

Register No. 2127 Surrey W.

Complete Amendment.

**FRIENDLY SOCIETIES ACT, 1896.**

**Acknowledgment of Registry of Amendment of Rules.**

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The foregoing amendment of the rules of the

Frimley Green Working Men's Club

is registered under the Friendly Societies Act, 1896, this 2nd day  
of November, 19 62 .

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FRIENDLY SOCIETIES ACTS

Register No. 2127 SURREY W.

Rules

OF THE

FRIMLEY GREEN

WORKING MEN'S CLUB

~~CLUB and INSTITUTE~~

Registered under the Friendly Societies Acts,  
1896 to 1955

Printed and Published only by the  
Working Men's Club & Institute Union Ltd.  
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## NOTES

If the model rules are adopted without alteration, they will be accepted by the Registrar of Friendly Societies, but if alterations are made, the Registrar may require printed proofs, incorporating the alterations, to be submitted for registration.

Blank spaces to be filled in are indicated by an asterisk against certain rules.

**Rule 6.**—If it is desired that the club should supply Pass Cards to members free of charge, the provision as to payment should be struck out.

**Rule 7.**—Associate Books specially ruled providing for the name of the Associate and his club must be obtained from the Union.

**Rule 27.**—Visitors' Books to be signed by the visitor and member or Associate introducing the visitor, containing detachable tickets to be handed to the visitor cautioning him against the purchase of intoxicants in the club are supplied by the Union.

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# Rules

## Name, Office and Objects of the Society

1. The society is a Working Men's Club, and shall be called the FRIMLEY GREEN WORKING MEN'S CLUB ~~AND INSTITUTE~~ (hereinafter called "the club"), and its registered office shall be STURT ROAD, FRIMLEY GREEN,

in the county of SURREY or such other place as a special general meeting may determine, and notice of any change in the situation of the registered office shall be sent by the secretary to the Registrar within 14 days in manner and form provided by the Treasury Regulations.

The objects of the club are to afford to its members the means of social intercourse, mutual helpfulness, mental and moral improvement, and rational recreation.

## Admission of Members

2. A candidate for election must be proposed and seconded by two financial members, able from personal knowledge to vouch for his respectability and fitness to be a member, and must sign such (if any) declaration of his concurrence with, and adherence to, the purposes of the club as shall be required by the committee. An entrance fee of 1/5. must be paid by the candidate on nomination, to be returned in the event of his not being elected. The election shall be by the committee, and no candidate shall be elected who is under 18 years of age. The name, address and occupation of the candidate, with the names of his proposer and seconder, shall be prominently displayed in the principal club premises in a part frequented by the members for at least seven days before the day on which his name is submitted for election.

Every member on election shall be supplied with a copy of the rules, at such charge, not exceeding 2s., as the committee may determine from time to time.

## Subscriptions

3. Every member shall pay to the funds of the club a subscription of 1/5. every quarter, which shall be due as soon as the member is elected by the committee and may not be paid

until he is so elected. The subscription must be paid before the member is entitled to any of the privileges of the club, and subsequently on the first day of January, April, July and October respectively in each year or 4/5 per year payable on the first day of January in each year. Any member who has not paid his subscription 28 days after it has become due shall be considered in arrear, and if it be not paid within 28 days thereafter he shall cease to be a member. No member in arrear shall be permitted to use the club, or be considered a financial member for the purposes of these rules. The committee on receiving information that any member is unable to pay his subscription owing to want of work or other good cause, may, at its discretion excuse payment of such member's subscription for such period as they think fit, and the member shall not forfeit the privileges of membership. No Associate of the Union shall be admitted to the club unless his subscription shall have been paid in advance for the month in which he seeks admission to the club.

#### **Notifying Change of Address**

4. The committee shall keep upon the club premises a register of the names and addresses of the members. Every member shall, within 14 days, give notice to the secretary of any change in his address. The names of those who cease to be members shall be removed from the register.

#### **Cessation of Membership**

5. Members shall cease to be members:—

(a) By non-payment of subscription. Any person whose membership has ceased from this cause shall not again be nominated for membership unless he previously pays all arrears due from him at the time of his ceasing to be a member, and such other additional fee or fine as the committee may, in its discretion, determine.

(b) By expulsion.

