



Mutual Societies Annual Return AR30 – Industrial and Provident Societies Act 1965 Form

Full name of society:

Runcorn Linnets FC Limited

Important information you should read before completing this form

We require all Industrial and Provident societies to complete this form every year.

For a society registered on or after 8 January 2012, the year of account will end on the last day of the month in which the anniversary of its registration falls, unless the society has notified us otherwise. For a society registered before 8 January 2012, the society's year of account must end between 31 August to 31 January inclusive, unless the society has notified us otherwise.

All the required information must be submitted within seven months of the year end date. Failure to submit the documents constituting your society's annual return by the due date is an offence and may result in prosecution.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's public file.

It is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your annual return.

Terms in this form and Contents

'FCA', 'PRA', 'we' and 'us' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

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FCA use only		
	Date Received	Case Officer
1st		
2 nd		

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Details of society

1.1 Details of the society

Register number	29719R
Registered office address	64 Grasmere Road Frodsham Cheshire
Postcode	WA6 7LQ

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	0	/	0	6	/	2	0	1	3
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Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	Derek Greenwood
Address	64 Grasmere Road Frodsham Cheshire
Postcode	WA6 7LQ
Year of birth	1948
Business occupation and other directorships	Retired

1.4 Details of Treasurer

Name	Phillip Waimwright
Address	Flat 4 The Elms Weston Road Runcorn
Postcode	WA7 4JS
Year of birth	1954
Business occupation and other directorships	Retired

1.5 Details of Secretary

Name	David Bettley
Address	107 Brookfield Avenue Runcorn
Postcode	WA7 5RF
Year of birth	1962
Business occupation and other directorships	Journalist (currently unemployed)

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
Mark Buckley	19 Lightburn Street Runcorn WA7 4PD	1967	Driver
Robert Paul Eastup	25 Coniston Close Beechwood Runcorn WA7 2QJ	1966	Managing Director
Joseph Hedley Edwards	22 Malpas Road Runcorn WA7 4AE	1939	Retired
Lynn Johnston	85 Heath Road Runcorn WA7 5SZ	1956	Administration clerk
Robert Johnston	85 Heath Road Runcorn WA7 5SZ	1954	Maintenance person
David Rose	1 Beech Road Runcorn WA7 5LL	1961	Unemployed

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

1

Runcorn Linnets FC Limited**1.6 Details of Members of the Committee (extra sheet 1)**

Name	Address	Year of birth	Business occupation and other directorships
John Greenhalgh	26 Paddock Rise Beechwood Runcorn WA7 3HL	1970	Warehouse operative
Ciaran Clotworthy	11 Oxford Road Runcorn WA7 4NU	1972	Events manager
Steven Gordon Pritchard	64 Waterside Frodsham WA6 7NG	1970	Software engineer Director of Marzens Ltd

All societies must answer the following questions whether the answers are yes or no, and provide all other information requested

- 1.7 Does the society take deposits (excluding withdrawable shares) within the provisions of the Financial Services and Markets Act 2000?**

☒ No
☐ Yes

- 1.8 Does the society hold deposits (excluding withdrawable shares) taken previously, even though it does not currently take them, within the provisions of the Financial Services and Markets Act 2000?**

☒ No
☐ Yes

- 1.9 Is the society a subsidiary of another society?**

☒ No
☐ Yes

- 1.10 Does the society have one or more subsidiaries?**

☒ No
☐ Yes

- 1.11 Is the society currently accepted by the Inland Revenue as a charity for tax purposes?**

☒ No ▶ Continue to question 1.12
☐ Yes ▶ Give details below

Reference number of letter from Inland Revenue or the Scottish Charity number

You must confirm that you have attached a copy of the Inland Revenue's letter to this return ☐ Yes

- 1.12 Is the society registered with the Homes and Communities Agency, Welsh Ministers or The Scottish Housing Regulator?**

☒ No ▶ Continue to question 1.14
☐ Yes ▶ Select the one you are registered with below and provide the registration number

- ☐ Homes and Communities Agency
☐ Welsh Ministers
☐ The Scottish Housing Regulator

Register number	<input type="text"/>
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- 1.13 Is the society a registered social landlord?**

☒ No
☐ Yes

- 1.14 Does the society offer any insurance products?**

☒ No
☐ Yes

- 1.15 Does the society undertake residential mortgage business?**

☒ No
☐ Yes

- 1.16 Name of any organisation to which the society is affiliated**

Name	Supporters Direct ; Cheshire FA
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Benefit of the community societies

- 1.17 As once completed this return will be placed on the society's public file, benefit of the community societies are welcome to use the space below to provide a report for all those who may have an interest in the society. If provided, this report should cover the activities of the society during the financial period covered by the return and should set out how these activities have brought benefit to the community.

