



Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Society name:

Runcorn Linnets Football Club Limited

Important information you should read before completing this form

You must use this form if you are a:

- registered society (previously referred to as an 'industrial and provident society')
- co-operative society
- community benefit society

registered under the Co-operative and Community Benefit Societies Act 2014.

You must submit this form and the society's accounts within 7 months of the end of your financial year. Failure to submit is an offence for which the society may be prosecuted.

Please note:

- we have an information note that may assist you in completing this application
- any personal details you give on the form will be placed on the society's public file.
- it is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to process your annual return.

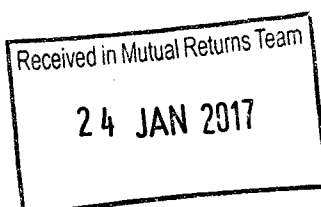
Please keep a copy of the form and supporting documents for future reference.

Terms in this form

'FCA', 'PRA', 'us' and 'we' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

'The 2014 Act' is the Co-operative and Community Benefit Societies Act 2014





Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print the completed form and arrange for it to be signed by all relevant individuals.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed and dated by all relevant individuals.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will treat the application as incomplete. This will increase the time taken to assess your application.

5 If there is not enough space on the form, you may use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number. Any separate sheets should be signed by the signatories to the form.

6 Email a scanned copy of the signed form and supporting documents to

mutualsannrts@fca.org.uk

or send it by post to:

Mutuals Team
Financial Conduct Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS

7. Please make sure you include:

- this form
- a set of printed accounts – signed by two members and the secretary (3 signatures in total)
- an audit report or accountant's report where required; and
- any supporting documents.

1 Details of society

1.1 Details of the society

Register number	IP29719R
Registered office address	64 Grasmere Road Frodsham Cheshire
Postcode	WA6 7LQ

1.2 Year end date (dd/mm/yyyy)

See Note 1.2:

3	0	/	0	6	/	2	0	1	6
---	---	---	---	---	---	---	---	---	---

Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	DEREK GREENWOOD
Address	64 Grasmere Road Frodsham Cheshire
Postcode	WA6 7LQ
Year of birth	
Business occupation and other directorships	Retired deputy head teacher

1.4 Details of Treasurer

Name	PHILIP WAINWRIGHT
Address	Flat 4 The Elms Weston Road Runcorn Cheshire
Postcode	WA7 4JS
Year of birth	

Business occupation and other directorships	Retired civil servant
---	-----------------------

1.5 Details of Secretary

Name	DAVID RICHARD BETTLEY
Address	107 Brookfield Avenue Runcorn Cheshire
Postcode	WA7 5RF
Year of birth	
Business occupation and other directorships	Journalist (unemployed)

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
MARK BUCKLEY	59 The Glen Palacefields Runcorn Cheshire WA7 2TB		Delivery driver
MICHAEL BIGNALL	30 Betchworth Crescent Runcorn Cheshire WA7 2YA		Project manager
ROBERT PAUL EASTUP	25 Coniston Close Beechwood Runcorn Cheshire WA7 2QJ		Managing director
JOSEPH HEDLEY EDWARDS	22 Malpas Road Runcorn WA7 4XH		Retired headteacher
LYNN JOHNSTON	85 Heath Road Runcorn Cheshire WA7 5SZ		Admin clerk
ROBERT JOHNSTON	85 Heath Road Runcorn Cheshire WA7 5SZ		Safety warden

Please use separate sheets of paper if you need more space, following the instructions provided in section 5 above.

Please indicate how many separate sheets of paper you have used

One

Please continue, answering all questions.

1.7 Are any members of the society's committee disqualified as directors under the Company Director Disqualification Act 1986?

- No
 Yes

1.8 Does the society carry out any activity which is regulated under the Financial Services and Markets Act 2000? (e.g. accepting deposits in a form other than withdrawable shares; offering insurance products; undertaking residential mortgage business). If 'yes' please state the society's Financial Services Register firm reference number

- No
 Yes

Financial Services Register firm reference number

1.9 Is the society a subsidiary of another society?

- No
 Yes

1.10 Does the society have one or more subsidiaries?

- No
 Yes

1.11 Is the society currently accepted by the HM Revenue and Customs as a charity for tax purposes?

- No
 Yes

~~Please confirm you have attached a copy of the letter from HM Revenue and Customs confirming charitable tax status:~~

- Yes

1.12 Is this society a charity registered with the Office of the Scottish Charity Regulator (OSCR)?

- No
 Yes ▶ provide your Scottish Charity number below

1.13 Is the society registered with one of the following (please tick)?

- Homes and Communities Agency
- The Welsh Ministers
- Scottish Housing Regulator

If so, please provide your register number

All societies must answer the following questions:

- if a **bona fide co-operative society** go to question 1.14
- if **existing for the benefit of the community** go to question 1.19

Bona fide co-operative society

1.14 How did members benefit from the business, industry or trade of the society during the year?

1.15 Is membership of the society required to obtain the benefits offered by it?

- Yes
- No

1.16 In what way did members participate in an ongoing basis in the society's primary business during the year?

1.17 How did members democratically control the society?

1.18 How did the society use any surplus/profit?

If the society distributed the surplus/profit to members please explain how this was done.

