BANK OF ENGLAND
PRUDENTIAL REGULATION
AUTHORITY

FCA
FINANCIAL CONDUCT AUTHORITY

Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Society name:

Runcorn Linnets Football Club Limited

Important information you should read before completing this form

You must use this form if you are a:

- registered society (previously referred to as an 'industrial and provident society')
- co-operative society
- community benefit society

registered under the Co-operative and Community Benefit Societies Act 2014.

You must submit this form and the society's accounts within 7 months of the end of your financial year. Failure to submit is an offence for which the society may be prosecuted.

Please note:

- we have an information note that may assist you in completing this application
- any personal details you give on the form will be placed on the society's public file.
- it is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to process your annual return.

Please keep a copy of the form and supporting documents for future reference.

Terms in this form

'FCA', 'PRA', 'us' and 'we' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

'The 2014 Act' is the Co-operative and Community Benefit Societies Act 2014

Mutuals Registration
29 JAN 2018
Received

BANK OF ENGLAND
PRUDENTIAL REGULATION
AUTHORITY

FCA
FINANCIAL CONDUCT AUTHORITY

Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print the completed form and arrange for it to be signed by all relevant individuals.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed and dated by all relevant individuals.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will treat the application as incomplete. This will increase the time taken to assess your application.

5 If there is not enough space on the form, you may use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number. Any separate sheets should be signed by the signatories to the form.

6 **Email a scanned copy of the signed form and supporting documents to**

mutualsannrtns@fca.org.uk

or send it by post to:

Mutuals Team
Financial Conduct Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS

7. Please make sure you include:

- this form
- a set of printed accounts – signed by two members and the secretary (3 signatures in total)
- an audit report or accountant's report where required; and
- any supporting documents.

1 Details of society

1.1 Details of the society

Register number	29719R
Registered office address	59 The Glen Palace Fields Runcorn
Postcode	WA7 2TB

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	0	/	0	6	/	2	0	1	7

Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	MARK BUCKLEY
Address	FLAT 4, 3 STANLEY VILLAS, RUNCORN, CHESHIRE.
Postcode	WA7 4NW
Year of birth	
Business occupation and other directorships	COURIER MANAGER

1.4 Details of Treasurer

Name	PHILIP WAINWRIGHT
Address	FLAT 4, THE ELMS, WESTON ROAD, RUNCORN, CHESHIRE.
Postcode	WA7 4JS
Year of birth	
Business occupation and other directorships	RETIRED CIVIL SERVANT

1.5 Details of Secretary

Name	DAVID BETTLEY
Address	107 BROOKFIELD AVENUE, RUNCORN, CHESHIRE.
Postcode	WA7 5RF.
Year of birth	
Business occupation and other directorships	NOT EMPLOYED

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
MICHAEL BIGNALL	30 BETCHWORTH CRESCENT, BEECHWOOD, RUNCORN, CHESHIRE, WA7 2YA		PROJECT MANAGER
KAREN BOYLE	99 THE GLEN, PALACE FIELDS, RUNCORN, CHESHIRE, WA7 2TB		ACCOUNTANT
CIARAN CLOTWORTHY	11 OXFORD ROAD, RUNCORN, CHESHIRE, WA7 4NU		EVENTS MANAGER
PAUL EASTUP	25 CONISTON CLOSE, BEECHWOOD, RUNCORN, CHESHIRE, WA7 2GJ		COMPANY MANAGING DIRECTOR
HEDLEY EDWARDS	22 MALPAS ROAD, RUNCORN, CHESHIRE, WA7 4AE		RETIRED PRIMARY SCHOOL HEAD TEACHER
STUART GRAHAM	5 MEADOWGATE FARM, CHESTER ROAD, SUTTON WEAVER, CHESHIRE, WA7 3GF		SENIOR DELIVERY MANAGER

Please use separate sheets of paper if you need more space, following the instructions provided in section 5 above.

