

Annual Return (AR30) form

Section 1 - About this form

An Annual Return must be completed by all societies registered under the Cooperative and Community Benefit Societies Act 2014 ('the Act') (including any societies previously registered under the Industrial and Provident Societies Act 1965) or the Co-operative and Community Benefit Societies Act (Northern Ireland) 1969 ('the Act') (including any societies previously registered under the Industrial and Provident Societies Act 1969). The Annual Return must include:

- this form;
- a set of the society's accounts; and
- where required, an audit report or report on the accounts.

A society must submit the Annual Return within 7 months of the end of the society's financial year. Failure to submit on time is a prosecutable offence.

Please note that this form, including any details provided on the form, will be made available to the public through the Mutuals Public Registerhttps://mutuals.fca.org.uk.

For guidance on our registration function for societies under the Co-operative and Community Benefit Societies Act 2014, which includes guidance on the requirement to submit an Annual Return, please see here:

https://www.fca.org.uk/publication/finalised-guidance/fg15-12Mbdpal SOCIETIES REGISTRATION

FINANCIAL CONDUCT AUTHORITY

2 2 JUL 2019

Section 2 – About this application

Society name	ASHBOURNE ROAD & DISTRICT ALL OT AUTHORS A ASSOCIATION LTD	S A TRUE COPY
Register number	IPO 6237R	ప
Registered address	ASHBORNE ROAD & DISTRICT ALLOTMENT ASSOCIATION, MACKWORTH ROAD (OFF KEDLESTON ROAD) DERBY	-
Postcode	DE22 3BL	

2.1 What date did the financial year covered by these accounts end?

3	1	1	2	2	0	1	8
1							

Section 3 - People

3.1 Please provide the names of the people who were directors of the society during the financial year this return covers. Some societies use the term 'committee member' or 'trustee' instead of 'director'. For ease of reference, we use 'director' throughout this form.

Name of director	Month and yea	r of birth
Mr Mark Slater	Prefers discretion	
Mr Christopher Dawson		1948
Mr Ken Rice	Prefers discretion	
Mrs Barbara Dawson	Prefers discretion	
Mrs Angela Laurie	Prefers discretion	
Mr Jerome Peat	Prefers discretion	
Mr Lee Pickering	Prefers discretion	
Mr Ian Stewart		1945
	•	

Continue on to a separate sheet if necessary.

3.2 All directors must be 16 or older. Please confirm this is this case:

All directors are aged 16 or over ✓ Yes

3.3 Societies are within the scope of the Company Directors Disqualification Act 1986 (CDDA). Please confirm that no director is disqualified under that Act:

No director is disqualified ✓ Correct

3.4 Please state any close links which any of the directors has with any society, company or authority. 'Close links' includes any directorships or senior positions held by directors of the society in other organisations.

Christopher Dawson and Mark Slater are directors of Membership Management Services Ltd, who provide IT resources.

3.5Please provide the name of the person who was secretary at the end of the financial year this return covers. Societies must have a secretary.

Name of secretary	Month and year of birth			
Mr Christopher Dawson		1948		

Section 4 - Financial information

4.1 Please confirm that:

the secretary (3 signatures in total)

accounts are being submitted with this form

the accounts comply with relevant statutory and accounting requirements

the accounts are signed by two members and

4.2 Based on the accounts, please provide the information requested below for the financial year covered by this return.

Number of members	153
Turnover	11641
Assets	14034
Number of employees (if any)	None
Share capital	N/A
Highest rate of interest paid on shares (if any)	N/A

