As the company has charitable status with HMRC, the company is generally exempt from income tax and capital gains tax, but not VAT. Irrecoverable VAT is included within the cost of those items to which it relates.

Tangible Fixed Assets

Tangible fixed assets are stated at cost, net of depreciation and any provision for impairment. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost or valuation, less estimated residual value of each asset on a straight-line basis over its expected useful life, as follows:

Motor vehicles	25% reducing balance
Equipment	15% reducing balance

Grants

Grant income is allocated against the expenditure to which it relates.

GREEN COMMUNITY TRAVEL LIMITED

NOTES TO THE FINANCIAL STATEMENTS
Year ended 31 March 2014

2. VOLUNTARY INCOME

	2014	2013
	£	£
Donations	3,701	3,523

3. RESOURCES EXPENDED

Resources expended is stated after charging £27,999 (2013: £46,809) for depreciation of assets and a loss on disposal of assets of £18,910 (2013: £8,634).

4. INFORMATION REGARDING TRUSTEES

No Trustee received remuneration during the year or any reimbursement for expenditure.

5. TANGIBLE FIXED ASSETS

	Equipment	Motor	Total
	£	vehicles	£
		£	
Cost			
At 1 April 2013	33,934	319,062	352,996
Additions	1,988	55,000	56,988
Adjustment to cost	-	46,500	46,500
Disposals	-	(188,237)	(188,237)
At 31 March 2014	35,922	232,325	268,247
Depreciation			
At 1 April 2013	24,208	230,283	254,491
Additions	1,757	26,242	27,999
Disposals	-	(148,759)	(148,759)
At 31 March 2014	25,965	107,766	133,731
Net book value			
At 31 March 2014	9,957	124,559	134,516
At 31 March 2013	9,726	88,779	98,505

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Prepayments and accrued income	17,671	32,170
Other debtors	10,975	8,234
	28,646	40,404

GREEN COMMUNITY TRAVEL LIMITED

NOTES TO THE FINANCIAL STATEMENTS

Year ended 31 March 2014

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014 £	2013 £
Trade creditors	-	7,281
Accruals and deferred income	11,654	11,789
	<u>11,654</u>	<u>19,070</u>

8. Funds

	Unrestricted Funds £	Designated Funds £	Total Funds £
At 1 April 2013	301,932	-	301,932
Net movement in funds	(109,972)	170,417	60,445
Funds at 31 March 2014	<u>191,960</u>	<u>170,417</u>	<u>362,377</u>

The designated funds consist of £116,417 for 6 months of ear-marked operating costs and £54,000 in relation to leasing costs.

GREEN COMMUNITY TRAVEL LIMITED

INCOME AND EXPENDITURE ACCOUNT Year ended 31 March 2014

	2014		2013	
	£	£	£	£
Receipts				
Hire		309,172		389,558
Membership		13,828		11,804
Miscellaneous		13,214		15,743
Fundraising and donations		3,701		3,523
		<hr/>		<hr/>
Total incoming resources		339,915		420,628
Less expenses				
Rent, rates and power	19,725		21,141	
Salaries and national insurance	155,251		201,163	
Vehicle costs	86,874		127,332	
Postage, stationery and office machine maintenance	4,494		4,035	
Subscriptions, permits and registration	414		408	
Telephone	2,139		2,562	
Insurance	756		720	
Accountancy and legal fees	4,024		2,990	
Premises maintenance	417		1,142	
Sundry expenses, publicity and advertising	2,813		1,516	
Volunteer costs	2,112		2,146	
Training expenses	208		1,495	
Bank charges and interest	177		27	
Depreciation	27,999		46,809	
(Profit)/Loss on disposal of fixed assets and grant adjustment	(27,189)		8,634	
		<hr/>	<hr/>	
		(280,214)		(422,120)
Surplus/(deficit) on activities for the year		<hr/> 59,701		<hr/> (1,492)
Bank interest		744		1,027
Surplus/(deficit) for the year		<hr/> 60,445		<hr/> (465)