(c) By resignation.

#### **Membership of the Union**

6. The trustees may hold a fully paid share or shares in the Working Men's Club and Institute Union Limited hereinafter



referred to as "the Union" in order that each member of the club may be entitled to all the privileges of the Union, subject to its rules. A person on becoming a member of the club shall be supplied with an Associate Card, on payment of 1s., and with a Pass Card from time to time for any period for which he has paid his subscription, on payment at the prevailing rate charged by the Union.

### **Admission of Associates**

7. So long only as the club shall remain a member of the Union, all Associates of the Union shall subject to the following provisions of this rule be admitted to the club premises, and intoxicating liquor may be sold to them by or on behalf of the club for consumption on the premises. An Associate before being admitted to the club must produce his subscription card (showing that his current subscription to his club has been paid), the Associate Card of the Union, and the current Pass Card issued by the Union, and must write his name and that of his club in the Union Associate Book to be kept for that purpose. The doorkeeper or other appointed official shall compare the signature in the book with that on the Associate Card, and on being satisfied that the signatures correspond shall admit the Associate.

Associates shall have the same rights and privileges, and be subject to the same rules and by-laws as ordinary members except that they must not vote at any meeting of the club, take books out of the library, or take away intoxicating liquor for consumption off the premises. The committee may refuse admission to Associates or limit their admission to such times and parts of the premises as they think fit in the interests of the club. Notice of such limitations shall be sent to the General Secretary of the Union.

### **General Meetings**

#### **Ordinary Meetings**

8. (1) The annual meeting shall be held in ~~January~~ <sup>MARCH</sup>, and a half-yearly meeting shall be held in ~~July~~ <sup>OCTOBER</sup> in each year, on a date to be fixed by the committee, of which at least seven days' notice, with an agenda of the business, shall be posted in the club, to receive a statement of accounts and balance sheet, and the report of the auditor, and such other business as may be submitted by the

committee, or by any member who shall have given notice of the motion he proposes to make, and at the annual meeting a report for the year shall be presented by the committee.

Notice of motion by a member shall be given in writing at least five days prior to the meeting and the secretary shall add it to the agenda posted in the club.

#### Special Meetings

(2) A special meeting shall be called by the secretary in the following cases:—

(a) Upon the direction of the committee, and in accordance with such direction.

(b) On a requisition signed by one-fifth of the total number of members entitled to attend and vote at a general meeting or 30 such members whichever is the less stating the special object thereof. Such meeting shall be held within not less than 14 and not more than 21 days from the date of the receipt by the secretary of the requisition.

#### Notice to be Given

(3) Notice of any special meeting, and of the object for which it is called, shall be posted by the secretary in the club at least 10 days prior to the date of the meeting. Should the secretary not convene a special meeting in manner required hereby within ten clear days after a duly signed requisition has been delivered to him, any of the requisitionists may call such meeting, giving such notice as is provided by this rule.

#### Business

(4) No other business than that named in the notice shall be brought before a special meeting.

#### Quorum

(5) A general meeting may proceed to business if ten members are present within an hour after the time fixed for the meeting, otherwise the meeting, if convened on the requisition of the members, shall be dissolved, but if a meeting convened by order of the committee, it shall stand adjourned to the week following at the same time, and the meeting so adjourned may proceed to business, whatever be the number of members present. No meeting shall become incompetent to transact business from the want of a quorum arising after the chair has been taken.



## Adjournment

(6) Any general meeting, duly constituted, may adjourn to such time as the members present direct, and may continue any such adjournment from time to time. No business shall be brought on at any adjourned meeting which could not have been transacted at the original meeting.

## Voting

(7) Each financial member present shall be entitled to one vote on each motion.

## Officers

9. The club shall have the following officers: Three trustees,

a president, vice-president, treasurer ~~and~~ secretary. *AND ASSISTANT SECRETARY* The trustees shall be appointed only at a general meeting by a resolution of a majority of the members present and entitled to vote thereat, and shall remain in office during the pleasure of the club or for five years whichever period shall be the shorter. The president,

*AND ASSISTANT SECRETARY* vice-president ~~and~~ treasurer shall be elected by ballot in the week following the annual meeting (or in the succeeding week), and shall remain in office until their successors are appointed. The secretary shall be elected by ballot and shall remain in office ~~during the pleasure of the club.~~ Any of the officers shall be removable at any time provided two-thirds of the members present at a special meeting called for that purpose shall vote in favour of such removal.

