



Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Society name:

Ross Rowing Club Limited

Important information you should read before completing this form

You must use this form if you are a:

- registered society (previously referred to as an 'industrial and provident society')
- co-operative society
- community benefit society

registered under the Co-operative and Community Benefit Societies Act 2014.

You must submit this form and the society's accounts within 7 months of the end of your financial year. Failure to submit is an offence for which the society may be prosecuted.

Please note:

- we have an information note that may assist you in completing this application
- any personal details you give on the form will be placed on the society's public file.
- it is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to process your annual return.

Please keep a copy of the form and supporting documents for future reference.

Terms in this form

'FCA', 'PRA', 'us' and 'we' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

'The 2014 Act' is the Co-operative and Community Benefit Societies Act 2014



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Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print the completed form and arrange for it to be signed by all relevant individuals.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed and dated by all relevant individuals.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will treat the application as incomplete. This will increase the time taken to assess your application.

5 If there is not enough space on the form, you may use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number. Any separate sheets should be signed by the signatories to the form.

6 Email a scanned copy of the signed form and supporting documents to

mutualsannrtns@fca.org.uk

or send it by post to:

Mutuals Team
Financial Conduct Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS

7. Please make sure you include:

- this form
 - a set of printed accounts – signed by two members and the secretary (3 signatures in total)
 - an audit report or accountant's report where required; and
 - any supporting documents.
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1

Details of society

1.1 Details of the society

Register number	31989R
Registered office address	Okells Solicitors, Church Row, Ross on Wye
Postcode	HR9 5HR

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	1	/	0	3	/	2	0	1	4
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Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	Graham Watling
Address	Elm Cottage, Walford Road, Ross on Wye
Postcode	HR9 5PU
Year of birth	1959
Business occupation and other directorships	General Manager, no directorships

1.4 Details of Treasurer

Name	Ian Howell
Address	Lothlorien, Howle Hill, Ross on Wye
Postcode	HR9 5SP
Year of birth	1966
Business occupation and other directorships	Business Coach, Director of Rocket Training and Development Limited, Director of Shiplake Court Limited

1.5 Details of Secretary

Name	James Pettipher
Address	Court House, Linton, Ross on Wye
Postcode	HR9 7RY
Year of birth	1964
Business occupation and other directorships	Business Consultant, Director Green and Gold (Court House) Limited

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
Graham Watling	Elm Cottage, Walford Road, Ross on Wye HR9 5PU	1959	General Manager, no directorships
Ian Howell	Lothlorien, Howle Hill, Ross on Wye HR9 5SP	1966	Business Coach, Director of Rocket Training and Development Limited, Director of Shiplake Court Limited
James Pettipher	Court House, Linton, Ross on Wye HR9 7RY	1964	Business Consultant, Director Green and Gold (Court House) Limited
		yyyy	
		yyyy	
		yyyy	

Please use separate sheets of paper if you need more space, following the instructions provided in section 5 above.

Please indicate how many separate sheets of paper you have used

Please continue, answering all questions.

- 1.7 Are any members of the society's committee disqualified as directors under the Company Director Disqualification Act 1986?**

☒ No
☐ Yes

- 1.8 Does the society carry out any activity which is regulated under the Financial Services and Markets Act 2000?** (e.g. accepting deposits in a form other than withdrawable shares; offering insurance products; undertaking residential mortgage business). If 'yes' please state the society's Financial Services Register firm reference number

☒ No
☐ Yes

Financial Services Register firm reference number

- 1.9 Is the society a subsidiary of another society?**

☒ No
☐ Yes

- 1.10 Does the society have one or more subsidiaries?**

☒ No
☐ Yes

- 1.11 Is the society currently accepted by the HM Revenue and Customs as a charity for tax purposes?**

☒ No
☐ Yes

Please confirm you have attached a copy of the letter from HM Revenue and Customs confirming charitable tax status:

☐ Yes

- 1.12 Is this society a charity registered with the Office of the Scottish Charity Regulator (OSCR)?**

☒ No
☐ Yes ► provide your Scottish Charity number below

- 1.13 Is the society registered with one of the following (please tick)?**

☐ Homes and Communities Agency
☐ The Welsh Ministers
☐ Scottish Housing Regulator

If so, please provide your register number

All societies must answer the following questions:

- if a **bona fide co-operative society** go to question 1.14
- if **existing for the benefit of the community** go to question 1.19

Bona fide co-operative society

1.14 How did members benefit from the business, industry or trade of the society during the year?

1.15 Is membership of the society required to obtain the benefits offered by it?

- ☐ Yes
☐ No

1.16 In what way did members participate in an ongoing basis in the society's primary business during the year?

1.17 How did members democratically control the society?

1.18 How did the society use any surplus/profit?

If the society distributed the surplus/profit to members please explain how this was done.

