



Mutual Societies Annual Return AR30 – Industrial and Provident Societies Act 1965 Form

Full name of society:

PENRITH ACTION FOR COMMUNITY TRANSITION LTD

Important information you should read before completing this form

We require all Industrial and Provident societies to complete this form every year.

For a society registered on or after 8 January 2012, the year of account will end on the last day of the month in which the anniversary of its registration falls, unless the society has notified us otherwise. For a society registered before 8 January 2012, the society's year of account must end between 31 August to 31 January inclusive, unless the society has notified us otherwise.

All the required information must be submitted within seven months of the year end date. Failure to submit the documents constituting your society's annual return by the due date is an offence and may result in prosecution.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's public file.

It is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your annual return.

Terms in this form and Contents

'FCA', 'PRA', 'we' and 'us' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

2	Statistics	7
3	The audit	9
4	Accounts and signature	10

FCA us	e only		
	Date Received	Case Officer	
1st			
2 nd			





Mutual Societies Annual Return AR30 –Industrial and Provident Societies Act 1965

Filling in the form

- 1 If you are using your computer to complete the form:
 - use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question;
 - print out the completed form and arrange for it to be signed.
- 2 If you are filling in the form by hand:
 - use black ink;
 - · write clearly; and
 - · arrange for it to be signed.
- 3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.
- 4 If you think a question is not relevant to you, write 'not applicable' and explain why.
- 5 If you:
 - leave a question blank;
 - do not get the form signed; or
 - do not attach the required supporting information

without telling us why, we will have to treat the return as incomplete. This will increase the time taken to assess your return.

- **6** If there is not enough space on the form, you may need to use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number.
- 7 Send us your application by post. It must include:
 - this form;
 - a set of printed accounts;
 - · an audit report or accountant's report where appropriate; and
 - · supporting documents.

Send to:

Mutuals Team
Financial Conduct Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS



Details of society

1.1 Details of the society

Register number	31972R
Registered office address	APPLEGARTH NICHOLSON LANE PENRITH
Postcode	CA 11 7UL

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

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Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	NIGEL GRAHAM JONKINS
Address	2 BANDLEY COTTACES BURRELLS APPLEBY
Postcode	CA16 GEG
Year of birth	yyyy 1970.
Business occupation and other directorships	ENGINEER

1.4 Details of Treasurer

Name	JAMES CHRISTOPHER CANT
Address	LAKE VIEW
	BAMPTON PENRITH
Postcode	CAID 2QU
Year of birth	yyyy 1961
Business occupatio	COMPUTER PROGRAMMER
and other directorships	COMPUTER PROGRAMMER AIRECTOR OF PHD COMPUTER CONSULT-
	EDENSAUE CREDIT UNION LID
4	GIVE IT FOR GOOD LITD

1.5 Details of Secretary

Name	MAUREEN ELIZABETH WARD
Address	APPLEGARTH NICHOLSON LANE PENRITH
Postcode	CA 11 7UL
Year of birth	yyyy 1951
Business occupation and other directorships	RETIRED

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
PETER JONATHAN WARD	APPLEGARTH NICHOLSON LAWE PENRITH CAIITUL	1951	RETIRED See separate shoet for Directorships
PETER KEVIN AICKEN		уууу 1948	RETIRED
CHRISTINE PRICE SUTHERLAND	3 SANA CROFT PENRITH CALL 8BB	уууу 1960	EXERCISE TEACHER
JOHN, CHARLES WILL IAM BODGER	4 St CUTHBERT'S PLACE EDENHALL PEURITH CAIL 8SP	yyyy 1946	ARCHITECT Director of 2030 ARCHITECTS LTD
DETER THOMAS CLARKE	BECK COTTAGE TO CA 10 IDX	yyyy 1952	RETIRED Aviector at OPT4 COMMONITY Combin Action for Sustainability
GEOFFREY ROCKLIFFE - KINC	WHITE CABLES WORASWORTH ST PENRITH CAII 702Y	1947	DEVELOPHENT ECONOMIST

Please use separate sheets of paper if you need more space.