In the event of a vacancy arising amongst the officers (other than the trustees), by death, resignation, or other cause, the vacancy shall be filled, the committee having power to elect a member to fill the vacancy until the next election of committeemen. Any officer shall vacate his office if suspended from membership under Rule 25 or upon ceasing membership from any cause.

In case any trustee being removed shall refuse or neglect to assign or transfer any property of the club as the committee of management shall direct, he shall (if he be a member) be expelled from the club, and shall cease to have any claim on the club on

for five years but shall be eligible for re-election.

account of any contributions paid by him, without prejudice to any liability to prosecution which he may have incurred.

Notice of any resolution appointing a trustee shall be sent by the secretary to the Registrar within 14 days, in the form provided by the Treasury Regulation.

The officers of the club shall receive such honorarium, if any, or in the case of the secretary, such salary as the committee or a general meeting may from time to time determine. Every officer dealing with club moneys shall be insured with a recognised guarantee society for the due performance of his duties in such sum as the committee or a general meeting of the members may determine.

### **Committee**

#### **Powers of Committee**

10. (1) The managing committee shall consist of the president,

vice-president, treasurer, the three trustees and ten committee-men, all of whom shall be above 21 years of age. The committee shall control the management of the club, and shall have exclusive power to engage or dismiss a steward and other servants. It shall have power to purchase such articles and do all such things as it may deem necessary for the carrying out of the objects of the club. It shall have due regard to any resolution or recommendation of any general meeting, but shall not be bound to give effect to the same if in its judgment such action would be injurious to the best interests of the club. Nothing in these rules shall enable the committee to declare any dividend or make any monetary grants to the members, or to apply the club funds, except for the purposes of the club itself, and for the purposes specified in Rule 18. The committee shall not enter into any agreement binding the club to purchase excisables from any person or persons, or in any way to part with its absolute control and that of the club members over the supply of excisable articles to the club. It shall meet once a ~~month~~<sup>MONTH</sup> for general business and not less than one-third of the total number of the committee shall form a quorum. No resolution of the committee shall be rescinded unless notice to rescind has been given at the previous meeting of the committee.

#### **Retirement, Vacation, or Cessation of Membership**

(2) Any committeeman not attending for three consecutive meetings, shall, unless he send an explanation which the com-



Where an officer or committeeman resigns or is removed before his term of office expires, he will be ineligible for re-election for a period of two years from the date of resignation or removal unless such is caused by ill health or other cause accepted by the committee and recorded at the time.

mittee consider satisfactory, cease to be a committeeman. Any committeeman or officer who shall cease to be a financial member, or who is suspended under Rule 25, or who shall cease membership of the club by any reason, shall vacate his seat. Any vacancy so occurring, or by any other cause, shall be filled by the committee, or in such other manner as the committee may decide. The senior part of the committeemen, which shall mean all those committeemen who were elected before the date of the last election, shall retire at the elections held after the ordinary general meetings, but shall be eligible for re-election. Any member selected to fill a vacancy shall retire with the senior part. Where this rule does not apply, the retiring committeemen shall be selected by the committee by ballot.

#### Removal or Resignation

(3) The committee, or any member or members thereof, may be removed by the votes of two-thirds of the members present at a special meeting called for that purpose. In the event of the removal or the resignation of the whole or the majority of the committee, the secretary shall obtain nominations and appoint scrutineers and arrange for holding a ballot. Three days shall be allowed for nominations and the ballot shall be held on three successive days, within the following seven days. The result shall be declared by the scrutineers by notice posted in the club.

#### Finance Committee

11. The committee shall at the first meeting following each election select a sub-committee to be called the Finance Committee. It shall consist of three committeemen and any officers who may be appointed by the committee. It shall be the duty of the Finance Committee to take a record of the stock of goods held on the first convenient day in each month, either by themselves or by an agent duly appointed by the managing committee for that purpose, check all demands for payment with the order book, and with the delivery notes and invoices, and to report to the whole committee whether such stock vouches the correctness of the returns made by the steward and whether the demands are in order and correct. It shall see that vouchers are produced by the secretary for all payments made by him or by order of the committee, and it shall report at each committee meeting whether the secretary's cash book has been duly made up, and that the amount there shown as standing to the credit of the club appears

also in the treasurer's book or books, and in the pass book of the bank with which the current drawing account is kept in the name of the club. These books, duly made up to date, shall be laid upon the table at each committee meeting. The proceedings of the Finance Committee shall be recorded by the secretary in a minute book kept for that purpose. All cheques drawn upon the club's account shall be signed by at least one member of the Finance Committee and the secretary.

