

FRIENDLY SOCIETIES ACT 1974

Acknowledgment of Registration of Amendment of Rules

The amendment of the rules of Frimley Green Working Men's Club

to which this acknowledgment is attached, is this day registered under the Friendly Societies Act 1974.

Date: 14 February 1980

Jobs.

"A" 16 JAN 1980

FRIENDLY SOCIETIES ACT

Register No.

2127 W.

1334

RULES

OF THE

FRIMLEY GREEN

**WORKING MEN'S
CLUB ~~AND INSTITUTE~~**

Registered under the Friendly Societies Act
1974

Printed and Published only by the
Working Men's Club & Institute Union Ltd
London

Note — These Rules are Copyright of the Working Men's Club and Institute Union Ltd., and may not be printed without permission of the Union.

NOTES

If the model rules are adopted without alteration, they will be accepted by the Registrar of Friendly Societies, but if alterations are made, the Registrar may require printed proofs, incorporating the alterations, to be submitted for registration.

Blank spaces to be filled in are indicated by an asterisk against certain rules.

Rule 6.—If it is desired that the club should supply Pass Cards to members free of charge, the provision as to payment should be struck out.

Rule 7.—Associate Books specially ruled providing for the name of the Associate and his club must be obtained from the Union.

Rule 27.—Visitors' Books to be signed by the visitor and member or Associate introducing the visitor, containing detachable tickets to be handed to the visitor cautioning him against the purchase of intoxicants in the club are supplied by the Union.

- This is the exhibit marked "A" referred
to in the declaration of L. I. AM.
J. O'HAN - WHELAN declared before me
the 10th day of January 1980
A. J. Jones
SOLICITOR
COMMISSIONER
FOR RATHS

ALL PREVIOUS RULES RESCINDED

RULES

Name, Office and Objects of the Society

1. The society is a Working Men's Club, and shall be called
the FRIMLEY GREEN

- ★ ~~WORKING MEN'S CLUB AND INSTITUTE~~ (hereinafter
called "the club"). Its registered office shall be STURT ROAD
FRIMLEY GREEN. IN THE COUNTY OF
SURREY or such other place as
★ a special general meeting may determine. Notice of any change
in the situation of the registered office shall be sent by the secre-
tary to the Registrar of Friendly Societies within 14 days in the
form provided by the Treasury Regulations.

The objects of the club are to afford to its members the means
of social intercourse, mutual helpfulness, mental and moral im-
provement, and rational recreation.

Admission of Members

- h 2
★ 2. A candidate for election must be proposed and seconded
by two financial members, able from personal knowledge to
vouch for his respectability and fitness to be a member, and must
sign such (if any) declaration of his concurrence with, and ad-
herence to, the purposes of the club as shall be required by the
committee. An entrance fee ~~of~~ must be paid by the candi-
date on nomination, to be returned in the event of his not being
elected. The election shall be by the committee, and no candidate
★ shall be elected who is under years of age. The name, address
and occupation of the candidate, with the names of his proposer
and seconder, shall be prominently displayed in the principal club
premises in a part frequented by the members for at least seven
days before the day on which his name is submitted for election.

h 3
Every member on election shall be supplied with a copy of the
rules, at such charge, not exceeding 10p, as the committee may
determine from time to time.

Subscriptions

3. Every member shall pay to the funds of the club a subscrip-
tion which shall become due as soon as he is elected to member-

1.
not exceeding 20p as
decided by the committee
from time to time.

110 2

a sum not exceeding £3
per year, as decided by
the committee from time
to time

- ship and may not be paid until he is so elected. The subscription must be paid before the member is entitled to any of the privileges of the club. The rate of subscription shall be ~~per quarter, payable on the first day of January, April, July and~~
★ ~~October respectively in each year or~~ per year payable on the first day of January in each year.

Any member who has not paid his subscription 28 days after it has become due shall be considered in arrear, and if it be not paid within 28 days thereafter he shall cease to be a member.

No member in arrear shall be permitted to use the club, or be considered a financial member for the purposes of these rules.

The committee, on receiving information that any member is unable to pay his subscription owing to want of work or other good cause, may, at its discretion, excuse payment of such member's subscription for such period as they think fit and the member shall not forfeit the privileges of membership.

Notifying Change of Address

4. The committee shall keep upon the club premises a register of the names and addresses of the members. Every member shall, within 14 days, give notice to the secretary of any change in his address. The names of those who cease to be members shall be removed from the register.

Cessation of Membership

5. Members shall cease to be members:
- (a) By non-payment of subscription. Any person whose membership has ceased from this cause shall not again be nominated for membership unless he previously pays all arrears due from him at the time of his ceasing to be a member, and such other additional fee or fine as the committee may in its discretion determine.
 - (b) By expulsion.
 - (c) By resignation.
 - (d) By death.

