

BANK OF ENGLAND PRUDENTIAL REGULATION AUTHORITY



### Mutual Societies Annual Return AR30 – Industrial and Provident Societies Act 1965 Form

#### Full name of society:

#### Important information you should read before completing this form

We require all Industrial and Provident societies to complete this form every year.

For a society registered on or after 8 January 2012, the year of account will end on the last day of the month in which the anniversary of its registration falls, unless the society has notified us otherwise. For a society registered before 8 January 2012, the society's year of account must end between 31 August to 31 January inclusive, unless the society has notified us otherwise.

All the required information must be submitted within seven months of the year end date. Failure to submit the documents constituting your society's annual return by the due date is an offence and may result in prosecution.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's public file.

It is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your annual return.

#### Terms in this form and Contents

'FCA', 'PRA', 'we' and 'us' refer to the Financial Conduct Authority or Prudential Regulation Authority.

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'You' refers to the person signing the form on behalf of the society.

- 2 Statistics 7
- 3 The audit
- 4 Accounts and signature 10

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- 1 512 2014

FCA use only					
	Date Received	Case Officer			
1st					
2 <sup>nd</sup>					





### Mutual Societies Annual Return AR30 –Industrial and Provident Societies Act 1965

#### Filling in the form

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**1** If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed.
- 2 If you are filling in the form by hand:
  - use black ink;
  - write clearly; and
  - arrange for it to be signed.
- 3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.
- 4 If you think a question is not relevant to you, write 'not applicable' and explain why.
- 5 If you:
  - leave a question blank;
  - do not get the form signed; or
  - do not attach the required supporting information

without telling us why, we will have to treat the return as incomplete. This will increase the time taken to assess your return.

- 6 If there is not enough space on the form, you may need to use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number.
- 7 Send us your application by post. It must include:
  - this form;
  - a set of printed accounts;
  - an audit report or accountant's report where appropriate ; and
  - supporting documents.

Send to:

Mutuals Team Financial Conduct Authority 25 The North Colonnade Canary Wharf LONDON E14 5HS

## **Details of society**

1.1 Details of the society

Register number	IP28331R
Registered office address	Biscuit Factory Unit 303.2 Clements Road London
Postcode	SE18 4DG

#### 1.2 Year end date (dd/mm/yyyy)

See	Note	91.2							
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#### **Committee of management**

If you are a club you do not need to give a year of birth in questions 1.3-1.6. The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

#### 1.3 Details of Chairman

Name	Mr G Davis
Address	29 Harvest Bank Road West Wickam
Postcode	PR4 9DL
Year of birth	1964
Business occupa and other directorships	ation Licensed Taxi Driver

#### 1.4 Details of Treasurer

Name	A McGrady
Address	161 Maylands Drive Sidcup
Postcode	 DA14 4RN
Year of birth	1966
Business occupa and other directorships	ition Licensed Taxi Driver

#### 1.5 Details of Secretary

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Name	Mr D Cox
Address	87 Tintern Avenue London
Postcode	NW9 0RH
Year of birth	1951
Business occupation and other directorships	on Licensed Taxi Driver

#### **1.6 Details of Members of the Committee**

Name	Address	Year of birth	Business occupation and other directorships
Peter Cannons	285 Norwood Road March Cambridgeshire PE15 8JN	1941	Taxi Driver
D Sullivan	6 White Oak Gardens, Sidcup, Kent, DA15 8WF	1967	Taxi Driver
M Davis	51 Chessington Way, West Wickham, Kent, BR 9NY	1961	Taxi Driver

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

N/A

All societies must answer the following questions whether the answers are yes or no, and provide all other information requested

1.7 Does the society take deposits (excluding withdrawable shares) within the provisions of the Financial Services and Markets Act 2000?

$\boxtimes$	No
	Yes

1.8 Does the society hold deposits (excluding withdrawable shares) taken previously, even though it does not currently take them, within the provisions of the Financial Services and Markets Act 2000?