The Finance Committee shall have the power to give orders for such goods to be supplied as may be necessary for carrying out the purposes of the club; but nothing in this rule shall empower the committee to incur expenditure, except such as is consistent with the purposes for which the club is established.

### **Orders**

12. No officer or committeeman of the club shall, by virtue of his appointment, have power to order goods or dispose of the funds of the club. No goods or labour shall be supplied, nor any contract entered into for work to be done for the club nor any office of salary, profit or remuneration be held, by any member of the committee unless authorised by a general meeting.

### **Liability of Trustees**

13. All the property of the club shall be vested in the trustees representing and acting for the whole of the members of the club. No personal liability shall attach to any trustee, except to the extent of such funds of the club as may be actually received by him.

### **President**

14. The president or in his absence the vice-president or in his absence an elected chairman shall take the chair at all general meetings and managing committee meetings of the club.

### **Treasurer**

15. The treasurer shall pay all moneys received by the club from any source whatever, without any deduction for any purpose whatever, to the credit of an account opened in the name of the club at such bank and in such manner as the committee may direct, and, further, shall keep such accounts and pay such debts of the club as the committee shall direct, and shall, when required to do so, render to the committee, or



a general meeting, an account of any moneys received and expended by him.

### **Secretary**

#### **General Duties**

16. (1) The secretary shall keep upon the club premises a register of the names and addresses of the club members, and a subscription book, in which shall be recorded the payments of such members. He shall carry out the directions of the committee, and, subject to such direction, shall receive moneys on account of the club, and shall pay them to the treasurer; and keep such accounts as the committee may direct. He shall attend all meetings of the committee and Finance Committee or any other sub-committee if so directed, take minutes of the proceedings, prepare balance sheets, and submit them to the auditor.

#### **Annual Return to Registrar**

(2) He shall prepare and send to the Registrar once in every year, not later than 31st May, the annual return required by the Friendly Societies Act, together with a statement of the number of members, in the form prescribed by the Chief Registrar.

He shall also be supplied with copies of the last annual return, or of an audited balance sheet or audited balance sheets, containing the same particulars as in the annual return of the receipts and expenditure, funds, and effects of the club, and shall supply a copy of the return or balance sheet gratuitously to every member or person having an interest in the funds of the club, on demand.

### **Audit**

17. (1) One of the approved auditors appointed under the Friendly Societies Act, 1896, shall be appointed by the committee if not appointed at and by a preceding general meeting, to audit all the accounts of the club, and for that purpose shall have access to all the books, deeds, documents and accounts of the club, and shall examine the general statement and annual return and verify it with the accounts, vouchers, deeds, documents and securities relating thereto, and shall either sign the same as found by him to be correct, duly vouched, and in accordance with law, or shall specially report to the club in what respect he finds it incorrect, unvouched, or not in accordance with law. The auditor shall not hold any office in connection with the club.

### **Assistant Secretary.**

(3) The assistant secretary shall assist the secretary in carrying out his duties.



### **Balance Sheets to be Posted**

(2) A copy of the balance sheet or balance sheets covering the year ending on the previous 31st December, with the report of the auditor, if any, shall be posted in the registered office at least two days before the annual meeting, and shall be kept always hung up in a conspicuous place at the said office.

### **Application and Investment of Funds**

18. (1) All moneys received on account of the club, from any source, shall in no case be distributed amongst the members, but shall be applied towards carrying out the objects of the club, or shall be invested by the trustees in such ways, and upon such of the following investments as the committee, or a general meeting, may decide:—

(a) In the Post Office Savings Bank.

(b) In the Public Funds.

(c) In the purchase of land or buildings as aftermentioned (Rule 19), or in the erection or alteration of a club house or other buildings.