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

2 Statistics

We can use these figures in our Annual Report.

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	144
B	Members ceased during year	0
C	Members admitted during year	15
D	Members at end of year	159
E	Turnover for year	88806
F	Total of income and expenditure (receipts and payments added together)	178516
G	Net surplus/(deficit) for year	-904
H	Fixed assets	25218
I	Current assets	16788
J	Total assets (equal to amount in row O, below)	42006
K	Current liabilities	8943
L	Share capital	159
M	Long-term liabilities	0
N	Reserves	32904
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	42006
All societies (excluding clubs) must complete boxes P-T		
P	Investments in other Industrial and Provident societies	----
Q	Loans from members	----
R	Loans from Employees' Superannuation Schemes	----
S	Dividends on sales	----
T	Share interest	----

2.2 Names of subsidiaries as defined in Section 15 of the Friendly and Industrial and Provident Societies Act 1968

None

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts

None

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The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- ☐ Full professional audit ▶ Continue to section 4
- ☒ Accountant's report ▶ Complete questions 3.2 and 3.3
- ☐ Lay audit ▶ Complete questions 3.2 and 3.3
- ☐ Unaudited ▶ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☐ No
- ☒ Yes

3.3 Has the membership passed at general meeting, in accordance with section 4A(2) of the Friendly and Industrial and Provident Societies Act 1968, a resolution allowing the society not to undertake a full professional audit for the year of account in question?

- ☐ No
- ☒ Yes

4 Accounts and signature

Accounts

- 4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

0	5	/	1	2	/	2	0	1	3
---	---	---	---	---	---	---	---	---	---

- 4.2 Has your society produced accounts to the minimum standard required?

- ☒ Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. ☒ Attached
- ☐ No ▶ you must produce accounts to the minimum standard required, see notes for details.

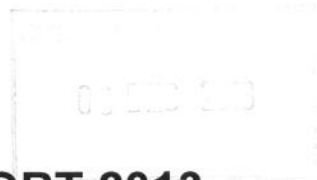
Signature – all societies to complete

- 4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	David Bettley
Signature	
Phone number	01928568061
Email	d.bettley@sky.com
Date	05/12/13

RUNCORN LINNETS FC LIMITED



ANNUAL REPORT 2013

REGISTRATION NUMBER: 29719R

RUNCORN LINNETS FC LTD

CHAIRMAN'S REPORT

Soon after my last Chairman's report in November 2012, Paul McNally tendered his resignation to the club due to ever increasing family and work pressures. Paul was as disappointed as the rest of us that he had not brought the success we so craved but we all wished him well in whatever his future holds for him. The board made a brave decision at that point to offer the job immediately to Joey Dunn without going through a long process of advertising and interviewing. I met just once with Joey to discuss the role with him and was immediately impressed not just with his knowledge and commitment to the non-league game but also by the fondness he still held for the club. He undoubtedly had all the credentials we were looking for to move the club forward and he immediately accepted the manager's post. The first team had a remarkable end to the season with a three month unbeaten run and of course our first ever cup success against Formby in the league cup final. That form carried through into the start of this season with the addition of a small number of players to what was already an impressive squad. An excellent start to the league programme went hand in hand with a record breaking run in the FA Cup although success in the FA Vase is more elusive. Our league form suffered during the cup run but we are still right in the mix this season as I write this report.

The decision to enter the reserve team into the North West Counties reserve division did not pay the dividends we had hoped for and we reverted for this season to our original idea of a development squad at under 18 level. There is every chance of a new development league being established next season and we will be ready to take part in it. Throughout the last few months, we have been working hard with Halton Borough Council to establish a base for the junior section of the club and after long negotiations, the council offered us the opportunity to extend our lease to include the whole of the Halton Sport complex. Those negotiations are now in the final stages. We already have all the junior teams at the complex with 6 pitches available to them together with a base in the brick changing rooms. The amalgamation of Runcorn Ladies FC under the Linnet's umbrella also took place in the summer and they will play for this first season on the main pitch. They have taken over and refurbished the recro cabins at the back of the club house area.