Membership of the Union

6. The trustees may hold a fully paid share or shares in the Working Men's Club and Institute Union Limited hereinafter referred to as "the Union" in order that each member of the club may be entitled to all the privileges of the Union, subject

to its rules. If the trustees hold such share or shares a person on becoming a member of the club shall be supplied with an Associate Card on payment of ~~10p~~ or such other sum as shall be the prevailing rate charged by the Union and with a Pass Card from time to time for any period for which he has paid his subscription, on payment at the prevailing rate charged by the Union. } 4

Admission of Associates

7. So long only as the trustees shall hold a share or shares in the Union, all Associates of the Union shall subject to the following provisions of this rule be admitted to the club premises, and intoxicating liquor may be sold to them by or on behalf of the club for consumption on the premises. An Associate before being admitted to the club must produce his subscription card (showing that his current subscription to his club has been paid), the Associate Card of the Union, and the current Pass Card issued by the Union, and must write his name and that of his club in the Union Associate Book to be kept for that purpose. The door-keeper or other appointed official shall compare the signature in the book with that on the Associate Card, and on being satisfied that the signatures correspond shall admit the Associate.

Associates shall have the same rights and privileges, and be subject to the same rules and by-laws as ordinary members except that they must not vote at any meeting of the club, take books out of the library, or take away intoxicating liquor for consumption off the premises. The committee may refuse admission to Associates or limit their admission to such times and parts of the premises as they think fit in the interests of the club. Notice of such limitations shall be sent to the General Secretary of the Union.

No Associate of the Union shall be admitted to the club unless his subscription shall have been paid in advance for the month in which he seeks admission to the club.

General Meetings

Ordinary Meetings

8. (1) Ordinary general meetings shall be held in ~~January~~ ^{MARCH} and ~~SEPTEMBER~~ ^{July} on dates to be fixed by the committee. The meeting held in ~~January~~ ^{MARCH} shall be the annual general meeting. At least seven days' notice of every ordinary general meeting, with a copy of the agenda, shall be posted in the club.

The business of each ordinary general meeting shall be to receive the account or accounts and balance sheet, as audited, and the report of the auditor on the revenue account or accounts and balance sheet and to consider such other business as may be submitted by the committee or any motion to be proposed by a member of which at least five days' notice has been given to the secretary in writing. On receipt of such notice the secretary shall add it to the agenda posted in the club. At the annual meeting a report for the year shall be presented by the committee.

The auditor shall be entitled to attend any general meeting of the club and to receive all notices of and other communications relating to any general meeting which any member of the club is entitled to receive and to be heard at any meeting which he attends on any part of the business of the meeting which concerns him as auditor.

Special Meetings

(2) A special meeting shall be called by the secretary in the following cases:

(a) Upon the direction of the committee, and in accordance with such direction.

(b) On a requisition signed by one-fifth of the total number of members entitled to attend and vote at a general meeting or 30 such members, whichever is the less, stating the special object thereof. Such meeting shall be held within not less than 14 and not more than 21 days from the date of the receipt by the secretary of the requisition.

Notice to be Given

(3) Notice of any special meeting, and of the object for which it is called, shall be posted by the secretary in the club at least 10 days prior to the date of the meeting. Should the secretary not convene a special meeting in manner required hereby within 10 clear days after a duly signed requisition has been delivered to him, any of the requisitionists may call such a meeting, giving such notice as is provided by this rule.

Business

(4) No other business than that named in the notice shall be brought before a special meeting.

Quorum

(5) A general meeting may proceed to business if 10 members are present within an hour after the time fixed for the meeting, otherwise the meeting, if convened on the requisition of the members, shall be dissolved, but if a meeting convened by order of the committee, it shall stand adjourned to the week following, at the same time, and the meeting so adjourned may proceed to business whatever be the number of members present. No meeting shall become incompetent to transact business from the want of a quorum arising after the chair has been taken.

Adjournment

(6) Any general meeting duly constituted, may adjourn to such time as the members present direct, and may continue any such adjournment from time to time. No business shall be brought on at any adjourned meeting which could not have been transacted at the original meeting.

Voting

(7) Each financial member present shall be entitled to one vote on each motion.

Officers

9. The club shall have the following officers: Three trustees,

a president, vice-president, treasurer and secretary. The trustees shall be appointed only at a general meeting by a resolution of a majority of the members present and entitled to vote thereat, and shall remain in office during the pleasure of the club. The

president, vice-president, and treasurer shall be elected by ballot at the elections held following the annual meeting and shall remain in office until their successors are appointed. The secretary shall be elected by ballot and shall remain in office ~~during the pleasure of the club.~~ *For five years but shall be eligible for re-election*

Any of the officers shall be removable at any time provided two-thirds of the members present at a special meeting called for that purpose shall vote in favour of such removal.