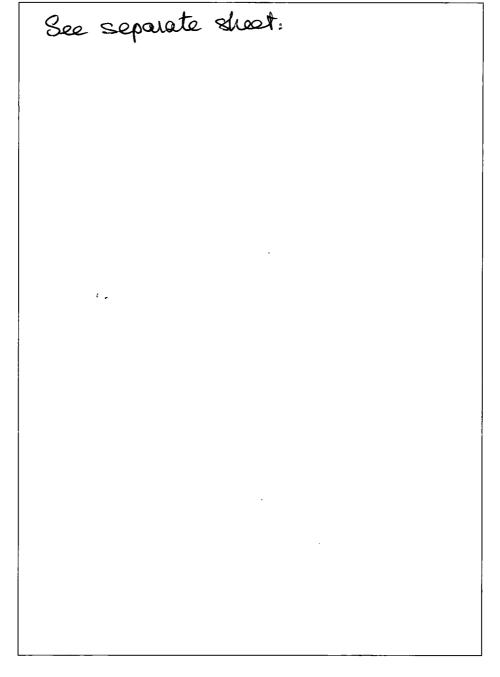
Please indicate how many separate sheets of paper you have used.

1

All societies must answer the following questions whether the answers are yes or no, and provide all other information requested 1.7 Does the society take deposits (excluding withdrawable shares) within the provisions of the Financial Services and Markets Act 2000? X No ☐ Yes 1.8 Does the society hold deposits (excluding withdrawable shares) taken previously, even though it does not currently take them, within the provisions of the Financial Services and Markets Act 2000? **™** No ☐ Yes 1.9 Is the society a subsidiary of another society? ☐ Yes 1.10 Does the society have one or more subsidiaries? ☐ Yes 1.11 Is the society currently accepted by the Inland Revenue as a charity for tax purposes? X No ▶ Continue to guestion 1.12 ☐ Yes ▶ Give details below Reference number of letter from Inland Revenue or the Scottish Charity number You must confirm that you have attached a copy of the ☐ Yes Inland Revenue's letter to this return 1.12 Is the society registered with the Homes and Communities Agency, Welsh Ministers or The Scottish Housing Regulator? No ▶ Continue to guestion 1.14 ☐ Yes ▶ Select the one you are registered with below and provide the registration number ☐ Homes and Communities Agency ☐ Welsh Ministers ☐ The Scottish Housing Regulator Register number 1.13 Is the society a registered social landlord? X No ☐ Yes 1.14 Does the society offer any insurance products? **⋈** No ☐ Yes 1.15 Does the society undertake residential mortgage business? No. ☐ Yes 1.16 Name of any organisation to which the society is affiliated NOT APPLICABLE Name

Benefit of the community societies

1.17 As once completed this return will be placed on the society's public file, benefit of the community societies are welcome to use the space below to provide a report for all those who may have an interest in the society. If provided, this report should cover the activities of the society during the financial period covered by the return and should set out how these activities have brought benefit to the community.



Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

1



Statistics

We can use these figures in our Annual Report.

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

Α	Members at beginning of year	9
В	Members ceased during year	0
С	Members admitted during year	2
D	Members at end of year	11
E	Turnover for year	28406
F	Total of income and expenditure (receipts and payments added together)	42428
G	Net surplus/(deficit) for year	14390
Н	Fixed assets	NIL
I	Current assets	16-934
J	Total assets (equal to amount in row O, below)	16-934
К	Current liabilities	2533
L	Share capital	11
М	Long-term liabilities	NIL
N	Reserves	14390
0	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	16934
All so	ocieties (excluding clubs) must comp	olete boxes P-T
Р	Investments in other Industrial and Provident societies	N/A
Q	Loans from members	N/A
R	Loans from Employees' Superannuation Schemes	N/A
S	Dividends on sales	N/A
Т	Share interest	N/A