Please indicate how many separate sheets of paper you have used

1

Runcorn Linnets FC Ltd Annual Return 2017 Question 1.6 (Supplementary Sheet)		
TRACY MEASOR	59 THE GLEN, PALACE FIELDS, RUNCORN WA7 2TB	CLEANER
JOHN PICKERING	123 GREENWAY ROAD, RUNCORN, WA7 4NT	COMPANY FIRE SERVICE MANAGER
STEVE PRITCHARD	64 WATERSIDE DRIVE, FRODSHAM, WA6 7NG	COMPUTER PROGRAMMER
ADRIAN TAYLOR	103 THE UPLANDS, PALACE FIELDS, RUNCORN, WA7 2JB	RETIRED/DISABLED
REGINALD WOODS	11 HILLSIDE AVENUE, RUNCORN, WA7 4BW	RETIRED HUMAN RESOURCES OFFICER

Please continue, answering all questions.

1.7 Are any members of the society's committee disqualified as directors under the Company Director Disqualification Act 1986?

☒ No
☐ Yes

1.8 Does the society carry out any activity which is regulated under the Financial Services and Markets Act 2000? (e.g. accepting deposits in a form other than withdrawable shares; offering insurance products; undertaking residential mortgage business). If 'yes' please state the society's Financial Services Register firm reference number

☒ No
☐ Yes

Financial Services Register firm reference number

1.9 Is the society a subsidiary of another society?

☒ No
☐ Yes

1.10 Does the society have one or more subsidiaries?

☒ No
☐ Yes

1.11 Is the society currently accepted by the HM Revenue and Customs as a charity for tax purposes?

☒ No
☐ Yes

Please confirm you have attached a copy of the letter from HM Revenue and Customs confirming charitable tax status:

☐ Yes

1.12 Is this society a charity registered with the Office of the Scottish Charity Regulator (OSCR)?

☒ No
☐ Yes ▸ provide your Scottish Charity number below

1.13 Is the society registered with one of the following (please tick)?

☐ Homes and Communities Agency
☐ The Welsh Ministers
☐ Scottish Housing Regulator

If so, please provide your register number

All societies must answer the following questions:

- if a **bona fide co-operative society** go to question 1.14
- if **existing for the benefit of the community** go to question 1.19

Bona fide co-operative society

1.14 How did members benefit from the business, industry or trade of the society during the year?

1.15 Is membership of the society required to obtain the benefits offered by it?

☐ Yes
☐ No

1.16 In what way did members participate in an ongoing basis in the society's primary business during the year?

1.17 How did members democratically control the society?

1.18 How did the society use any surplus/profit?

If the society distributed the surplus/profit to members please explain how this was done.

Please use separate sheets of paper if you need more space (see section 5 above)
Please indicate how many separate sheets of paper you have used.

Continue to 2.1

Community benefit society

1.19 Who are the community the society benefited?

TOWN OF RUNCORN IN UNITARY AUTHORITY BOROUGH OF HALTON IN CHESHIRE

1.20 How did the society benefit that community during the year?

WITH 45 AFFILIATED TEAMS, INCLUDING 43 AT JUNIOR AND YOUTH AGEGROUPS, WE HAVE AGAIN MADE A SIGNIFICANT CONTRIBUTION TOWARDS THE CURRENT AND FUTURE WELL BEING OF OUR COMMUNITY BY ENCOURAGING INVOLVEMENT IN SPORTING ACTIVITY THROUGH PLAYING, OFFICIATING, COACHING, VOLUNTEERING AND SPECTATING

OUR TEAMS HAVE FOSTERED A STRONG COMMUNITY SPIRIT BY COMPETING ALL OVER NORTH WEST ENGLAND AND BEYOND AS PROUD REPRESENTATIVES OF OUR TOWN

THROUGH THE YEAR, WE HAVE ASSISTED SEVERAL LOCAL AND NATIONAL CHARITIES AND GOOD CAUSES WHILE ENGAGING WITH LOCAL COMPANIES, SCHOOLS AND COMMUNITY GROUPS

