

Mutual Societies Annual Return

AR 30 – Industrial and Provident Societies Act 1965 Form



Full name of society

NEWPORT COUNTY AFC SUPPORTERS
SOCIETY LIMITED

Secretary Full Name

MARK BIRCH

Email Address

mark.birch1228@hotmail.com

Telephone No.

07968952138

Important information you should read before completing this form

We require all Industrial and Provident societies to complete this form every year.

For a society registered on or after 8 January 2012, the year of account will end on the last day of the month in which the anniversary of its registration falls, unless the society has notified us otherwise. For a society registered before 8 January 2012, the society's year of account must end between 31 August to 31 January inclusive, unless the society has notified us otherwise.

All the required information must be submitted within seven months of the year end date. Failure to submit the documents constituting your society's annual return by the due date is an offence and may result in prosecution.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's public file.

It is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your annual return.

Terms in this form and Contents

'FSA', 'we' and 'us' refer to the Financial Services Authority.

'You' refers to the person signing the form on behalf of the society.

2	Statistics	7
3	The audit	9
4	Accounts and signature	10

FSA use only		
	Date Received	Case Officer
1st		
2 nd		

Mutual Societies Annual Return



FSA

AR 30 – Industrial and Provident Societies Form

Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you think a question is not relevant to you, write 'not applicable' and explain why.

5 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will have to treat the return as incomplete. This will increase the time taken to assess your return.

6 If there is not enough space on the form, you may need to use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number.

7 Send us your application by post. It must include:

- this form;
- a set of printed accounts;
- an audit report or accountant's report where appropriate (or a supplementary return); and
- supporting documents.

Send it to:

Mutuals Team
The Financial Services Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS

1

Details of society

1.1 Details of the society

Register number	IP29353R
Registered office address	26 MALPAS ROAD NEWPORT
Postcode	NP20 5PA

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	1	/	0	8	/	2	0	1	1
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Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	ANTHONY PRING
Address	158 NASH ROAD NEWPORT
Postcode	NP19 4RP
Year of birth	yyyy 1965
Business occupation and other directorships	SECURITY ALARMS JUDE SECURITY - DIRECTOR

1.4 Details of Treasurer

Name	KAY SAUNDERS
Address	3 CLEVEDON ROAD NEWPORT
Postcode	NP19 8LZ
Year of birth	yyyy 1958
Business occupation and other directorships	OSTEOMYOLOGIST NONE

1.5 Details of Secretary

Name	MARK BIRCH
Address	33 Bigstone Grove Tutshill, Chepstow, Mon
Postcode	NP16 7EN
Year of birth	yyyy 1963
Business occupation and other directorships	LOGISTICS OPERATOR

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
RHYS WARREN	WESTWOOD 1 PORTHARNE GATE, USK NP15 1RU	yyyy 1979	SOLICITOR
NIGEL DUTSON	RIVERVIEW SEDBURY LANE CHEPSTOW NP16 7DU	yyyy 1958	OPERATIONS DIRECTOR
DAVID ROBERTS	25 PENCARN AVE COEDKERNEN NEWPORT NP10 8TJ	yyyy 1965	COMPUTER ENGINEER
MICHAEL JONES	ROYAL MAIL PUBLICHOUSE NEWPORT NP20 5HP	yyyy 1969	LANDLORD/ PUBLICAN
ANDREW POWER	41 PANT ROAD NEWPORT NP20 5PR	yyyy 1963	CIVIL SERVANT
ANDREW PERRY	89 GAER PARK ROAD NEWPORT NP20 3NT	yyyy 1962	CIVIL SERVANT

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

1

ANNE DAVIES

AR30

1.6 DETAILS OF MEMBERS OF THE COMMITTEE

<u>NAME</u>	<u>ADDRESS</u>	<u>YEAR OF BIRTH</u>	<u>BUSINESS ETC.</u>
ANNE DAVIES	8 LUDLOW CLOSE LLANYRAGON ^m CWB ^A BRAN NP44 8JQ	1948	MEDICAL SECRETARY RADIOLOGY

All societies must answer the following questions whether the answers are yes or no, and provide all other information requested

1.7 Does the society take deposits (excluding withdrawable shares) within the provisions of the Financial Services and Markets Act 2000?

- ☒ No
☐ Yes

1.8 Does the society hold deposits (excluding withdrawable shares) taken previously, even though it does not currently take them, within the provisions of the Financial Services and Markets Act 2000?