2.2	Names of subsidiaries as defined in Section 15 of the Friendly a Provident Societies Act 1968	and Industrial and			
	NIA				
2.3	Names of subsidiaries not dealt with in group accounts (if any) and reasons for				
	exclusions (as approved by the FCA) The society must have written authority from us to exclude a subsidi accounts	ary from group			
	N/A				
	· · · · · · · · · · · · · · · · · · ·				

3

The audit

3.1	.1 Type of audit used for the attached accounts. If the society has used a full professional audit or an accountant's report then the rep must be prepared by a registered auditor.			
	☐ Full professional audit	▶ Continue to section 4		
	☐ Accountant's report	➤ Complete questions 3.2 and 3.3		
	☐ Lay audit	▶ Complete questions 3.2 and 3.3		
	X Unaudited	▶ Complete questions 3.2 and 3.3		
3.2	Do the society's registere professional audit? No Yes	ed rules allow the society not to undertake a full		
3.3	Has the membership passed at general meeting, in accordance with section 4A(2) of the Friendly and Industrial and Provident Societies Act 1968, a resolution allowing the society not to undertake a full professional audit for the year of account in question?			
	□ No			
	X Yes			



Accounts and signature

Accounts

4.1	Date on which the accounts and balance sheet will be/were laid before the AGN
	(dd/mm/yyyy)

03/09] / [2	O	l	4
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4.2 Has your society produced accounts to the minimum standard required?

- Yes you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members.
- ★ Attached
- No ▶ you must produce accounts to the minimum standard required, see notes for details.

Signature - all societies to complete

4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Toolary that the information in the form to correct to the best of my			
Name	MAUREEN ELIZABETH WARA		
Signature	Marco		
Phone number	01768 840153		
Email	maureen. ward Thotmail. co. uk		
Date	dd/mm/yy 16.9.14		

OF MEMBERS OF THE COMMITTEE FOR

ACTION FOR COMMUNITY TRANSITION PENRMH REGISTER No. 31972R

HELD BY PETER JONATHAN WARD DIRECTOR SHUPS

- 1) IMPACT HOUSING 2) PENRITH PARTNERSHIP
- 3) CUMBRIA ACTION FOR SUSTAINARILITY
- 4) OPT 4 COMMUNITY ENERGY
- 5) EARN SAUE CREAT UNION.LD

COMMITTEE ALSO INCLUDES

(CHAIR) NIGEL GRAHAM JONKINS 2 BANDLEY COTTAGES BURRELIS APPLEBY CAID GEG year of buth 1970

Occupation Engineer No other Directorships

JAMES CHRISTOPHER CANT (TREASUREDR) LAKE VIEW

BAMPTON PENRITH

CAID 2Q4

year of buth 1961 occupation Computer Programmer

PHO Computer Consultants Ltd Directorship: Eden Save Gredit Union Ltd.

Give it for Good Ltd MADREEN ELIZABETH WARD (SECRETARY)

APPLEGMETH

NICHOLSON LANE

PENRITH

Year of birth 1951 Occupation RETIRED

No other derectorships

MUTUAL REGISTRATION DEPARTMENT

1

2 1 SEP 2014

1.6





Penrith Action for Community Transition (PACT) AGM 2014 Summary of activities and progress for the year 2013-2014

Formed in 2008 as part of the Transition Network, PACT is a community organisation leading a local response to the challenges of peak oil and climate change in Cumbria's Eden Valley.

Once again PACT has had a very busy year, with fingers in an increasingly large number of pies both literal and metaphorical.

In particular PACT is now an important partner in the Sustain Eden project generously funded by the Big Lottery Fund, working with Cumbria Action for Sustainability (CAfS).