During the year a number of meetings have taken place with community groups including baseball and netball clubs to see if there is capacity to integrate them into the complex. We have also spoken with the health team in the town to help deliver part of the Healthy Halton agenda and to the young people's team at HBC to see how we can deliver opportunities for young people.

The club's accounts still show a stable financial position despite a drop in FA prize money and gate receipts in the last financial year. We have had to work hard and remain prudent to achieve that but this year should definitely reverse that trend with such an excellent start to the season and increased prize money.

To ensure we continue to develop the club in the correct manner, our business plan has been completely re-written with help and input from Supporters Direct to reflect our role as a community club. We continue to focus on the key areas of football development, community, commercial and ground development but as ever in my Chairman's report I will stress again that we must always remain prudent and ensure our sustainability. We have also worked with Supporters Direct this year to up-date our trust rules which we hope members will support.

Last year I made a plea for more fans to get involved with the day to day affairs of the club. There are lots of jobs to be done at all times and it is definitely a case of many hands make light work. I would again ask if you have a couple of hours to spare each week, do please volunteer. We have put out some volunteering sheets this evening and would welcome any time you can give to the club either on match days or during the week.

I end this year's report with my usual thanks to my fellow board members and all those fans who help and support the club. I thank Millbank for extending their club sponsorship and all our other sponsors and advertisers who give us great support.

Derek Greenwood (Chairman)

November 2013

RUNCORN LINNETS FC LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2013

REGISTRATION NUMBER: 29719R

RUNCORN LINNETS FC LIMITED

TRUST INFORMATION

FOR THE YEAR ENDED 30 JUNE 2013

Board Members	Derek Greenwood	(Chairman)
	Hedley Edwards	(Vice-Chairman)
	Lynn Johnston	(Football Secretary)
	Philip Wainwright	(Treasurer)
	Mark Buckley	(Football Development)
	Paul Eastup	(Commercial Development)
	Robert Johnston	(Operational)
	Steve Pritchard	(Press Officer)
	Dave Rose	(Operational)
	John Greenhalgh	(Community)
	Ciaran Clotworthy	(Community)

Trust Secretary David Bettley

Registered Office 64 Grasmere Road
Frodsham
Cheshire
WA6 7LQ

Accountants Burton Beavan
Chartered Certified Accountants
112-114 Witton Street
Northwich
CW9 5NW

RUNCORN LINNETS FC LIMITED

STATEMENT OF THE BOARD OF MANAGEMENT'S RESPONSIBILITIES FOR THE YEAR ENDED 30 JUNE 2013

The Board are required to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the association and of the income and expenditure of the association for that period. They consider that the Society is exempt from an audit.

In preparing those financial statements the Board are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to do so

The Board members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable them to ensure that the financial statements comply with the Industrial and Provident Societies Acts 1965 -78. They are also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on the ...26.11.13..... and signed on its behalf by:


.....
David Bettley
Secretary

RUNCORN LINNETS FC LIMITED

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**RUNCORN LINNETS FC LIMITED
ACCOUNTANTS REPORT TO THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 30 JUNE 2013**

We report on the financial statements for the year ended 30 June 2013. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

RESPECTIVE RESPONSIBILITIES OF OFFICERS & REPORTING ACCOUNTANTS

As explained in the Statement of the Board of Management's Responsibilities, set out on page four, the board is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to carry out procedures designed to enable us to report our opinion in accordance with applicable law and Standards for reporting accountants' applicable in the United Kingdom.

BASIS OF OPINION

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants and so our procedures consisted of preparing the accounts with the records kept by the society and making such limited enquiries of the officers of the society as we consider necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

OPINION

In our opinion the income and expenditure account and the balance sheet for the period ending 30 June 2013 is in agreement with the books of account kept by the society and that, on the basis of the information contained in the books of account, they comply with the requirements of the Industrial and Provident Societies Act 1965 and the Friendly and Industrial Provident Societies Act 1968.

In our opinion the society has satisfied the conditions for exemption from an audit of the accounts for the period ended 30 June 2013 as set out in the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Societies Act 1968 and did not at any time within the period fall within any of the categories of society not entitled to such exemption.