Please use separate sheets of paper if you need more space (see section 5 above)
Please indicate how many separate sheets of paper you have used.

Continue to 2.1

Community benefit society**1.19 Who are the community the society benefited?**

The people and township of Runcom in the borough and unitary authority of Halton

1.20 How did the society benefit that community during the year?

By funding and enabling more than 400 players of both sexes, from four years old to open age and from all backgrounds to play, receive qualified coaching and enjoy the game of football, thereby encouraging a healthy lifestyle

Developing a great sense of pride among our hundreds of members, supporters and friends at involvement with our fans-owned club and sharing in our many achievements and successes during the year

Continuing to make plans in conjunction with Halton Borough Council for the building of a new clubhouse in 2017 as part of a new retail and leisure facility which will transform the lives of people living in the vicinity of our ground and beyond

Liaising with the borough council towards the signing of a new lease to include responsibility for significant extra land surrounding the main stadium for our junior teams' use and with Cheshire County Football Association to improve the standard of pitches and safeguard them from unauthorised use and unwanted trespassers

Supporting a number of local charities and good causes through collections, donations and publicity while interacting with local businesses and other organisations for mutual benefit

Making our ground available for showpiece finals involving the Halton Junior League and Runcom & District Football Association

1.21 How did the society use any surplus/profit?

Not applicable

Please use separate sheets of paper if you need more space (see section 5 above).

Please indicate how many separate sheets of paper you have used.

Continue to 2.1

2 Statistics

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	159
B	Members ceased during year	16
C	Members admitted during year	16
D	Members at end of year	159
E	Turnover for year	77509
F	Total of income and expenditure (receipts and payments added together)	162605
G	Net surplus/(deficit) for year	-7587
H	Fixed assets	20976
I	Current assets	11939
J	Total assets (equal to amount in row O, below)	32915
K	Current liabilities	1510
L	Share capital	159
M	Long-term liabilities	NIL
N	Reserves	31246
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	32915
All societies (excluding clubs) must complete boxes P-T		
P	Investments in other registered societies	
Q	Loans from members	
R	Loans from Employees' Superannuation Schemes	
S	Dividends on sales	
T	Share interest	

2.2 Names of subsidiaries as defined in sections 100 and 101 of the Co-operative and Community Benefit Societies Act 2014

None

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts

None

3 The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- Full professional audit ▶ Continue to section 4
- Accountant's report ▶ Complete questions 3.2 and 3.3
- Lay audit ▶ Complete questions 3.2 and 3.3
- Unaudited ▶ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- No
- Yes

3.3 Has the membership passed at a general meeting a resolution allowing the society not to undertake a full professional audit for the year of account in question? (In accordance with section 84 of the Co-operative and Community Benefit Societies Act 2014)

- No
- Yes

4 Accounts and signature

Accounts

- 4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

0 8 / 1 2 / 2 0 1 6

- 4.2 Has your society produced accounts to the minimum standard required?

Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. Attached

No ▶ you must produce accounts to the minimum standard required, see notes for details.

Signature – all societies to complete

- 4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	DAVID RICHARD BETTLEY
Signature	
Phone number	01928 568061
Email	trust@runcornlinnetsfc.co.uk
Date	10/01/2017

Mutual Societies Annual Return Form (AR 30) – supplementary sheet

Runcorn Linnets Football Club Limited

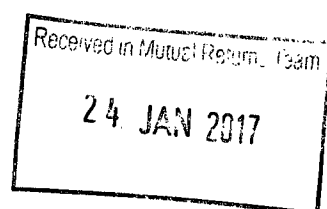
1.6 Details of members of the committee (continued)

Name	Address	Year of birth	Business occupation and other directorships
JOHN LEE PICKERING	123 Greenway Road Runcorn Cheshire WA7 4NT		Company fire officer
STEVE PRITCHARD	64 Waterside Drive Frodsham Cheshire WA6 7NG		Computer programmer
ADRIAN WILLIAM TAYLOR	103 The Uplands Palacefields Runcorn Cheshire WA7 2UB		Retired/disabled
REGINALD WOODS	11 Hillside Avenue Runcorn Cheshire WA7 4BW		Retired human resources clerk