THE CLUB HAS BY WORKING WITH HALTON BOROUGH COUNCIL AND THE FOOTBALL FOUNDATION CONTINUED TO DEVELOP OUR FACILITIES FOR PLAYERS, MEMBERS AND FANS OF ALL AGES WITH THE PROVISION OF A NEW PURPOSE-BUILT CLUBHOUSE WHILE OBTAINING SUPPORT FUNDING TO FULLY ENCLOSE THE PITCHES OUTSIDE THE MAIN STADIUM

1.21 How did the society use any surplus/profit?

THE MONEY HAS BEEN USED TO ASSIST WITH OUR MAIN AIMS AND AMBITIONS, PUT TOWARDS FACILITY IMPROVEMENTS WITH A PROPORTION BEING KEPT AS PRUDENT RESERVES.

Please use separate sheets of paper if you need more space (see section 5 above).
Please indicate how many separate sheets of paper you have used.

0

Continue to 2.1

2 Statistics

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	159
B	Members ceased during year	12
C	Members admitted during year	12
D	Members at end of year	159
E	Turnover for year	91527
F	Total of income and expenditure (receipts and payments added together)	174518
G	Net surplus/(deficit) for year	8536
H	Fixed assets	21426
I	Current assets	20177
J	Total assets (equal to amount in row O, below)	41603
K	Current liabilities	1662
L	Share capital	159
M	Long-term liabilities	
N	Reserves	39782
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	41603

All societies (excluding clubs) must complete boxes P-T

P	Investments in other registered societies	
Q	Loans from members	
R	Loans from Employees' Superannuation Schemes	
S	Dividends on sales	
T	Share interest	

2.2 Names of subsidiaries as defined in sections 100 and 101 of the Co-operative and Community Benefit Societies Act 2014

2.3Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts

3 The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- ☐ Full professional audit ▸ Continue to section 4
- ☒ Accountant's report ▸ Complete questions 3.2 and 3.3
- ☐ Lay audit ▸ Complete questions 3.2 and 3.3
- ☐ Unaudited ▸ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☐ No
- ☒ Yes

3.3 Has the membership passed at a general meeting a resolution allowing the society not to undertake a full professional audit for the year of account in question? (In accordance with section 84 of the Co-operative and Community Benefit Societies Act 2014)

- ☐ No
- ☒ Yes

4 Accounts and signature

Accounts

4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

0	8	/	1	2	/	2	0	1	7

4.2 Has your society produced accounts to the minimum standard required?

☒ Yes ▸ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. ☐ Attached

☐ No ▸ you must produce accounts to the minimum standard required, see notes for details.

Signature – all societies to complete

4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	DAVID BETTLEY
Signature	
Phone number	01928 568061
Email	trust@runcornlinnetsfc.co.uk
Date	15/01/2018

RUNCORN LINNETS FC LIMITED

ANNUAL REPORT 2017

REGISTRATION NUMBER: 29719R

Mutuals Registration
29 JAN 2018
Received

RUNCORN LINNETS FC LTD

CHAIRMAN'S REPORT

Whilst matters have certainly been less turbulent on the footballing side of things for our first team this year, 2017 has been a transitional year in many ways off the field, with many comings and goings at Trust Board level, and it is only now in the latter months of the year that things are truly settling down. The loss of some incredible volunteers over the last twelve months has meant that our existing volunteers are extremely stretched, and I would make a plea that every Trust member and fan looks at what they may be able to offer the club.

It has been a privilege to observe Michael and Matt grow into their management positions, assemble a strong squad, and once again put the club in a position where we can challenge for honours this season, as well as producing some tantalising football for us all to enjoy. Attendances have stood up well, and of course now it has been completed the new clubhouse will take our club to a new level, providing all areas of the club with the chance to improve funding streams while enjoying a fabulous new facility.

The Ladies and Junior sections continue to give the club vital strength, support and community links, while of course continuing to excel on the pitch. Our club notion of "Togetherness" will continue to bring us all closer as the club moves forward into an exciting new era.

