1 Details of society

1.1 Details of the society

Register number	31305R
Registered office address	CREATIVE ARTS DEVELOPMENT SPACE (CADS) SNOW LANE, SHALESMOOR SHEFFIELD
Postcode	S3 7AL

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

31 / 12 / 2014

Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	CHRISTOPHER DENNIS CROOME
Address	WEBARCHITECTS CADS, SNOW LANE SHEFFIELD S3 7AL
Postcode	S3 7AL
Year of birth	yyyy
Business occupation and other directorships	SYSTEMS ADMINISTRATION

1.4 Details of Treasurer

Name	ADAM MORAN
Address	WEBARCHITECTS CADS, SNOW LANE SHEFFIELD
Postcode	S3 7AL
Year of birth	yyyy
Business occupation and other directorships	ADMINISTRATION

1.5 Details of Secretary

Name	JONATHAN COOK
Address	
Postcode	
Year of birth	yyyy
Business occupation and other directorships	ADMINISTRATION .

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
CHRISTOPHER DENNIS CROOME	CADS SNOW LANE SHEFFIELD S3 [illegible]	yyyy	SYSTEMS ADMINISTRATION
ADAM MORAN	CADS SNOW LANE SHEFFIELD S3 [illegible]	yyyy	ADMINISTRATION
JONATHAN COOK	CADS SNOW LANE SHEFFIELD S3 [illegible]	yyyy	ADMINISTRATION Also EDUMAKE CO OPERATIVE
ALAN DAWSON	CADS SNOW LANE SHEFFIELD S3 [illegible]	yyyy	SYSTEMS ADMINISTRATION
		yyyy	
		yyyy	

Please use separate sheets of paper if you need more space, following the instructions provided in section 5 above

Please indicate how many separate sheets of paper you have used

0

Please continue, answering all questions.

1.7 Are any members of the society's committee disqualified as directors under the Company Director Disqualification Act 1986?

☑ No
☐ Yes

1.8 Does the society carry out any activity which is regulated under the Financial Services and Markets Act 2000? (e.g. accepting deposits in a form other than withdrawable shares; offering insurance products; undertaking residential mortgage business). If 'yes' please state the society's Financial Services Register firm reference number

☑ No
☐ Yes

Financial Services Register firm reference number

1.9 Is the society a subsidiary of another society?

☑ No
☐ Yes

1.10 Does the society have one or more subsidiaries?

☑ No
☐ Yes

1.11 Is the society currently accepted by the HM Revenue and Customs as a charity for tax purposes?

☑ No
☐ Yes

Please confirm you have attached a copy of the letter from HM Revenue and Customs confirming charitable tax status:

☐ Yes n/a

1.12 Is this society a charity registered with the Office of the Scottish Charity Regulator (OSCR)?

☑ No
☐ Yes ▸ provide your Scottish Charity number below

1.13 Is the society registered with one of the following (please tick)?

☐ Homes and Communities Agency
☐ The Welsh Ministers
☐ Scottish Housing Regulator

If so, please provide your register number

All societies must answer the following questions:

- if a **bona fide co-operative society** go to question 1.14
- if **existing for the benefit of the community** go to question 1.19

Bona fide co-operative society

1.14 How did members benefit from the business, industry or trade of the society during the year?

BY PROVIDING A SERVICE OF SUSTAINABLY-POWERED WEBSITE HOSTING, WE HELP MEMBERS TO REDUCE THEIR 'CARBON FOOTPRINT.' WE ALSO HELP BY EDUCATION IN USE OF FREE/LIBRE/OPEN SOURCE SOFTWARE, WEB DESIGN, EMAIL AND SYSTEMS ADMINISTRATION. WE MAINTAIN ETHICAL, RESPONSIBLE BUSINESS VALUES AND HELP CAMPAIGNING GROUPS WITH INTERNET-RELATED MATTERS

1.15 Is membership of the society required to obtain the benefits offered by it?

☐ Yes
☒ No

1.16 In what way did members participate in an ongoing basis in the society's primary business during the year?

AS WORKER-MEMBERS, CLIENT-MEMBERS AND/OR ATTENDANCE AT GENERAL MEETINGS (TAKING PART IN DECISION-MAKING)

1.17 How did members democratically control the society?

GENERAL MEETINGS ARE THE DECISION-MAKING PROCESS FOR WEBARCHITECTS, ALL MEMBERS ARE INVITED AND MANY ATTEND.