RUNCORN LINNETS FC LIMITED

ANNUAL REPORT 2016

REGISTRATION NUMBER: 29719R



RUNCORN LINNETS FC LTD

CHAIRMAN'S REPORT

I will not dwell on the fact that for the third season in a row, the first team finished as runners up and yet the system we play in does not recognise our success or indeed consistency. The Football Association seems to pay scant regard to the failure of the pyramid system at our level of football. To achieve 98 points and still not win the league was disappointing to say the least. The summer then proved to be a time of change. The club worked hard to retain the services of the management team but this ultimately proved to not be possible and we turned to Michael Ellison as the successor to Joey Dunn. It would be remiss of me not to put on record our sincere thanks to Joey and his team for all their efforts over their time at The Linnets. The timing of the changes so close to the start of the season led to a frantic few weeks but Ello brought in Matt Cross as his assistant and after a shaky start the Linnets squad started to take shape and indeed to produce some great football and long may that continue as we enter a new chapter in the Linnets history. Over the summer, Hedley Edwards decided to relinquish his post as Vice Chairman and Mark Buckley stepped into the role. Sincere thanks to Hedley for his unstinting efforts for the club. Congratulations are also due to the ladies team on their league and cup successes during the season. A fantastic achievement from all concerned. The junior section continues to grow with over 400 youngsters now involved.

As a board we decided to prioritise fundraising and commercial activities in the coming year. A successful golf days and an excellent fundraising event with "Tracy's Trekkers" raised well over £3000 in the early part of the season with other events in the pipeline. I will leave it for others in the financial report to emphasise the importance of such things to the club. Having taken the decision the previous year to increase adult entry prices, we decided it was necessary to do the same for the coming season with the concession rate increasing to £4 in line with many other clubs.

During the last 12 months we have tried to keep you up-dated with the exciting plans for the new club house and those plans were submitted in October and it is hoped to start the project in January 2017. The new facility will open up all kinds of new possibilities for the club.

As usual at this time, I offer sincere thanks to all our many sponsors, advertisers and volunteers. We cannot run the club without you.

I always make a plea at the AGM for more fans to put themselves forward to help out. Running a football club is very time consuming and giving up even an hour of your time could help us in so many ways.

Thank you

Derek Greenwood
Chairman
December 2016

RUNCORN LINNETS FC LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2016

REGISTRATION NUMBER: 29719R

RUNCORN LINNETS FC LIMITED

TRUST INFORMATION

FOR THE YEAR ENDED 30 JUNE 2016

Board Members	Derek Greenwood	(Chairman)
	Hedley Edwards	(Vice-Chairman)
	Lynn Johnston	(Club Secretary)
	Steve Pritchard	(Media Officer/Webmaster)
	Phil Wainwright	(Treasurer)
	Mark Buckley	
	Ciaran Clotworthy	
	Paul Eastup	
	John Pickering	
	Adrian Taylor	
Reg Woods		
Robert Johnston		

Trust Secretary David Bettley

Registered Office 64 Grasmere Road
Frodsham
Cheshire
WA6 7LQ

Accountants Burton Beavan
Chartered Certified Accountants
112-114 Witton Street
Northwich
CW9 5NW

RUNCORN LINNETS FC LIMITED

CONTENTS

Statement of the Board of Management's Responsibilities	4
Accountants Report	5
Income and Expenditure Account	6
Balance Sheet	7
Notes to the Financial Statements	8/9

RUNCORN LINNETS FC LIMITED

STATEMENT OF THE BOARD OF MANAGEMENT'S RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2016

The Board are required to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the association and of the income and expenditure of the association for that period. They consider that the Society is exempt from an audit.

In preparing those financial statements the Board are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to do so

The Board members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable them to ensure that the financial statements comply with the Industrial and Provident Societies Acts 1965 -78. They are also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on the 8TH DECEMBER 2016 and signed on its behalf by:


.....
David Bettley
Secretary

**RUNCORN LINNETS FC LIMITED
ACCOUNTANTS REPORT TO THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 30 JUNE 2016**

We report on the financial statements for the year ended 30 June 2016. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

RESPECTIVE RESPONSIBILITIES OF OFFICERS & REPORTING ACCOUNTANTS

As explained in the Statement of the Board of Management's Responsibilities, set out on page four, the board is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to carry out procedures designed to enable us to report our opinion in accordance with applicable law and Standards for reporting accountants' applicable in the United Kingdom.

BASIS OF OPINION

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants and so our procedures consisted of preparing the accounts with the records kept by the society and making such limited enquiries of the officers of the society as we consider necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

OPINION

In our opinion the income and expenditure account and the balance sheet for the period ending 30 June 2016 is in agreement with the books of account kept by the society and that, on the basis of the information contained in the books of account, they comply with the requirements of the Industrial & Provident Societies Act 1965, the Friendly and Industrial Provident Societies Act 1968 & the Cooperative & Community Benefit Societies Act 2014.

In our opinion the society has satisfied the conditions for exemption from an audit of the accounts for the period ended 30 June 2016 as set out in the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Societies Act 1968 and did not at any time within the period fall within any of the categories of society not entitled to such exemption.