$\boxtimes$	No
_	

- 🗌 Yes
- 1.9 Is the society a subsidiary of another society?
  - 🛛 No
    - Yes
- 1.10 Does the society have one or more subsidiaries?

No

- Yes
- 1.11 Is the society currently accepted by the Inland Revenue as a charity for tax purposes?
  - ☑ No → Continue to question 1.12

Yes • Give details below

Reference number of letter from Inland Revenue or the Scottish Charity number

You must confirm that you have attached a copy of the Inland Revenue's letter to this return

☐ Yes

#### 1.12 Is the society registered with the Homes and Communities Agency, Welsh Ministers or The Scottish Housing Regulator?

☑ No → Continue to question 1.14

☐ Yes ▶ Select the one you are registered with below and provide the registration number

- Homes and Communities Agency
- Welsh Ministers

The Scottish Housing Regulator

Register number

1.13 Is the society a registered social landlord?

$\boxtimes$	No
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🗌 Yes

1.14 Does the society offer any insurance products?

- 🖾 No
- ☐ Yes
- 1.15 Does the society undertake residential mortgage business?
  - 🛛 No
  - 🗌 Yes
- 1.16 Name of any organisation to which the society is affiliated

Name N/A

#### Benefit of the community societies

**1.17** As once completed this return will be placed on the society's public file, benefit of the community societies are welcome to use the space below to provide a report for all those who may have an interest in the society. If provided, this report should cover the activities of the society during the financial period covered by the return and should set out how these activities have brought benefit to the community.

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

Statistics We can use these figures in our Annual Report.

#### Account details

#### 2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	746
		/+0
В	Members ceased during year	
С	Members admitted during year	
D	Members at end of year	
E	Turnover for year	£129,392
F	Total of income and expenditure (receipts and payments added together)	£246,855
G	Net surplus/(deficit) for year	£11,929
Н	Fixed assets	£3,598
	Current assets	£156,164
J	Total assets (equal to amount in row O, below)	£159,762
к	Current liabilities	£7,123
L	Share capital	£4,520
М	Long-term liabilities	00
N	Reserves	£148,119
0	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	£159,762
All so	ocieties (excluding clubs) must com	plete boxes P-T
Р	Investments in other Industrial and Provident societies	00
Q	Loans from members	00
R	Loans from Employees' Superannuation Schemes	00
s	Dividends on sales	00
Т	Share interest	00

2.2 Names of subsidiaries as defined in Section 15 of the Friendly and Industrial and Provident Societies Act 1968

N/A			
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		1. S.	
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	 	_	
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2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts

N/A	 
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**B** The audit

#### 3.1 Type of audit used for the attached accounts.

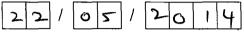
If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- □ Full professional audit → Continue to section 4
- Accountant's report Complete questions 3.2 and 3.3
- 🔲 Lay audit
- Complete questions 3.2 and 3.3
- Unaudited
- Complete questions 3.2 and 3.3
- 3.2 Do the society's registered rules allow the society not to undertake a full professional audit?
  - 🗌 No
  - Yes
- 3.3 Has the membership passed at general meeting, in accordance with section 4A(2) of the Friendly and Industrial and Provident Societies Act 1968, a resolution allowing the society not to undertake a full professional audit for the year of account in question?
  - 🗌 No
  - 🛛 Yes



#### Accounts

4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)



- 4.2 Has your society produced accounts to the minimum standard required?
  - Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members.

Attached

○ No → you must produce accounts to the minimum standard required, see notes for details.

#### Signature - all societies to complete

#### 4.3 The Secretary of the society must sign and date below

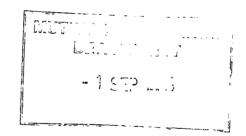
I certify that the information in this form is correct to the best of my knowledge and belief.