4.3 What Standard Industrial Class		
-	re than one code applies, please select the	
	ociety's main business activity. You will fir	nd a
full list of codes here: http://resourc	es.companieshouse.gov.uk/sic/	
91040 Botanical and		
zoological gardens and		
nature reserves activities.	·	
THIS IS THE CLOSEST TO ALLOTMEN	NTS	
Section 5 - Audit		
Sociatios are required to appoint an a	auditor to audited unless they are small	٥r
	•	Oi.
• • • • • • • • • • • • • • • • • • • •	r further guidance see chapter 7 of our	
guidance: https://www.fca.org.uk	<pre>a/publication/finalised-guidance/fg1</pre>	<u> 15-</u>
<u>12.pdf</u>		
5.1 Please select the audit option	the society has complied with:	
Full massacional audit	r -1	
Full professional audit		
A . dita da maranta an tha an anamata		
Auditor's report on the accounts		
1 dia	П	
Lay audit		
No audit	✓	
No audit	•	
5.2 Please confirm the audit option	on used by the society is compliant v	with
the society's own rules and the A	act .	
We have complied with the audit requ	uirements ✓	
	,	
5 2 Plance confirm any soldit rone	art (where required) is being submit	* ~d
	ort (where required) is being submit	.teu
with this Annual Return		٠.
Yes □		
ies 🗅 .		
Not applicable ./		
Not applicable ✓	•	
The information below impacts the la	wal of audit required of the esciety's	
The information below impacts the le	•	

charity for t	ax pı	irposes?			
Yes				· · · · · · · · · · · · · · · · · · ·	•
No	✓				
	_	-		Office of the Scottish SCR registration num	-
Not applicable	le	✓			
OSCR numbe	er:				
5.6 Is the so	ociety	a housing ass	ociation?		
No	✓	Go to section (6		
Yes		Go to question	5.7		
		m which housir tration number		tor you are registere ve given you:	d with, and
				Registration number	
Homes an	d Con	nmunities Agenc	у 🗆		
Scot	ttish H	lousing Regulato	or 🗆		
	Th	e Welsh Minister	s 🗆		
•		: for Communitie Northern Ireland			
• .	• .				-

5.4 Is this society accepted by HM Revenue and Customs (HMRC) as a

Section 6 – Subsidiaries

6.1 Is the	societ	y a sı	ıbsidiary of anothei	society?	
Yes					
No	✓				
6.2 Does sections 10	•	-	nave one or more su the Act)	ıbsidiaries? (A	As defined in
Yes		Con	tinue to question 6.3		
No	✓	Con	tinue to Section 7		
		=	subsidiaries, pleaso ditional sheet)	e provide the	names of them
	tration mber			Name	
***************************************	: 			•	
subsidiari	ies not s: (the	dealt societ	low (or on a separa with in group acco y must have written accounts)	unts (if any)	and reasons for
Registr Num			Name	Rea	son for exclusion

Section 7– Condition for registration

All societies are registered meeting one of two conditions for registration. These are that the society is either:

- a bona fide co-operative society ('co-operative society'); or
- are conducting business for the benefit of the community ('community benefit society').

A society must answer the questions set out in either Section 7A or Section 7B of this form, depending on which condition of registration it meets.

If you are not sure which condition for registration applies to the society please see chapters 4 and 5 of our guidance:

https://www.fca.org.uk/publication/finalised-guidance/fg15-12.pdf

Section 7A - Co-operative societies

Co-operative societies must answer the following questions in relation to the financial year covered by this return.

7A.1 What is the business of the society? For example, did you provide housing, manufacture goods, develop IT systems etc.

THE BUSINESS OF THE ASSOCIATION, AS MANAGED BY ITS COMMITTEE, IS TO PROVIDE ALLOTMENTS THAT ARE FIT FOR USE BY THE LOCAL COMMUNITY AND TO PROVIDE AN ATMOSPHERE AND ETHOS THAT ENCOURAGES EXISTING PLOT HOLDERS TO GET AS MUCH AS POSSIBLE OUT OF THE TENURE OF THEIR PLOTS IN TERMS OF CROPS, HEALTH, GENERAL ENJOYMENT AND COMMUNITY SPIRIT.

7A.2 Please describe the members' common economic, social and cultural needs and aspirations. In answering this question, please make sure it is clear what needs and aspirations members had in common.

THE MEMBERS TEND THEIR PLOTS IN ORDER TO: GROW VEGETABLES AND FLOWERS; ENJOY THE NATURAL SURROUNDINGS AND RELAXATION THAT ALLOTMENTEERING BRINGS; JOIN IN WITH THE GROWING COMMUNITY SPIRIT AND ACTIVITIES THAT THE ASSOCIATION OFFERS.