Projects include collaborating with Freegle to deliver the Grow Your Own project, aiming to encourage communities and individuals to grow more produce locally, reducing food miles and increasing our resilience. Food is ever popular and great progress has been made, with now a very well used 'Give & Take' gardening category available on Freegle, exchanging everything from tools to surplus produce. PACT has also gone truly global this year, with asparagus kale seeds being mailed direct from Shap to keen growers as far afield as Canada and Australia.

The Grow Your Own project has also been responsible for a programme of Visiting Edible Gardens ('VEG') visits over the past 6 months - everything from community garden spaces in town centres, to growing successfully in the more challenging climate of the Pennines on Hartside.

Another strand to Sustain Eden is the Tree Whisperers project, inspired by Dawn Hurton leading on from the hugely successful Giants of Eden project in 2011. Earlier this year Emma Aylett was appointed to coordinate the project, working with a range of schools across Eden to deliver a creative and stimulating education programme, including visits to the county archives and woodland sessions. The aim is that this will culminate in a tree festival in June 2015.

PACT also continues its links to the Opt4 Switch & Save initiative, aiming to help tackle fuel poverty, gain commissions from providing a service to switch to lower energy tariffs, and then reinvest back into the community in the form of home insulation and other such measures.

Despite a challenging energy market where goalposts often seem to move at an alarming rate, considerable progress has been made to establish and promote Opt4 over the year. The company now employs 2 staff members at its call centre offices in Penrith, providing a switching service to Cumbrian communities in partnership with USwitch. These efforts have recently been recognised with the winning of a Community Action Award.

As well as delivering our own projects, increasingly PACT has also become a partner and hub to support other like-minded groups in our area. This includes meeting with SLACC from Kendal to discuss ideas such as a local Cumbrian pound, and providing support to Sustainable Carlisle for their Fair Food meals service.

PACT has also supported groups such as those developing community gardens in Penrith, Appleby Edibles which has now established a large polytunnel at Appleby railway station for community growing, plus help and advice provided to the group which attempted a community buy-out of the watermill at Little Salkeld. Particular thanks are due to Eden District Council for their grant support for the raised beds at the Salvation Army, and to other partner organisations and individuals who have made that project such as a success.

PACT members also take credit for the Greening of Penrith and St Andrews gardens projects; responsibility for these has been passed to Penrith Partnership in June 2014.

PACT now has increasingly strong links to and influence with Eden District Council, plus has met Cumbria County Council to discuss ways to collaborate on reducing waste, and how to increase rates of domestic recycling and composting.

Throughout the year PACT has hosted and participated in a number of diverse events. Our own events have ranged from a film evening to screen the inspiring movie 'In Transition 2.0', involvement with the second Stone Soup Day, to a very well attended storytelling ceilidh in Appleby complete with more homemade soup!

PACT has also put on stalls and displays at well-known local events such as Apple Day at Acorn Bank, a plant fair at Lowther Castle, and at Penrith on a Plate as part of the Eden Food & Farming Festival, as well as a presence at the CAfS AGM. These stalls have been mostly on a food-related theme, which unsurprisingly continues to be the group's main area of activity.

The PACT website is a veritable mine of information and continues to act as the hub for our various events and activities. The PACT publicity machine has also been in overdrive this year, with regular stories appearing in local and regional press and online, plus more short films produced to document our progress, all broadening our reach along with our continuing direct engagement with communities at events.

PACT is fortunate to be able to attract grant funding for various projects. During the year PACT has supported the development of EdenSave Credit Union Ltd, including depositing group funds there as an investor.

As a group PACT has gone through various constitutional changes, and is now formally registered as an Industrial & Provident Society ('IPS') for the Benefit of the Community. This stands us in good stead as a platform for future endeavours.

Particular credit is due to all board members for their unstinting hard work and enthusiasm to achieve all this progress. Board members should also be credited with contributing in so many ways to a wide range of other environmental initiatives not immediately within PACT, acting either as individuals or within their local communities. This continues to set a great example to others, showing what's possible with the right mindset and commitment.