Name	Mr D Cox
Signature	
Phone number	
Email	
Date	29/08/2014

# LONDON CAB DRIVER CLUB LTD DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2014

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### COMPANY INFORMATION

Directors	Mr D Cox Mr Alan McGrady Mr D Sullivan Mr M Davis Mr Grant Davis Mr Peter Cannon
Secretary	Mr D Cox
Company number	IP28331R
Registered office	Biscuit Factory Unit 303.2 Clements Road London SE16 4DG
Accountants	TaxAssist Accountants 64 Southwark Bridge Road London SE1 0AS
Business address	Biscuit Factory Unit 303.2 Clements Road London SE16 4DG

### CONTENTS

 Page

 Directors' report
 1

 Accountants' report
 2

 Profit and loss account
 3

 Balance sheet
 4

 Notes to the financial statements
 5 - 7

### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 JANUARY 2014

The members presents his report and the financial statements of the company for the year ended 31 January 2014.

#### **Principal activities**

The principal activity of the company continued to be that of members club for cab drivers.

#### Members

The following directors have held office since 1 February 2013:

Mr D Cox Mr Alan McGrady Mr D Sullivan Mr M Davis Mr Grant Davis Mr Peter Cannon

#### Statement of director's responsibilities

Industrial and Provident Societies rules require the committee to prepare financial1 statements for each financial year which give a true and fair view of the club and of the surplus or the deficit of the club for that period. In preparing those financial statements the committee members are required to:

i select suitable accounting policies and apply them consistently;

ii make judgements and estimates that are reasonable and prudent;

iii prepare the financial statements on the going concern basis unless it is inappropriate to presume that the club will continue to operate.

The committee is also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the club and to enable them to ensure that the financial statements comply with Industrial and Provident Societies Act 1965 and Friendly and Industrial and Provident Societies Act 1968. They are also responsible for safeguarding the assets of the club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board

Mr D Cox

Director 22/05/14

#### ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF LONDON CAB DRIVER CLUB LTD FOR THE YEAR ENDED 31 JANUARY 2014

We report on the accounts for the year ended 31 January 2014 which comprise the Income and Expenditure Account, Balance Sheet and related notes.

This report is made solely to the club's members, as a body, in accordance with Section 9 of the Friendly and Industrial and Provident Societies Act 1968. Our work has been undertaken so that we might state to the society's members those matters we are required to state to them in the accountants' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the club and as a body, for our work, for this report, or for the opinions we have formed.

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants and so our procedures consisted of comparing the accounts with the accounting records kept by the club and making such limited enquiries of the officers of the club as we considered necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

The club's Committee of Management is responsible for the preparation of the accounts, and they consider that the club is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

In our opinion

- the income and expenditure account and balance sheet for year ended 31 January 2014 are in agreement with the books of account kept by the club and that, on the basis of the information contained in the books of account, they comply with the requirements of the Industrial and Provident Societies Act 1965 and the Friendly Industrial and Provident Societies Act 1968.

- the club has satisfied the conditions for exemption from an audit of the accounts for the year ended 31 January 2014 as set out in the Industrial and Provident Societies Act 1965 and the Friendly Industrial and Provident Societies Act 1968 and did not at any time within the year fall within any of the categories of club not entitled to such exemption.

Price Bailey LLP

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Accountants

20 Central Avenue St Andrews Business Park Thorpe St Andrew Norwich NR7 0HR

### PROFIT AND LOSS ACCOUNT

### FOR THE YEAR ENDED 31 JANUARY 2014

	Notes	2014 £	2013 £
Turnover		129,332	123,660
Cost of sales		(31,639)	(28,322)
Gross profit		97,693	95,338
Administrative expenses		(85,824)	(74,435)
Operating profit	2	11,869	20,903
Other interest receivable and similar income	3	37	35
Profit on ordinary activities before taxation		11,906	20,938
Tax on profit on ordinary activities		23	(7)
Profit for the year	8	11,929	20,931