.....
Burton Beavan
Chartered Certified Accountants
112-114 Witton Street
Northwich
Cheshire
CW9 5NW

RUNCORN LINNETS FC LIMITED
INCOME AND EXPENDITURE ACCOUNT FOR THE
YEAR ENDED 30 JUNE 2013

	2013		2012
	£	£	£
Income			
Membership Income Received	452		432
Grants & Donations	22,867		17,824
Cup income	1,777		6,450
Match day receipts	24,073		27,899
Programmes & advertising	9,736		10,640
Sponsorship	14,115		2,549
Fundraising – net of expenses	9,485		10,024
Merchandise sales (net)	477		596
Season tickets	4,129		3,021
Ground rental	1,693		921
Building Society Interest	<u>2</u>		<u>1</u>
	88,806		80,357
Expenditure			
Playing staff costs	38,220		34,050
Playing kit & laundry	1,065		3,272
Training fees & equipment	1,775		1,570
Ground rental	552		735
Coach hire	480		322
Match officials	4,081		4,328
Catering	1,330		2,387
Programme production	2,864		3,814
Medical equipment & physio	444		517
FA player fines	1,660		2,335
Affiliation fees	1,481		1,348
Insurance	1,801		1,359
Audit and accountancy fees	1,260		1,680
Bank charges	755		693
Telephone	319		520
Ground project	13,468		-
Premises expenses	15,184		20,562
Sundries	1,003		607
Depreciation	1,568		1,668
Loss on disposal of shares	<u>400</u>		-
	(89,710)		(81,767)
	(904)		(1,410)
(Deficit) for the year			
Income & expenditure account b/fwd		33,808	35,218
Income & expenditure account c/fwd		32,904	33,808


RUNCORN LINNETS FC LIMITED

BALANCE SHEET AS AT 30 JUNE 2013

		2013	2012
	Notes	£	£
Fixed assets	2	25,218	26,786
Investments	3	-	400
Current assets			
Debtors & Prepayments		5,963	153
Cash at bank		9,967	23,842
Stock (of merchandise)		858	1,114
		<u>16,788</u>	<u>25,109</u>
Creditors: Amounts falling due within one year	4	<u>8,943</u>	<u>18,343</u>
Net Current Assets		<u>7,845</u>	<u>6,766</u>
Total Net Assets		<u>33,063</u>	<u>33,952</u>
Capital and Reserves			
Called up Share Capital	5	159	144
Income and Expenditure Account		<u>32,904</u>	<u>33,808</u>
		<u>33,063</u>	<u>33,952</u>

The financial statements were approved by the Board on the ..26.11.13.....and signed on its behalf by


.....
Derek Greenwood
Chairman


.....
Hedley Edwards
Vice-Chairman

The notes on pages 8 and 9 form an integral part of these financial statements

RUNCORN LINNETS FC LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE
YEAR ENDED 30 JUNE 2013

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared under the historical cost convention.

Income

There is a rolling membership, the annual renewal date falls on the anniversary of the date on which the member joined, consequently income is stated on a receipts basis.

Stock

Stock of merchandise for re-sale is stated at the lower of cost and net realisable value.

2. Fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Buildings – write off over 25 years

Plant and machinery – 15% on reducing balance

	Buildings	Plant & machinery
Cost		
At 1 July 2012	£ 25,000	£5,239
Additions	<u>-</u>	<u>-</u>
At 30 June 2013	<u>£25,000</u>	<u>£5,239</u>
Depreciation		
At 1 July 2012	£2,000	£1,453
Charge for year	<u>£1,000</u>	<u>£568</u>
At 30 June 2013	<u>£3,000</u>	<u>£2,021</u>
Net book value		
At 30 June 2013	<u>£22,000</u>	<u>£3,218</u>
At 30 June 2012	<u>£23,000</u>	<u>£3,786</u>

3. Investments (stated at cost)

	£
Shares in Runcorn Football Club at 1/7/2012	<u>400</u>
Share Disposal – Shares in Runcorn Football Club at 30/6/2013	<u>Nil</u>

RUNCORN LINNETS FC LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE
YEAR ENDED 30 JUNE 2013.....Cont.'d.

4. Creditors and Deferred Income

Deferred Income	£ 975
Accruals	£ 1,500
Trade Creditors	<u>£ 6,468</u>
	<u>£ 8,943</u>

5. Share Capital

Allotted, called up and fully paid

	2013	2012
	£	£
At the 1 st July 2012	144	159
Issued during the year	15	-
Written off on lapses in membership	-	(15)
At 30 th June 2013	<u>159</u>	<u>144</u>

Each member holds one share of £1 in the society.

These shares carry no right to dividends or distributions on a winding up.
Each member has a right to vote at members meetings.

Under the Association's rules share capital is non-refundable; if a person ceases to be a member, the amount subscribed for the share becomes the property of the association.