(d) On the securities of any society registered under the Industrial and Provident Societies Acts, or under the Building Societies Acts, or of any company incorporated by Royal Charter or Act of Parliament, provided that such society or company has its liability limited.

(e) In any investment in which trustees are, for the time being, by law authorised to invest trust funds.

(2) The club may subscribe out of its funds, as provided by Section 37 of the Friendly Societies Act, to the Union Convalescent Homes, or to any other convalescent home, hospital, infirmary, charitable or provident institution, any annual or other sum which may be necessary to secure to members of the club or their families the benefits of such institution.

(3) Provided always that nothing shall authorise any investment of the funds in any manner contrary to law, i.e., in the advancing of money to members or others on notes of hand, or deposited with any member at interest.

### **Acquisition of Land, and Borrowing Powers**

19. (1) The trustees may, when authorised thereto by a general meeting, or by the committee, hold, purchase, or take on lease any land or buildings, and may sell, exchange, mortgage, lease, or build upon the land, with power to alter and pull down buildings and again rebuild.

(2) The trustees may, when authorised thereto by the committee, obtain advances of money for the purposes of the club upon the security of bonds or agreements or promissory notes or certificates of indebtedness or mortgages of real property of the club or bills of sale on all or any of the goods and chattels of the club upon such terms as to interest and as to the time and manner of repayment of principal as the committee may determine.

### **Conduct of Elections**

#### **Nominations**

20. (1) The election of officers (except trustees) and committee-men shall be by ballot. At least three weeks before the day fixed for any ballot a nomination sheet shall be posted in the club by the secretary, on which the names of all candidates for any office must be entered, and such sheet shall remain open until the

expiration of at least 24 hours following the general meeting. No member shall be eligible for nomination unless he has been a financial member for at least six calendar months prior to nominations closing and has been proposed and seconded by two financial members, who must themselves sign the sheet. No member under suspension at the date of closing of the nomination sheet shall be eligible for nomination. No candidate shall be nominated for more than one position. No member of the managing committee whose term of office is not about to expire may become a candidate unless he first resigns from the position he holds.

#### **Scrutineers**

(2) The ballot shall be carried out under the directions of the committee by three scrutineers appointed by the general meeting who shall not be candidates, committeemen, or officers.

#### **Ballot. When Held**

(3) Ballots shall be held during the week following the ordinary general meetings or in the succeeding week. Ballots shall remain open during not less than three hours on the evenings of not less than two consecutive days, to be fixed by the committee, and the result shall be made known by the posting of a notice in the club signed by the scrutineers, recording the number of votes polled by each candidate, and indicating which of the candidates are elected.

#### **Who May Vote**

(4) Each financial member shall have one vote for each

vacancy, but no member may give more than one vote to any one candidate.

#### **Tie**

(5) Should the ballot result in two or more candidates receiving an equal number of votes, the names of such candidates shall be written on slips of paper, which shall be placed so that the names are concealed, and the president, or in his absence some person appointed by the scrutineers, shall then draw as many slips as there are vacancies to be filled, and the members whose names are so drawn shall be declared duly elected.

#### **Scrutiny**

21. The scrutineers shall, at the conclusion of the ballot, seal up the ballot papers and hand them to the secretary, who shall retain them for seven days. A scrutiny shall take place if a written demand be presented to the secretary within seven days from the close of the ballot, signed by not less than one-tenth of the financial members and the scrutiny shall be carried out by three fresh scrutineers, to be named by the committee, and their decision shall be final.

#### **Inspection of Books**

22. Any member or person having an interest in the club funds may, at all reasonable times, inspect all books and accounts, at the registered office, or at any place where they are kept, and it shall be the duty of the secretary to produce them for inspection.

#### **Settlement of Disputes**

Disputes Between a Member and an Officer of the Club

23. (1) All disputes between a member and an officer of the club shall, unless the committee elect to refer the matter directly to a special general meeting, be settled by the committee. The decision of the committee shall be final, unless any party aggrieved thereby shall, within seven days, produce to the secretary a requisition satisfying the conditions mentioned in Rule 8 (2) (b), whereupon the decision shall be reviewed by a special meeting.