- ☒ No
☐ Yes

1.9 Is the society a subsidiary of another society?

- ☒ No
☐ Yes

1.10 Does the society have one or more subsidiaries?

- ☒ No
☐ Yes

1.11 Is the society currently accepted by the Inland Revenue as a charity for tax purposes?

- ☒ No ▶ Continue to question 1.12
☐ Yes ▶ Give details below

Reference number of letter from Inland Revenue or the Scottish Charity number

You must confirm that you have attached a copy of the Inland Revenue's letter to this return ☐ Yes

1.12 Is the society registered with the Tenant Services Authority, Welsh Ministers or The Scottish Housing Regulator?

- ☒ No ▶ Continue to question 1.14
☐ Yes ▶ Select the one you are registered with below and provide the registration number

- ☐ Tenant Services Authority
☐ Welsh Ministers
☐ The Scottish Housing Regulator

Register number	
-----------------	--

1.13 Is the society a registered social landlord?

- ☒ No
☐ Yes

1.14 Does the society offer any insurance products?

- ☒ No
☐ Yes

1.15 Does the society undertake residential mortgage business?

- ☒ No
☐ Yes

1.16 Name of any organisation to which the society is affiliated

Name	NONE
------	------

Benefit of the community societies

- 1.17 As once completed this return will be placed on the society's public file, benefit of the community societies are welcome to use the space below to provide a report for all those who may have an interest in the society. If provided, this report should cover the activities of the society during the financial period covered by the return and should set out how these activities have brought benefit to the community.

574

23

37

274

50,245.54

50,448.08

(50,448.08)

0.00

50,245.54

50,245.54

0.00

274

0.00

50,245.54

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

2

Statistics

We can use these figures in our Annual Report.

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	452
B	Members ceased during year	85
C	Members admitted during year	88
D	Members at end of year	455
E	Turnover for year	42,927.00
F	Total of income and expenditure (receipts and payments added together)	86,824.00
G	Net surplus /(deficit) for year	(966.00)
H	Fixed assets	NIL
I	Current assets	16,566.00
J	Total assets (equal to amount in row O, below)	16,566.00
K	Current liabilities	NIL
L	Share capital	455
M	Long-term liabilities	NIL
N	Reserves	16,111
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	16,566.00

All societies (excluding clubs) must complete boxes P-T

P	Investments in other Industrial and Provident societies	NIL
Q	Loans from members	NIL
R	Loans from Employees' Superannuation Schemes	NIL
S	Dividends on sales	NIL
T	Share interest	NIL

2.2 Names of subsidiaries as defined in Section 15 of the Friendly and Industrial and Provident Societies Act 1968

NONE

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FSA)

The society must have written authority from us to exclude a subsidiary from group accounts

NONE

3

The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- ☒ Full professional audit ▶ Continue to section 4
- ☐ Accountant's report ▶ Complete questions 3.2 and 3.3
- ☐ Lay audit ▶ Complete questions 3.2 and 3.3
- ☐ Unaudited ▶ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☒ No
- ☐ Yes

3.3 Has the membership passed at general meeting, in accordance with section 4A(2) of the Friendly and Industrial and Provident Societies Act 1968, a resolution allowing the society not to undertake a full professional audit for the year of account in question?

- ☒ No
- ☐ Yes

4 Accounts and signature

Accounts

- 4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

16 / 04 / 2012

- 4.2 Does your society have to produce accounts to the minimum standard required?

☒ Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members.

☒ Attached

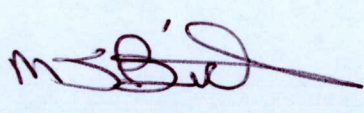
☐ No ▶ you must complete a supplementary return, see notes for details.

☐ Attached

Signature – all societies to complete

- 4.3 The Secretary of the society must sign and date below

I certify that the information in this form is to the best of my knowledge and belief, correct.

Name	MARK BIRCH
Signature	
Date	dd/mm/yy 05/06/2012

Newport County AFC Supporters Society Limited

Report of the Trustees and Financial Statements

for the Year Ended 31 August 2011

Registration number: IP29353R

HSJ Audit Limited
Chartered Accountants and Statutory Auditor
Severn House
Hazell Drive
Newport
South Wales
NP10 8FY



Newport County AFC Supporters Society Limited
Contents

Society Information	1
Report of the Board of Trustees	2
Statement of Trustees Responsibilities	3
Independent Auditors' Report	4 to 5
Income and Expenditure Account	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 11

The following pages do not form part of the statutory financial statements:

Detailed Income and Expenditure Account	12
-----------------------------------------------	----