Earlier this year PACT board members attended a short training course on lobbying for change, and there remains the opportunity for PACT to consider whether more active campaigning could further increase our effectiveness, and if so what extra resource and expertise might be needed to help make this happen.

Despite all the hard work and achievements of the past year, we should still be conscious that at our core PACT remains a very small group, with the same faces putting in long hours time and again to make all this happen. Attempts to draw in new energy to the board have so far proved unsuccessful, so inevitably we do have to question our own resilience and sustainability.

Therefore amongst our on-going challenges, we remain ever hopeful of attracting new members to bring fresh ideas and stimulus to PACT. We also continue to hone our approach to transition as we gain experience, aiming to broaden our general community engagement across Eden.

The challenge for us all is to convey as positive a message as possible, outlining an optimistic vision containing real world practical solutions, even despite the immense scale of the challenges ahead.

Nigel Jenkins (Chairman)

3rd Sept 2014

Penrith Action For Community Transition Limited Report and Accounts 31 March 2014

Penrith Action For Community Transition Limited Registered number: IP31972R

Directors' Report

The directors present their report and accounts for the period ended 31 March 2014.

PACT limited was an unincorporated association which established as a limited company as an Industrial and Provident Society for the benefit of the community on March 5th, 2013.

Exemption

The directors have decided to take the exemption from audit for this financial period as provided for in its rules.

Societies Objectives

The objects of the Society are to carry on any business for the benefit of the community by:

- 1 Raising awareness of the issues associated with climate change, scarcity of resources and economic stability;
- 2 Reducing carbon emissions;
- 3 Increasing community resilience;
- 4 Actively working with other stakeholders to harness the energies of the local community to achieve the above three objectives.

Directors

The following persons served as directors during the period:

Nigel Jenkins (Chairman)
Chris Cant (Treasurer)
Maureen Ward (Secretary)
John Bodger
Peter Dicken
Geoff Rockcliffe-King
Christine Sutherland
Peter Ward
Peter Clarke

All directors were appointed on March 6th, 2013.

Directors Responsibilities for the Financial Statements

The directors are required by law to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the society. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
 prepare the financial statements on a going concern basis unless it is inappropriate to presume

that the society will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the society and to enable it to ensure that the financial statements comply with the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Act Societies1968. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Penrith Action For Community Transition Limited Registered number: IP31972R

Directors' Report

Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies' Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 9 July 2014 and signed on its behalf.

Nigel Jenkins - Chairman

Penrith Action For Community Transition Limited Independent Examiners' Report

Independent Examiners' report to the directors of Penrith Action For Community Transition Limited

I report on the accounts of the company for the period ended 31 March 2014, which are set out on pages 4 to 7.

You consider that the company is exempt from an audit for the period ended 31 March 2014. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial period and of its profit or loss for the financial period.

An examination of the companies accounting records was carried out and a comparison of the accounts presented with those records. This also included a consideration of any unusual items or disclosures in the accounts, with explanations being sought from the directors concerning any such matters. The procedures undertaken do not provide evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a' true and fair view' and the report is limited to those matters set out in the statement below:

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements :
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Karen Parr FCA 9 July 2014

Penrith Action For Community Transition Limited Profit and Loss Account for the period from 5 March 2013 to 31 March 2014

•	Notes	2014 £
Income		28,406
Administrative expenses		(14,022)
Surplus on ordinary activities for the period		14,384
Interest receivable		8
Surplus on ordinary activities before taxation		14,392
Tax on interest received	2	(2)
Retained surplus for the period		14,390

Penrith Action For Community Transition Limited Balance Sheet as at 31 March 2014

1	Notes		2014 £
Current assets Debtors Cash at bank and in hand	3 -	58 16,876 16,934	
Creditors: amounts falling due within one year	4	(2,533)	
Net current assets	-		14,401
Net assets		-	14,401
Capital and reserves Called up share capital Restricted reserve Unrestricted reserve	5 6 6	11,198 3,192	11
Members' funds	-		14,390
		-	14,401

The directors are satisfied that the society is entitled to exemption from the requirement to obtain an audit under section 4A(1) of the Friendly and Industrial and Provident Societies Act 1968.