Disputes Between a Member and the Club

(2) All disputes between a member or person aggrieved who has ceased to be a member, or any person claiming through such member or person aggrieved, or under the rules and the club or the committee shall be referred to the Executive of the Union or the persons appointed by them, who shall be the arbitrator or arbitrators of the club, and whose decision shall be final.



### **Misconduct of Members**

24. The secretary or president shall have power to order the withdrawal from the club premises of any member who misconducts himself, and such member shall have no right of re-entry to the club premises until summoned to meet the committee, as provided in Rule 25. If the next ordinary meeting of the committee be within less than three days, such member may claim to appear before them, and to have his case dealt with, waiving the length of notice required by the said Rule 25.

### **Suspension and Expulsion of Members**

25. The committee shall have power to reprimand, suspend (for a period not exceeding 12 months), or expel any member who shall infringe any rule or by-law, or whose conduct, whether within the club-house, or elsewhere, shall, in their opinion, render him unfit for membership; but no member, unless convicted of an offence by a court of summary jurisdiction or other court, shall be reprimanded suspended or expelled without being first summoned before the committee and full opportunity afforded him to advance a defence nor unless two-thirds at least of the members of the managing committee then present shall vote for his suspension or expulsion.

Every member so summoned shall (unless he shall elect to waive his right to receive notice) receive at least three clear days' notice in writing from the secretary. Such notice shall contain a statement of the charge brought against him.

A suspended member shall not be entitled to use the club premises nor to attend any general meeting nor vote at any election nor hold any office during suspension, but shall remain liable to pay his subscription.

### **Right of Appeal**

26. A member suspended or expelled shall have the right to appeal to the Executive of the Union, or the persons appointed by them, who shall be deemed to be the arbitrators appointed by the club. No appeal shall be heard unless made within one month and in writing, addressed to the General Secretary of the Union, together with a deposit of 10s., the disposition of which shall be at the discretion of the arbitrators.

The arbitrators, or a majority of them, shall have full power to alter or rescind such suspension or expulsion as they may think fit, and may order the costs of the arbitration to be borne by either party or by both parties in such proportions as the

arbitrators think fit, and there shall be no appeal from their decision.

### **Introduction of Visitors**

27. A member or an Associate may personally introduce friends as his guests, but no member or Associate may introduce more than two friends at any one time. The visitor and the member or Associate introducing him shall sign their names in a book kept for that purpose. No member or Associate shall be entitled to introduce a visitor during the hours when licensed premises in the locality are not open for the sale of intoxicants to the public. These conditions shall not apply to the introduction by any member or Associate of his wife or other lady, the admission of whom shall be subject to such regulations as may from time to time be made by the committee. The following shall not be admitted as visitors:—

- (a) Former members who have been expelled.
- (b) Former members who have ceased to be members through non-payment of subscription.
- (c) Persons who, having been nominated for membership, have been rejected.
- (d) Members who are under suspension.

Members and Associates must accompany guests introduced by them during the period of their stay in the club, and no guest shall be permitted to make any payment for intoxicating liquor, directly or indirectly.

The committee may debar a member or Associate introducing any particular person as a visitor if they so think fit.

### **Guests and Excisable Articles**

28. Should any visitor introduced by a member or an Associate pay for intoxicating liquor, he shall at once be removed from the club premises. If introduced by an Associate, the Associate shall be removed. If introduced by a member, the member may be expelled from membership on the fact being duly proved; and it shall be the duty of any officer or member of the club, becoming aware of such breach of the rules to report it at once to the secretary or committee.

### **Rules**

#### **Supply**

29. (1) The secretary shall be supplied by the committee with copies of the rules, and shall be bound to deliver a copy to any person on demand, on such payment (not exceeding 2s.) as the committee may from time to time determine.

### **Amendment**

(2) These rules may be amended only at a general meeting called for that purpose. Notice of any proposed amendment shall be posted in the club for at least 14 days previous to the meeting to which the amendment is to be submitted. Any amendment shall require the votes of at least two-thirds of the members present at such meeting.

No amendment of rules is valid until registered with the Registrar of Friendly Societies.

Written notice of any amendment of rules must be given by the secretary to the Chief Officer of Police and to the Clerk of the local Authority within 28 days of the registration of the amendment with the Registrar of Friendly Societies.