7A.3 How did the society's business meet those needs and aspirations? You have described the society's business answer to question **7A.1**, and in question **7A.2** you have described the common needs and aspirations of members. Please now describe how during the year that business met those common needs and aspirations.

THEY TENDED THEIR PLOTS AND INTERACTED WITH THE COMMITTEE THROUGH VARIOUS LINES OF COMMUNICATION. THERE WERE ALSO OPEN DAYS IN WHICH PLOT HOLDERS WERE ENCOURAGED TO PARTICIPATE. EXPERIENCED MEMBERS WERE ALLOCATED AREAS OF PLOTS AROUND THE SITE IN ORDER TO ACT AS ADVISORY MENTORS FOR THE PLOT HOLDERS OF THOSE AREAS.

7A.4How did members democratically control the society? For example, did the members elect a board at an annual general meeting; did all members collectively run the society.

VIA THE ANNUAL GENERAL MEETING AND RAISING ANY ISSUES WITH COMMITTEE MEMBERS TO BE CONSIDERED AT MONTHLY COMMITTEE MEETINGS.

7A.5 Whatdid the society do with any surplus or profit? For instance, did you pay a dividend to members (and if so, on what basis); did money get reinvested in the business; put into reserves; used for some other purpose?

WHAT PROFITS THE SOCIETY MAKES ARE PLOUGHED BACK INTO IMPROVING THE SITE FACILITIES AND SECURITY. THIS INCLUDES A RANGE OF POWER EQUIPMENT THAT CAN BE USED BY PLOT HOLDERS AND AN ON-SITE SHOP THAT IS WELL PATRONISED BOTH BY PLOT HOLDERS AND THE LOCAL COMMUNITY.

Section 7B - Community benefit societies

Community benefit societies must answer the following questions in relation to the financial year covered by this return.

7B.1 What is the business of the society? For example, did you provide social housing, run an amateur sports club etc.
7B.2Please describe the benefits to the community the society delivered? Here we are looking to see what the benefits to the community were Community can be said to be the community at large. For example, did you relieve poverty or homelessness through the provision of social housing.
7D 2 Plance describe how the society's business delivered these
7B.3 Please describe how the society's business delivered these benefits? The business of the society must be conducted for the benefit of the community. Please describe <i>how</i> the society's business (as described in answer to question 7B.1) provided benefit to the community.

7B.4 Did the society work with a specific community, and if so, please describe it here? For instance, were the society's activities confined to a specific location; or to a specific group of people? Please note that in serving the needs of any defined community, the society should not inhibit the benefit to the community at large.

3.5 Whatdid the society do with any surplus or profit? For u donate the money; did money get reinvested in the business serves; used for some other purpose? 3.6 Please state any significant commercial arrangements ciety has, or had, with any other organisation that could be received as creating, a conflict of interest. Please tell us how at any such conflict of interest did not prevent the society from the nefit of the community.	-
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Section 8- Declaration

The secretary of the society must complete this section.

Name	Mr Christopher Dawson
My signature below confirm to the best of my knowledge	s that the information in this form is accurate e
Signature	·
Position	SECRETARY (RETRED 1/7/19)
Date	18/7/19. (702 2018 RETURN.)

Section 9 - Submitting this form

Please submit a signed, scanned version of this form along with your accounts and any auditor's report by email to:mutualsannrtns@fca.org.uk.

Or you can post the form to:

Mutual Societies
Financial Conduct Authority
12 Endeavour Square
London
E20 1JN

This form is available on the Mutuals Society Portal:

https://societyportal.fca.org.uk

Registered as a Limited Company in England and Wales No. 1920623. Registered office as above.