The members have not required the society to obtain an audit under the above section.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Nigel Jenkins - Chairman

Chris Cant - Treasurer

Approved by the board on 9 July 2014

HAUREEN WARD - SECRETARY

Penrith Action For Community Transition Limited Notes to the Accounts for the period from 5 March 2013 to 31 March 2014

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents monies received form donations, grants, social and fundraising events in the UK. The Society is not registered for VAT.

2	Taxation			2014 £
	UK corporation tax			2
3	Debtors			2014 £
•	Other debtors			58
4	Creditors: amounts falling due w	vithin one year	·	2014 £
	Corporation tax Other creditors			2 2,531 2,533
5	Share capital	Nominal value	2014 Number	2014 ⁻ £
	Allotted, called up and fully paid: Ordinary shares	£1 each	11	-
	Channel in a self-trained the self-trained	Nominal value	Number	Amount £
	Shares issued during the period: Ordinary shares	£1 each	11	11
6	Reserves	Unrestricted reserve	Restricted reserve	· Total
	Surplus for the period	£ 3,192	£ 11,198	£ 14,390
	At 31 March 2014	3,192	11,198	14,390

Penrith Action For Community Transition Limited Notes to the Accounts for the period from 5 March 2013 to 31 March 2014

Reserves	Incoming & Transfers	Outgoing & Transfers £	Balance £
Garden of Eden	344	238	106
Greening of Penrith	1,100	806	294
Sustain Eden - Freegle	1,750	1,810	(60)
Sustain Eden - Big Lottery Fund Grant	21,874	11,943	9,931
Raised Beds	353	353	-
St Andrews Comm Gardens	427	-	427
Self Insurance	500	`-	500
Unrestricted Reserve	4,987	. 1,795	3,192
	31,335	16,945	14,390

7 Related parties

Related party transactions

During the year the society purchased goods and services valued at £225 from Eden Lighthouse where one of the directors, Nigel Jenkins is a director of the society. At the year end the balance outstanding was nil.

During the year the society purchased goods and services valued at £1,918 from PHD Computer Consultants Ltd where one of the directors, Chris Cant is a director of the society. At the year end the balance outstanding was £298.

All of the above purchases of goods and services were at commercial rates and all outstanding balances have been paid since the balance sheet date.

During the year the society received a grant from Cumbria Action for Sustainability of £21,874 where two of the society's directors are trustees, Peter Ward - trustee and Peter Clarke - Chairman of the charity.

Three directors received reimbursements for items purchased for the society during the year – Mr N Jenkins £345, Mr C Cant £281 and Mr & Mrs Ward £311.

8 Controlling interest

The Society is controlled by its members.

Penrith Action For Community Transition Limited Detailed profit and loss account for the period from 5 March 2013 to 31 March 2014

	2014 £
Income	28,406
Administrative expenses	(14,022)
Surplus on ordinary activities for the period	14,384
Interest receivable	8
Surplus before tax	14,392

Penrith Action For Community Transition Limited Detailed profit and loss account for the period from 5 March 2013 to 31 March 2014

	2014 £
Income	
Donations	952
Grants	24,050
Unincorporated PACT	3,404
	28,406
Administrative expenses	
General administrative expenses:	
Computer/website	2,166
Postage	. 27
Stationery and printing	419
Graphics	313
Travel	111
Seeds, compost & gardening tools	312
Bank charges	2
Insurance	318
Tree whisperer project workers	8,104
Equipment	610
Hire costs	325
Events	255
Film capture	225
Gardening labour	72
Recruitment expenses	258
Schools	300
Sundry expenses	50
	13,867
Legal and professional costs:	
Other legal and professional	55
Accountancy fees	100
	155
	14,022