Burton Beavan 22/12/16

.....
Burton Beavan
Chartered Certified Accountants
112-114 Witton Street
Northwich
Cheshire
CW9 5NW

RUNCORN LINNETS FC LIMITED
INCOME AND EXPENDITURE ACCOUNT FOR THE
YEAR ENDED 30 JUNE 2016

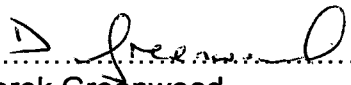
	2016		2015	
	£	£	£	£
Income				
Membership Income Received	469		636	
Grants & Donations	5,403		5,474	
Cup income	4,625		1,500	
Match day receipts	33,093		30,614	
Programmes & advertising	4,641		7,086	
Sponsorship	13,675		13,813	
Fundraising – net of expenses	10,451		8,516	
Merchandise sales (net)	93		110	
Season tickets	4,576		3,842	
Ground rental	475		500	
Building Society Interest	<u>8</u>		<u>6</u>	
		77,509		72,097
Expenditure				
Playing staff costs	48,875		42,136	
Playing kit & laundry	2,166		1,719	
Training fees & equipment	1,977		111	
Ground rental	570		570	
Coach hire	1,508		158	
Match officials	3,598		3,512	
Catering	1,066		943	
Programme production	3,625		3,111	
Medical equipment & physio	143		748	
FA fines	1,472		1,367	
Affiliation fees	1,852		2,460	
Insurance	1,173		1,163	
Audit and accountancy fees	1,342		2,168	
Bank charges	667		489	
Telephone	420		332	
Ground project	450		298	
Premises expenses	11,736		10,153	
Sundries	1,107		1,361	
Depreciation	<u>1,349</u>		<u>1,410</u>	
		(85,096)		(74,209)
		(7,587)		(2,112)
Loss for the year				
Income & expenditure account b/fwd		38,833		40,945
Income & expenditure account c/fwd		31,246		38,833

RUNCORN LINNETS FC LIMITED


**BALANCE SHEET AS AT
30 JUNE 2016**

		2016	2015
	Notes	£	£
Fixed assets	2	20,976	22,325
Current assets			
Cash at bank		11,656	19,488
Stock (of merchandise)		<u>283</u>	<u>775</u>
		<u>11,939</u>	<u>20,263</u>
Creditors: Amounts falling due within one year	3	<u>1,510</u>	<u>3,596</u>
Net Current Assets		<u>10,429</u>	<u>16,667</u>
Total Net Assets		<u>31,405</u>	<u>38,992</u>
Capital and Reserves			
Called up Share Capital	4	159	159
Income and Expenditure Account		<u>31,246</u>	<u>38,833</u>
		<u>31,405</u>	<u>38,992</u>

The financial statements were approved by the Board on the 28/12/16.....and signed on its behalf by



 Derek Greenwood
 Chairman



 Hedley Edwards
 Vice-Chairman

The notes on pages 8 and 9 form an integral part of these financial statements

RUNCORN LINNETS FC LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE
YEAR ENDED 30 JUNE 2016

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared under the historical cost convention.

Income

There is a rolling membership, the annual renewal date falls on the anniversary of the date on which the member joined, consequently income is stated on a receipts basis.

Stock

Stock of merchandise for re-sale is stated at the lower of cost and net realisable value.

2. Fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Buildings – write off over 25 years

Plant and machinery – 15% on reducing balance

	Buildings	Plant & machinery
Cost		
At 1 July 2015	£ 25,000	£5,239
Additions	<u>-</u>	<u>-</u>
At 30 June 2016	<u>£25,000</u>	<u>£5,239</u>
Depreciation		
At 1 July 2015	£5,000	£2,914
Charge for year	<u>£1,000</u>	<u>£349</u>
At 30 June 2016	<u>£6,000</u>	<u>£3,263</u>
Net book value		
At 30 June 2016	<u>£19,000</u>	<u>£1,976</u>
At 30 June 2015	<u>£20,000</u>	<u>£2,325</u>

RUNCORN LINNETS FC LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE
YEAR ENDED 30 JUNE 2016.....Cont.'d.

3. Creditors and Deferred Income

Deferred Income	£ 578
Accruals	<u>£ 932</u>
	<u>£ 1,510</u>

4. Share Capital

Allotted, called up and fully paid	2016	2015
	£	£
At the 1 st July 2015	159	159
Issued during the year	-	-
Written off on lapses in membership	-	-
At 30 th June 2016	<u>159</u>	<u>159</u>

Each member holds one share of £1 in the society.

These shares carry no right to dividends or distributions on a winding up.
Each member has a right to vote at members meetings.

Under the Association's rules share capital is non-refundable; if a person ceases to be a member, the amount subscribed for the share becomes the property of the association.