Newport County AFC Supporters Society Limited
Society Information

Trustees

D Roberts
A Power
M Jones
N Dutson
K Saunders
A Davies
T Pring
R Warren
A Perry
C Thomas
A Lloyd

Company secretary M Birch

Registered office 26 Malpas Road
Newport
South Wales
NP20 5PA

Auditors

HSJ Audit Limited
Chartered Accountants and Statutory Auditor
Severn House
Hazell Drive
Newport
South Wales
NP10 8FY

Newport County AFC Supporters Society Limited
Report of the Board of Trustees for the Year Ended 31 August 2011

The trustees present their report and the financial statements for the year ended 31 August 2011.

Trustees

The trustees who held office during the year were as follows:

D Roberts

A Power

M Jones

N Dutson

K Saunders

A Davies (appointed 1 August 2011)

T Pring

R Warren

A Perry (appointed 1 September 2010)

C Thomas (resigned 1 July 2011)

A Lloyd (resigned 1 July 2011)

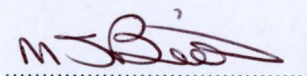
Principal activity

The principal activity of the trust is to represent the interests of the supporters and community of Newport in the running of Newport County AFC (Newport Association Football Club Limited).

Disclosure of information to the auditors

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the society's auditors are aware of that information. The trustees confirm that there is no relevant information that they know of and which they know the auditors are unaware of.

Approved by the Board on 16.4.12 and signed on its behalf by:



.....
M Birch
Company secretary

Newport County AFC Supporters Society Limited

Statement of Trustees' Responsibilities

The Friendly and Industrial and Provident Society law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the society and or the surplus or deficit of the society for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the society will continue in operation.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at the time the financial position of the society and to enable them to ensure that the financial statements comply with the Friendly and Industrial and Provident Societies Act 1968. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

So far as the trustees are aware, there is no relevant information of which the society's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the society's auditors are aware of that information.

Independent Auditor's Report to the Members of Newport County AFC Supporters Society Limited

We have audited the financial statements of Newport County AFC Supporters Society Limited for the year ended 31 August 2011, which comprise the Income and Expenditure Account, the Balance Sheet, and the related Notes, set out on pages 6 to 11. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the society's members, as a body, in accordance with Section 9 of the Friendly and Industrial and Provident Societies Act 1968. Our audit work has been undertaken so that we might state to the society's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society and the society's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 3), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors, including "APB Ethical Standard - Provisions Available for Small Entities (Revised)", in the circumstances set out in note 8 to the financial statements.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the society's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the report of the board of trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the society's affairs as at 31 August 2011 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and
- have been prepared in accordance with the requirements of the Industrial and Provident Societies Acts 1965 to 2002.

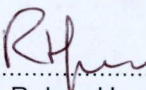
**Independent Auditor's Report to the Members of
Newport County AFC Supporters Society Limited**

..... continued

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Friendly and Industrial and Provident Societies Acts 1965 to 2002 requires us to report to you if, in our opinion:

- proper books of account have not been kept by the society in accordance with the requirements of the legislation,
- a satisfactory system of control over transactions has not been maintained by the society in accordance with the requirements of the legislation,
- the income and expenditure account and the balance sheet are not in agreement with the books and records of the society,
- we have not received all the information and explanations we require for our audit.


.....
Mr Robyn Hughes (Senior Statutory Auditor)
For and on behalf of HSJ Audit Limited, Statutory Auditor

Severn House
Hazell Drive
Newport
South Wales
NP10 8FY

Date: 19/4/12

Newport County AFC Supporters Society Limited
Income and Expenditure Account for the Year Ended 31 August 2011

	Note	2011 £	2010 £
Turnover		42,927	38,693
Administrative expenses		<u>(43,897)</u>	<u>(32,772)</u>
Operating (deficit)/surplus		(970)	5,921
Other interest receivable and similar income		<u>4</u>	<u>-</u>
(Deficit)/surplus for the financial year		<u><u>(966)</u></u>	<u><u>5,921</u></u>

The notes on pages 9 to 11 form an integral part of these financial statements.

Newport County AFC Supporters Society Limited
(Registration number: IP29353R)
Balance Sheet at 31 August 2011

	Note	2011 £	2010 £
Fixed assets			
Investments	3	1	-
Current assets			
Cash at bank and in hand		17,045	17,429
Creditors: Amounts falling due within one year	4	(480)	-
Net current assets		16,565	17,429
Net assets		16,566	17,429
Capital and reserves			
Called up share capital	5	455	352
Retained surplus		16,111	17,077
Shareholders' funds		16,566	17,429

The notes on pages 9 to 11 form an integral part of these financial statements.