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

### **BALANCE SHEET**

### AS AT 31 JANUARY 2014

		2014		2013	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	4		3,598		4,796
Current assets					
Debtors	5	2,257		2,231	
Cash at bank and in hand		153,907		138,985	
		156,164		141,216	
Creditors: amounts falling due within					
one year	6	(7,123)		(5,302)	
Net current assets			149,041		135,914
Total assets less current liabilities			152,639		140,710
Capital and reserves					
Called up share capital	7		4,520		4,520
Profit and loss account	8		148,119		136,190
Shareholders' funds	9		152,639		140,710
			======		

For the financial year ended 31 January 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board and authorised for issue on 22, 65719

Mr D Cox

Mr D Cox Director

**Company Registration No. IP28331R** 

Mr Grant Davis Director

NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 JANUARY 2014

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated).

#### 1.3 Turnover

Turnover represents amounts receivable for goods and services net of VAT and trade discounts.

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Plant and machinery (Dep @ 25%) Computer equipment (Dep @ 25%) Fixtures, fittings & equipment (Dep @ 25%)

2	Operating profit	2014	2013
		£	£
	Operating profit is stated after charging:		
	Depreciation of tangible assets	1,199	1,599
	Compensation for earnings lost - Other Members	4,126	3,914
	Compensation for loss of office paid to Management committee	38,309	34,945
3	Investment income	2014	2013
		£	£
	Bank interest	37	35
		37	35

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JANUARY 2014

#### 4 Tangible fixed assets

	Plant and machinery etc
	£
Cost	
At 1 February 2013 & at 31 January 2014	16,706
Depreciation	
At 1 February 2013	11,909
Charge for the year	1,199
At 31 January 2014	13,108
Net book value	
At 31 January 2014	3,598
At 31 January 2013	4,796
	<del></del>

5 Debtors	2014 £	2013 £
Trade debtors Other debtors	(1) 2,258	- 2,231
	2,257	2,231

6	Creditors: amounts falling due within one year	2014 £	2013 £
	Trade creditors	3,600	1,615
	Taxation and social security	-	23
	Other creditors	3,523	3,664
		7,123	5,302

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### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 JANUARY 2014

7	Share capital	2014	2013
	Allotted, called up and fully paid	£	£
	904 Ordinary of £5 each	4 500	4 520
	Sou Ordinary of 23 each	4,520	4,520 
8	Statement of movements on profit and loss account		
			Profit and loss account
			£
	Balance at 1 February 2013		136,190
	Profit for the year		11,929
	Balance at 31 January 2014		148,119
9	Reconciliation of movements in shareholders' funds	2014	2013
		£	£
	Profit for the financial year	11,929	20,931
	Opening shareholders' funds	140,710	119,779
	Closing shareholders' funds	152,639	140,710

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### DETAILED TRADING AND PROFIT AND LOSS ACCOUNT

### FOR THE YEAR ENDED 31 JANUARY 2014

	-	2014		2013
Turneyer	£	£	£	£
Turnover Subscriptions & Magazine income		129,332		123,660
Cost of sales				
"The Badge" printing and distribution	31,639		28,322	
		(31,639)		(28,322)
Gross profit		97,693	77.10%	95,338
Administrative expenses				
Wages and salaries (excl. N.I.)	9,054		7,085	
Compensation for loss of office - Other Members	4,126		3,914	
Compensation for loss of office - Management				
Committee	38,309		34,945	
Rent re licences and other	11,606		11,129	
Insurance	1,367		630	
Printing, postage and stationery	801		841	
Advertising	2,264		-	
Telephone	2,649		2,963	
Computer running costs	1,471		115	
Travelling expenses	866		106	
Legal and prof fees - allowable	5,693		5,070	
Accountancy	3,503		3,420	
Bank charges	145		144	
Sundry expenses - allowable	2,758		2,109	
Charitable donations - covenanted	13		365	
Depreciation on FF & E	362		483	
Depreciation on computer equipment	837		1,116	
		(85,824)		(74,435)
Operating profit		11,869		20,903
Other interest receivable and similar income				
Bank interest received		37		35
Profit before taxation		11,906	16.93%	20,938