Please use separate sheets of paper if you need more space (see section 5 above)

Please indicate how many separate sheets of paper you have used.

Continue to 2.1

Community benefit society

1.19 Who are the community the society benefited?

The members of Ross Rowing Club - an unincorporated association registered as a community amateur sports club - and other people of Ross on Wye and its neighbouring areas as well as people who travel to Ross on Wye to enjoy healthy participation in sport, in particular but not exclusively by rowing on or canoeing down the river Wye.

1.20 How did the society benefit that community during the year?

The Society has yet to begin trading as the Society is awaiting confirmation from HMRC of its charitable status. Once the HMRC confirmation of its charitable status is received the members of Ross Rowing Club have resolved to transfer all assets, liabilities and underatkins of Ross Rowing Club to the Society, which will carry on Ross Rowing Club's 139 year old tradition of encouraging healthy participation in sport.

1.21 How did the society use any surplus/profit?

Not applicable as the Society has yet to commence trading

Please use separate sheets of paper if you need more space (see section 5 above).
Please indicate how many separate sheets of paper you have used.

None

Continue to 2.1

2 Statistics

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	3
B	Members ceased during year	1
C	Members admitted during year	3
D	Members at end of year	5
E	Turnover for year	0
F	Total of income and expenditure (receipts and payments added together)	0
G	Net surplus/(deficit) for year	0
H	Fixed assets	0
I	Current assets	0
J	Total assets (equal to amount in row O, below)	0
K	Current liabilities	0
L	Share capital	0
M	Long-term liabilities	0
N	Reserves	0
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	0

All societies (excluding clubs) must complete boxes P-T

P	Investments in other registered societies	0
Q	Loans from members	0
R	Loans from Employees' Superannuation Schemes	0
S	Dividends on sales	0
T	Share interest	0

3

The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- | | |
|--|----------------------------------|
| <input type="checkbox"/> Full professional audit | ▶ Continue to section 4 |
| <input type="checkbox"/> Accountant's report | ▶ Complete questions 3.2 and 3.3 |
| <input type="checkbox"/> Lay audit | ▶ Complete questions 3.2 and 3.3 |
| <input checked="" type="checkbox"/> Unaudited | ▶ Complete questions 3.2 and 3.3 |

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☐ No
☒ Yes

3.3 Has the membership passed at a general meeting a resolution allowing the society not to undertake a full professional audit for the year of account in question? (In accordance with section 84 of the Co-operative and Community Benefit Societies Act 2014)

- ☐ No
☒ Yes
-

4

Accounts and signature

Accounts

- 4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

2	5	/	0	9	/	2	0	1	4
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- 4.2 Has your society produced accounts to the minimum standard required?


☒ Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. ☒ Attached

☐ No ▶ you must produce accounts to the minimum standard required, see notes for details.

Signature – all societies to complete

- 4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	James Pettipher
Signature	
Phone number	07979857470
Email	jim@futures.coop
Date	26/09/2014



The first Annual General Meeting of
Ross Rowing Club Limited,
Thursday September 25th 2014

10:00am at Ross Rowing Club

MINUTES

- **In attendance**

Jim Pettipher (in person)

Gerry Smith (in person)

Graham Watling

Ian Howell

- **The meeting resolved that:**

1. RRC Limited approves a zero return for accounts & balance sheet as the Society has yet to trade;
2. RRC Limited resolves, since the Society has yet to commence trading, to dis-apply section 4 of the Friendly & Industrial and Industrial and Provident Societies Act 1968 as the members agree that there is no need for the Society's accounts to be audited.
3. RRC Limited will accept onto its board and into membership those persons next elected to the board of Ross Rowing Club until the next AGM of Ross Rowing Club Limited.
4. That the next RRC Limited AGM should be held on a date in September 2015 that will allow the Secretary to file the Society's annual return at the FCA by the end of that month.

Signed:

Jim Pettipher, Secretary

Graham Watling, Chairman

Ian Howell, Treasurer