1.18 How did the society use any surplus/profit?

If the society distributed the surplus/profit to members please explain how this was done.

N/A

Please use separate sheets of paper if you need more space (see section 5 above)
Please indicate how many separate sheets of paper you have used.

0

Continue to 2.1

Community benefit society

1.19 Who are the community the society benefited?

1.20 How did the society benefit that community during the year?

1.21 How did the society use any surplus/profit?

Please use separate sheets of paper if you need more space (see section 5 above).
Please indicate how many separate sheets of paper you have used.

Continue to 2.1

2 Statistics

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	25
B	Members ceased during year	0
C	Members admitted during year	7
D	Members at end of year	32
E	Turnover for year	45169
F	Total of income and expenditure (receipts and payments added together)	N/A
G	Net surplus/(~~deficit~~) for year	296
H	Fixed assets	9697
I	Current assets	2348
J	Total assets (equal to amount in row O, below)	12045
K	Current liabilities	162
L	Share capital	26806
M	Long-term liabilities	(14923)
N	Reserves	-
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	12045

All societies (excluding clubs) must complete boxes P-T

P	Investments in other registered societies	0
Q	Loans from members	0
R	Loans from Employees' Superannuation Schemes	0
S	Dividends on sales	0
T	Share interest	0

2.2 Names of subsidiaries as defined in sections 100 and 101 of the Co-operative and Community Benefit Societies Act 2014

N/A

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts

N/A

3 The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- ☐ Full professional audit • Continue to section 4
- ☑ Accountant's report • Complete questions 3.2 and 3.3
- ☐ Lay audit • Complete questions 3.2 and 3.3
- ☐ Unaudited • Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☐ No
- ☑ Yes

3.3 Has the membership passed at a general meeting a resolution allowing the society not to undertake a full professional audit for the year of account in question? (In accordance with section 84 of the Co-operative and Community Benefit Societies Act 2014)

- ☐ No
- ☑ Yes

4 Accounts and signature

Accounts

4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

24 / 06 / 2015

4.2 Has your society produced accounts to the minimum standard required?

☑ Yes ▸ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. ☑ Attached

☐ No ▸ you must produce accounts to the minimum standard required, see notes for details.

Signature – all societies to complete

4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	JONATHAN COOK
Signature	J Cook.
Phone number	0114 2769709
Email	jonathan@webarch.net
Date	dd/mm/yy 03/07/15

WEBARCH CO-OPERATIVE T/A WEBARCHITECTS

TRADING ACCOUNT
FOR THE YEAR ENED 31st DECEMBER 2014

	2014		2013	
	£	£	£	£
INCOME				
Sales		45,169		37,926
COST OF SALES				
Purchases		19,934		21,711
GROSS PROFIT		25,235		16,215
EXPENSES				
Salaries	19,354		16,707	
Rent	2,310		2,432	
Repairs and renewals	756		407	
Travel	762		-	
Telephone	263		262	
Accountancy	162		156	
Sundries	1,129		289	
Bank charges	203	24,939	147	20,400
		296		(4,185)
OTHER EXPENSES				10,308
Share based payment		-		
NET PROFIT/(LOSS)		296		(14,493)

WEBARCH CO-OPERATIVE T/A WEBARCHITECTS

BALANCE SHEET
AT 31st DECEMBER 2014

	2014		2013	
	£	£	£	£
FIXED ASSETS				
Equipment		9,697		9,697
CURRENT ASSETS				
Cash at bank	2,348		1,007	
CURRENT LIABILITIES				
Creditors	162		156	
NET CURRENT ASSETS		2,186		851
		11,883		10,548
Represented by:				
CAPITAL ACCOUNTS				
Share capital		26,806		25,767
Profit or Loss Account		(14,923)		(15,219)
		11,883		10,548

I have prepared the Accounts from books, vouchers and information as supplied and certify as correct in accordance therewith.

S.R. Dawson
Chartered Accountant

29th April 2015

Cook.
JONATHAN COOK.
SECRETARY.

D. Moran
ADAM MORAN
TREASURER.

Croome
CHRIS CROOME
COMMITTEE
MEMBER