In fundraising and sponsorship, we have had a good year. New companies continue to come on board, recognising the potential of the area's biggest community club, while new innovative merchandise and fundraising initiatives bring in vital revenue. It is particularly pleasing to see the "200 Club" up and running; it is up to us all to help make it a "300 Club"! The club remains in a good position financially, but "sustainability" will always be the overriding factor in all financial dealings.

Massive thanks must go to all our sponsors, who contribute so much. We will always look for ways to promote the local firms who give us such welcome backing, and again, as fans, this is something that should remain in all our minds. Our thanks must also go to our wonderful and dedicated volunteers and, of course, to our fans - it is you that make this special "Fans Club" what it is, and may I personally also thank the Trust Board and Trust Secretary for the fantastic support and effort that they have shown in the last twelve months.

Never forget that this is your club.

Mark Buckley
Chairman
December 2017

RUNCORN LINNETS FC LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2017

REGISTRATION NUMBER: 29719R

RUNCORN LINNETS FC LIMITED

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RUNCORN LINNETS FC LIMITED

TRUST INFORMATION

FOR THE YEAR ENDED 30 JUNE 2017

Board Members	Mark Buckley	(Chairman)
	Paul Eastup	(Vice-Chairman)
	Mike Bignall	
	Lee Chesterson	
	Hedley Edwards	
	Tracy Measor	
	John Pickering	
	Steve Pritchard	
	Adrian Taylor	
	Reg Woods	
	Phil Wainwright	
Trust Secretary	David Bettley	
Registered Office	59 The Glen Palace Fields Runcorn WA7 2TB	
Accountants	Burton Beavan Chartered Certified Accountants 112-114 Witton Street Northwich CW9 5NW	

RUNCORN LINNETS FC LIMITED

STATEMENT OF THE BOARD OF MANAGEMENT'S RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2017

The Board are required to prepare financial statements for each financial period, which give a true and fair view of the state of affairs of the association and of the income and expenditure of the association for that period. They consider that the Society is exempt from an audit.

In preparing those financial statements the Board are required to:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to do so

The Board members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable them to ensure that the financial statements comply with the Industrial and Provident Societies Acts 1965 -78. They are also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on the ..8th..December..2017.. and signed on its behalf by:

.....

David Bettley
Secretary

RUNCORN LINNETS FC LIMITED
ACCOUNTANTS REPORT TO THE MANAGEMENT COMMITTEE
FOR THE YEAR ENDED 30 JUNE 2017

We report on the financial statements for the year ended 30 June 2017. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

RESPECTIVE RESPONSIBILITES OF OFFICERS & REPORTING ACCOUNTANTS

As explained in the Statement of the Board of Management's Responsibilities, set out on page four, the board is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to carry out procedures designed to enable us to report our opinion in accordance with applicable law and Standards for reporting accountants' applicable in the United Kingdom.

BASIS OF OPINION

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants and so our procedures consisted of preparing the accounts with the records kept by the society and making such limited enquiries of the officers of the society as we consider necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

OPINION

In our opinion the income and expenditure account and the balance sheet for the period ending 30 June 2017 is in agreement with the books of account kept by the society and that, on the basis of the information contained in the books of account, they comply with the requirements of the Industrial & Provident Societies Act 1965, the Friendly and Industrial Provident Societies Act 1968 & the Cooperative & Community Benefit Societies Act 2014.

In our opinion the society has satisfied the conditions for exemption from an audit of the accounts for the period ended 30 June 2017 as set out in the Industrial and Provident Societies Act 1965 and the Friendly and Industrial and Provident Societies Act 1968 and did not at any time within the period fall within any of the categories of society not entitled to such exemption.

.....