### **By-Laws**

30. The committee shall have power to make such by-laws as it may consider necessary for the good government and order of the club, provided that no such by-law shall conflict with any of the rules. A copy of all such by-laws shall be posted in a conspicuous place within the club-house.

### **Dissolution**

31. The club may at any time be dissolved by the consent of three-fourths of the members, testified by their signatures to an instrument of dissolution in the form provided by the Treasury Regulations.

### **Hours of Opening and Closing of the Club Premises**

32. The club shall be opened and closed at such hours as may from time to time be fixed by the committee, and as posted in the club.

### **Permitted Hours for Supply of Intoxicants**

33. The permitted hours shall be such as may from time to time be determined by the committee in accordance with the provisions of the Licensing Act, 1961, and as notified to the Magistrates' Clerk. Provided that if an order is made under Section 5, sub-sections (3) or (4) of the said Act, the proviso to sub-section (8) shall apply.



### Life Members

34. The committee may, in their discretion, grant life membership to any member who has rendered special service to the club, or who in their opinion is deserving of the distinction or to a member who has attained the age of 65 years and completed at least 20 years continuous membership of the club. Life members shall not be liable to pay subscriptions under Rule 3, but shall be entitled to all the rights and privileges of club membership, including the right to attend meetings, vote at elections and be nominated for committee or other office. A certificate of life membership shall be signed by the secretary and issued to each life member.

### Lady Members

35. A lady may, upon nomination by a financial member and election by the committee, become a member of the club. An interval of at least two clear days shall elapse between the nomination and acceptance to membership. Lady members shall not be required to pay an entrance fee, but shall pay a subscription of 2s. per year, which shall be due upon acceptance to membership and may not be paid until so elected, and subsequently on the first day of January in each year. Lady members shall not be entitled to attend general meetings or vote at elections, and shall not be eligible to hold office or propose or second candidates for office or introduce visitors. They shall be subject to such special regulations as the committee may from time to time make regarding lady members. The number of persons admitted to membership under this rule shall not result in them being significant in proportion to the total membership.

### Temporary Members

36 (a) A person whose usual residence is more than **FIVE** miles from the club premises may, upon nomination by a financial member, be elected to membership of the club as a Temporary Member for not more than one month. An interval of at least two clear days shall elapse between the nomination and election of such members. Temporary Members shall pay a subscription of **1s.** on election to membership, and may not be paid until so elected. They shall not be entitled to attend general meetings, vote at elections, be nominated as candidates for committee or other office, or introduce visitors, and shall be subject to such regulations as the committee may from time to time make regarding Temporary Members. The names and addresses of all Temporary Members shall be entered in a separate register to be kept by the secretary for the purpose. No person shall be elected as a Temporary Member for more than two months in any year.

The number of persons admitted to membership under this rule shall not result in them being significant in proportion to the total membership.

(b) Members of a club's games team and their supporters visiting the club for a games contest, or other party visiting the club, shall be temporary members of the club for the day of their visit, providing a nomination form containing the names of such persons, signed by the secretary of their club, or party, is received at least two clear days previous to their admission to the club as temporary members.

Temporary members shall not be entitled to attend general meetings, vote at elections, be nominated as candidates for committee or other office, or introduce visitors, and shall be subject to such regulations as the committee may from time to time make regarding temporary members. The names and addresses of all temporary members shall be entered in a special register to be kept by the secretary for the purpose. The number of persons admitted to membership under this rule shall not result in them being significant in proportion to the total membership.







# Signatures of Applicants for Registration

1.

*SR Bevan*

2.

*SR Bevan*

3.

*SR Bevan*

4.

5.

6.

7.

*CD Woodspeed CMD* Secretary.

# FRIENDLY SOCIETIES ACTS, 1896 to 1958

*Declaration in support of an Amendment of Rules.*

Name of Society Frimley Green, Working Men's Club,

Register No. 2127 County of Surrey to wit.

I, ALBERT VICTOR GOODSPEED  
of 115. MITCHETT RD MITCHETT ALDERSHOT HANTS

an officer of the above-named society, do solemnly and sincerely declare that the amendment of the rules of the said society, a copy of which is hereto annexed, has been duly made by the society, and that to the best of my knowledge and belief, the same is not contrary to the provisions of the Friendly Societies Acts.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act, 1835.