				ts for 2018		
		Trad	ling Acc	ount	·	,
Income				Expenditu	re	<u> </u>
licone	1					
	2018	2017			2018	2017
				Topurance Promium (see note 3)	1	£170.00
D-1-0 M	CE 025 00	£3,696.50		nsurance Premium (see note 3) Phone top up	£20.00	
Rents & Memberships (see note 1) Rent Rebate DCC	£913.50	L		Stationery/ Consumable	£18.68	<u> </u>
Key Deposits	£575.00			Stamps/Postage	£39.72	
key Deposits	2373.00	2773.00		Site Maintenance & Admin Costs	£1,324.62	
Security Lights - Police	-	£1,990.00		Security Lights & Cameras	/	£2,260.45
Manure	£98.00			uel & Óil	£73.50	£168.81
	-		ı	Rent Paid to DCC	£1,800.00	£1,800.00
Interest	£0.87			Web Site Hosting	I	£5.99
Equipment Hire	£144.00	£205.00		Manure and Compost		£335.00
				Allotment Society Membership (note 4)		
Donations	£138.95			Equipment Repairs	£399.40	i
Shop - Sales	£3,878.46	£4,877.82		Shop - Costs (see note 5)	£39.40 £600.00	
				Shop Building - Depreciation	£260.00	
Plot Contents Sale	£204.00			Key Deposit Refunds	£260.00 £67.00	
	-			Regulatory Fees Keys - Purchases	£123.40	
	+			Legal Fees	2123.40	£230.30
	-			Legal rees Shop - Stock Purchases	£2 733 20	£3,784.73
		} ,		Event's Group - Toilets/Shed		£7,996.93
Event's Group Donation (see note 2	£500.00			Event's Group - Poly Tunnel	£319.60	
Event's Group Donation (see note 2	2300.00	£9,685.68		Event's Group - 54B	1	£288.00
Event's Day - Plants	£163.47			Event Day - Plants - Costs	1	£109.70
Event's Day - 100 Years		£313.10	i	vent Day - 100 Years - Costs	!	£1,311.00
				Event's Group - Expenses	1	£346.09
						!
	£11,641.25	£24,017.00			£8,596.52	£22,974.63
		Funds	Recond	iliation	••	
	-1				?	[*************************************
ARDAA Fun	ds			Cash at Bank and Petty Cash pl	us Shop Build	ling value
Funds at 1st Jan	£12,291.63	£11,249.26		Closing Balances	66 060 71	62 604 20
				Natwest Current Account:		£2,604.39
Trading Surplus / Deficit	£3,044.73	£1,042.37		Natwest Reserve Account	£902.32	
				Nationwide - Savings Account		£1,943.02
				Nationwide - Key Deposits		£2,000.00
,				Events Committee's Account		£1,253.50
					£12,344.55	£8,702.36
					ļ	
		<u> </u>		Cash In Hand - Petty Cash	£91.81	
		į		Shop Building Value	£2,900.00	£3,500.00
					<u> </u>	<u> </u>
Funds at 31st Dec	£15,336.36	£12,291.63			£15,336.36	£12,291.63
					<u> </u>	
2						
		SHOP T	rading	Summary for 2018		
						<u>.</u>
			11	Year End Stock - Dec 2017	1,091.24	
Shop Sales	£3,878.46			Shop Costs (see note 6)	639.40	
Year End Stock - Dec 2018	£790.00			Shop Stock purchased in 2018	2,733.20	
				2018 Trading Surplus	204,62	
				MUTUAL SOCIETIES REGISTI	AHUN	<u> </u>
	£4,668.46			FINANCIAL CONDUCT AUTH	⊕K114,668,46	
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		ļ		L L JUL 2013		
		ations finan	cial acti	vities are controlled by the Treasu	rer	
Notes:	of the Acces		uai atti	TO CEPTIFIED AS A TRUE	GOPY	
From January 2018, all o						
From January 2018, all o						
From January 2018, all of 1. Increase in rent from 14p per 2. Donation from Intu Derby	r square mete	er to 16p; re-i	ntroduct	ion of-£5-Membership fee		
From January 2018, all of the second	r square mete	r to 16p; re-i	ntroduct r payme	ion of-£5-Membership fee nt has been recorded		
From January 2018, all of the second	r square mete 18, no payme le to NAS's rec	r to 16p; re-i ent or claim fo quirement for	ntroduct r payme	ion of-£5-Membership fee		

Allotment Accounts 2018.xls

(Treasurer)

1 F. Stwart. (Secretary)

Accounts 2018