Burton Beavan
Chartered Certified Accountants
112-114 Witton Street
Northwich
Cheshire
CW9 5NW

RUNCORN LINNETS FC LIMITED
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2017

	2017		2016	
	£	£	£	£
Income				
Membership Income	607		469	
Received				
Grants & Donations	5,783		5,403	
Cup income	225		4,625	
Match day receipts	35,029		33,093	
Programmes & advertising	5,936		4,641	
Sponsorship	20,171		13,675	
Fundraising – net of expenses	16,222		10,451	
Merchandise sales (net)	84		93	
Season tickets	5,915		4,576	
Ground rental	1,555		475	
Building Society Interest	-		8	
		91,527		**77,509**
Expenditure				
Playing staff costs	44,750		48,875	
Playing kit & laundry	3,717		2,166	
Training fees & equipment	650		1,977	
Ground rental	-		570	
Coach hire	345		1,508	
Match officials	4,374		3,598	
Catering	1,020		1,066	
Programme production	2,971		3,625	
Medical equipment & physio	-		143	
FA fines	2,715		1,472	
Affiliation fees	2,262		1,852	
Insurance	1,554		1,173	
Audit and accountancy fees	2,145		1,342	
Bank charges	-		667	
Telephone	77		420	
Ground project	-		450	
Premises expenses	13,369		11,736	
Legal and Licensing	1,077		-	
Sundries	315		1,107	
Depreciation	1,650		1,349	
		(82,991)		**(85,096)**
Profit/(Loss) for the year		**8,536**		**(7,587)**
Income & expenditure account b/fwd		31,246		38,833
Income & expenditure account c/fwd		**39,782**		**31,246**

RUNCORN LINNETS FC LIMITED

BALANCE SHEET AS AT 30 JUNE 2017

	Notes	2017 £	2016 £
Fixed assets	2	21,426	20,976
Current assets			
Cash at bank		19,975	11,656
Stock (of merchandise)		202	283
		20,177	11,939
Creditors: Amounts falling due within one year	3	1,662	1,510
Net Current Assets		18,515	10,429
Total Net Assets		**39,941**	**31,405**
Capital and Reserves			
Called up Share Capital	4	159	159
Income and Expenditure Account		39,782	31,246
		39,941	**31,405**

The financial statements were approved by the Board on the 8/12/2017 and signed on its behalf by

Mark Buckley
Chairman

Paul Eastup
Vice-Chairman

The notes on pages 8 and 9 form an integral part of these financial statements

RUNCORN LINNETS FC LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

1. Accounting Policies

Basis of Accounting
The financial statements have been prepared under the historical cost convention.

Income
There is a rolling membership, the annual renewal date falls on the anniversary of the date on which the member joined, and consequently income is stated on a receipts basis.

Stock
Stock of merchandise for re-sale is stated at the lower of cost and net realisable value.

2. Fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.
Buildings – write off over 25 years
Plant and machinery – 15% on reducing balance
Computer equipment – 25% on reducing balance
Motor Vehicle – 25% on reducing balance

First Team

	Buildings	Plant & machinery
Cost		
At 1 July 2016	£ 25,000	£5,239
Additions	-	£2,055
At 30 June 2017	£25,000	£7,294
Depreciation		
At 1 July 2016	£6,000	£3,263
Charge for year	£1,000	£605
At 30 June 2017	£7,000	£3,868
Net book value		
At 30 June 2017	£18,000	£3,426
At 30 June 2016	£19,000	£1,976

RUNCORN LINNETS FC LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016.....Cont.'d.

3. Creditors and Deferred Income

Deferred Income	612
Accruals	1,250
Bond repayment	(200)
	1,662

4. Share Capital

Allotted, called up and fully paid

	2017 £	2016 £
At the 1st July 2016	159	159
Issued during the year	-	-
Written off on lapses in membership	-	-
At 30th June 2017	159	159

Each member holds one share of £1 in the society.

These shares carry no right to dividends or distributions on a winding up. Each member has a right to vote at members meetings.

Under the Association's rules share capital is non-refundable; if a person ceases to be a member, the amount subscribed for the share becomes the property of the association.