Signature of Declarant e AGoodspeed

\*Taken and received before me, ~~one of Her Majesty's~~

~~Justices of the Peace for the said County of~~

at Farnham, in the County of Kent

in the said County, this 10<sup>th</sup> day

of October, 1962.

Frank J. Barlow

\*This is to be altered as the case requires where any declaration is made before a Borough Magistrate or Commissioner for Oaths.

A Commissioner for Oaths.



8 NOV 1962

6



72 OCT 1962

Form D (Mod.)  
Reg. 6.

## FRIENDLY SOCIETIES ACTS, 1896 to 1958

Application to Register a Complete Amendment of Rules of a Working Men's Club, ~~Benevolent~~  
~~Society or Specially Authorised Society.~~

Name of Society Frimley Green Working Men's Club.Register No. 2127 (County) Surrey W.

## TO THE REGISTRAR OF FRIENDLY SOCIETIES.

1. Application to register a complete amendment of the rules of the above-named society is made by the person whose name is subscribed at the foot hereof.

2. The matters required to be set forth in the rules are provided for in the manner shown by the subjoined schedule:—

Matters required to be set forth in the rules.	Numbers of the rules in which these matters are provided for.
(a) The name and place of office of the society, and the sending to the Registrar notice of any change thereof within 14 days.	(a) 1.
(b) The whole of the objects for which the society is to be established, the purposes for which the funds thereof shall be applicable, the terms of admission of members, the conditions under which any member may become entitled to any benefit assured thereby, and the fines and forfeitures to be imposed on any member, and the consequences of non-payment of any subscription or fine.	(b) 1, 2, 3, 5, 18.
(c) The mode of holding meetings and the right of voting and the manner of making, altering or rescinding rules, and the supplying every person on demand with a copy of the rules at a price not exceeding 2s.	(c) 8, 29.
(d) The appointment and removal of a committee of management, of a treasurer, and other officers, and of trustees, and the sending to the Registrar notice of every appointment of a new trustee within 14 days.	(d) 9, 10, 20.
(e) Whether the society is one having branches; and, if so, the composition and powers of the central body and the conditions under which a branch may secede from the society.	(e) No.
(f) The investment of the funds, the keeping of the accounts, and the audit of the same once a year at least.	(f) 15, 16, 17, 18,
(g) Annual returns in the prescribed form to the Registrar of the receipts, funds, effects, and expenditure, and number of members of the society before the 1st June in every year.	(g) 19. 16.



Matters required to be set forth in the rules.	Numbers of the rules in which these matters provided for.
(h) The inspection of the books of the society by every person having an interest in the funds of the society (except as in the said Act is mentioned).	(h)
(i) The manner in which disputes shall be settled.	(i)
(j) Whether the society divides its funds ; and, if so, provision for meeting all claims upon the society existing at the time of division before any such division takes place.	(j)
(k) The supplying gratuitously any member or person interested, on demand, with a copy of the last annual return, or other authorised document.	(k)
(l) Provision for the voluntary dissolution of the society by consent of not less than three-fourths of the members, testified by their signatures to the instrument of dissolution.	(l)
(m) The keeping a copy of the last annual balance-sheet, with the auditors' report, if any, always hung up at the registered office.	(m)

With this application are sent:—

- (a) A printed copy of the registered rules.
- (b) Two printed copies of the new rules proposed by way of complete amendment, each signed by the applicant and three members of the society.
- (c) A statutory declaration in Form C of an officer of the society that the amendment now submitted for registry has been duly made by the society ; and that, to the best of his knowledge and belief, the same is not contrary to the provisions of the Friendly Societies Acts in that behalf.

Signature ..... *AW Goodspeed* .....  
(Secretary)

Registered Office *Sturt Road, Frimley Green, Surrey.*.....

Date ..... *10TH* ..... day of *OCTOBER* ..... 19 *62*.

(If the society intends to avail itself of s. 47 of the Friendly Societies Acts, 1896, as to the holding of land ; s. 53, as to discharge of mortgages by receipt endorsed ; s. 46, as to loans to members ; s. 42, as to accumulating surplus of contributions for members' use ; or s. 54 as to security by officers ; or to charge money for recording nominations, &c., under Regulation 25, rules for those purposes must be made, and it should be stated in what rules this has been done.)