Newport County AFC Supporters Society Limited

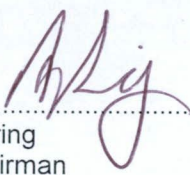
(Registration number: IP29353R)

Balance Sheet at 31 August 2011


..... *continued*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

Approved by the Board on 16.4.12 and signed on its behalf by:


.....
T Pring
Chairman


.....
K Saunders
Treasurer


.....
M Birch
Secretary

The notes on pages 9 to 11 form an integral part of these financial statements.

Newport County AFC Supporters Society Limited
Notes to the Financial Statements for the Year Ended 31 August 2011

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents amounts derived from ordinary activities, and comprises amounts received from donations, subscriptions and fundraising events.

Income is recognised when it is received.

Fixed asset investments

Fixed asset investments are stated at historical cost less provision for any diminution in value.

2 Taxation

In the opinion of the trustees, the society's income is entirely mutual and therefore not subject to Corporation Tax.

3 Investments held as fixed assets

At the year end, the society holds 12,615 Ordinary Shares of £10 each in Newport County AFC (Newport Association Football Club Limited), with a total cost of £126,150, (2010 - 9,615 Shares, with a total cost of £96,150).

In the opinion of the trustees, these shares have no market value, and therefore have been written down to £1 in the Balance Sheet.

	Unlisted investments £	Total £
Cost		
Additions	1	1
At 31 August 2011	1	1
Net book value		
At 31 August 2011	1	1

Newport County AFC Supporters Society Limited
Notes to the Financial Statements for the Year Ended 31 August 2011

..... *continued*

Details of investments held as fixed assets

Details of the investments in which the company holds 20% or more of the nominal value of any class of share capital are as follows:

Undertaking	Holding	Proportion of voting rights and shares held at 30 June 2010	Principal activity
Significant holdings			
Newport County AFC	Ordinary £10	23%	association football club

The financial period end of Newport County AFC is 30 June. The profit for the financial period ended 30 June 2010 for Newport County AFC was £58,299 and the aggregate amount of capital and reserves at the end of the period was (£812,044).

4 Creditors: Amounts falling due within one year

	2011 £	2010 £
Other creditors	480	-

5 Share capital

Each Full Member of the society holds one Ordinary Share of £1 each which is non transferable. Should an individual cease to be a Full Member, the share is cancelled.

At 31 August 2011, the society had 455 Full Members.

6 Retained Surplus

	Income and expenditure account £	Total £
At 1 September 2010	17,077	17,077
Deficit for the year	(966)	(966)
At 31 August 2011	16,111	16,111

Newport County AFC Supporters Society Limited

Notes to the Financial Statements for the Year Ended 31 August 2011

..... continued

7 Related party transactions

During the year the society made the following related party transactions:

Newport County AFC (Newport Association Football Club Limited)

Significant Holding (see Note 3)

During the year, the society made donations totalling £4,696 to Newport County AFC, to help the Club meet the cost of specific items, including temporary spectator stands and toilet facilities. At the balance sheet date the amount due to Newport County AFC (Newport Association Football Club Limited) in respect of donations was £nil (2010 - £nil).

8 APB Ethical Standards relevant circumstances

HSJ Accountants, an entity connected with HSJ Audit, prepare the statutory financial statements of Newport AFC Supporters Society Limited to assist the trustees in their fiduciary duties.

Newport County AFC Supporters Society Limited
Detailed Income and Expenditure Account for the Year Ended 31 August 2011

	2011		2010
	£	£	£
Turnover			
Subscriptions and donations	20,757		19,978
Fund-raising income	<u>22,170</u>		<u>18,715</u>
	42,927		38,693
Administrative expenses			
Fund-raising costs	5,497		4,723
Printing, postage and stationery	1,270		2,681
Fees and subscriptions	705		105
Charitable donations	1,250		1,675
Donations to Newport AFC Limited	4,696		-
Purchase of shares in Newport AFC Limited	29,999		23,000
Auditor's remuneration	<u>480</u>		<u>588</u>
		(43,897)	(32,772)
Other interest receivable and similar income			
Bank interest receivable	<u>4</u>		<u>-</u>
(Deficit)/surplus on ordinary activities	<u>(966)</u>		<u>5,921</u>

This page does not form part of the statutory financial statements