In the event of a vacancy arising amongst the officers (other than the trustees), by death, resignation, or other cause, the vacancy shall be filled, the committee having power to appoint

*and assistant
secretary —*

*and assistant
secretary —*

a member to fill the vacancy until the next election of committee-men. Any officer shall vacate his office if suspended from membership under Rule 25 or upon ceasing membership from any cause. Any change in the office of secretary must be notified by the president or secretary within 42 days to the Magistrates' Clerk.

In case any trustee being removed shall refuse or neglect to assign or transfer any property of the club as the committee of management shall direct, he shall (if he be a member) be expelled from the club, and shall cease to have any claim on the club on account of any contributions paid by him, without prejudice to any liability to prosecution which he may have incurred.

Notice of any resolution appointing a trustee shall be sent by the secretary to the Registrar of Friendly Societies within 14 days, in the form provided by the Treasury Regulations.

The officers of the club shall receive such honorarium, if any, or in the case of the secretary, such salary, as the committee or a general meeting may from time to time determine. Every officer dealing with club moneys shall be insured with a recognised guarantee society for the due performance of his duties in such sum as the committee or a general meeting of the members may determine.

Committee

Powers of Committee

10. (1) The managing committee shall consist of the president,

vice-president, treasurer, the three trustees and 10 committeemen, all of whom shall be above ~~the age of majority.~~ *21 years of age*

The committee shall control the management of the club, and shall have exclusive power to engage or dismiss a steward and other servants. It shall have power to purchase such articles and do all such things as it may deem necessary for the carrying out of the objects of the club. It shall have due regard to any resolution or recommendation of any general meeting, but shall not be bound to give effect to the same if in its judgment such action would be injurious to the best interests of the club. Nothing in these rules shall enable the committee to declare any dividend or make any monetary grants to the members, or to apply the club funds, except for the purposes of the club itself, and for the purposes specified in Rule 19. It shall meet once a week for general business, and not less than one-third of the total number of the committee shall form a quorum. No resolution of the

committee shall be rescinded unless notice to rescind has been given at the previous meeting of the committee.

Retirement, Vacation, or Cessation of Membership

(2) Any committeeman not attending for three consecutive meetings shall, unless he send an explanation which the committee consider satisfactory, cease to be a committeeman. Any committeeman or officer who shall cease to be a financial member, or who is suspended under Rule 25, or who shall cease membership of the club by any reason shall vacate his seat. Any vacancy so occurring, or by any other cause, shall be filled by the committee, or in such other manner as the committee may decide. The senior part of the committeemen, which shall mean all those committeemen who were elected before the date of the last election, shall retire at the elections held after the ordinary general meetings, but shall be eligible for re-election. Any member selected to fill a casual vacancy shall hold office for the unexpired period for which his predecessor was elected. Where this rule does not apply, the retiring committeemen shall be selected by the committee by ballot.

Removal or Resignation

(3) The committee, or any member or members thereof, may be removed by the votes of two-thirds of the members present at a special meeting called for that purpose. In the event of the removal or the resignation of the whole or the majority of the committee, the secretary shall obtain nominations, and appoint scrutineers and arrange for holding a ballot. ~~Three~~ ^{Two} days shall be allowed for nominations and the ballot shall be held on three successive days within the following seven days. The result shall be declared by the scrutineers by notice posted in the club.

Finance Committee

11. The committee shall at the first meeting following each election, select a sub-committee, to be called the Finance Committee. It shall consist of three committeemen and any officers who may be appointed by the committee. It shall be the duty of the Finance Committee to take a record of the stock of goods held on the first convenient day in each month, either by themselves or by an agent duly appointed by the managing committee for that purpose, check all demands for payment with the order book, and with the delivery notes and invoices, and to report to the whole committee whether such stock vouches the

correctness of the returns made by the steward, and whether the demands are in order and correct. It shall see that vouchers are produced by the secretary for all payments made by him or by order of the committee, and it shall report at each committee meeting whether the secretary's cash book has been duly made up, and that the amount there shown as standing to the credit of the club appears also in the treasurer's book or books, and in the bank statement relating to the club's current drawing account. These books, duly made up to date, shall be laid upon the table at each committee meeting. The proceedings of the Finance Committee shall be recorded by the secretary in a minute book kept for that purpose. All cheques drawn upon the club's account shall be signed by at least one member of the Finance Committee and the secretary.

The Finance Committee shall have the power to give orders for such goods to be supplied as may be necessary for carrying out the purposes of the club; but nothing in this rule shall empower the committee to incur expenditure, except such as is consistent with the purposes for which the club is established.

Orders

12. No officer or committeeman of the club shall by virtue of his appointment, have power to order goods or dispose of the funds of the club. No goods or labour shall be supplied, nor any contract entered into for work to be done for the club, nor any office of salary, profit or remuneration, held by any member of the committee, nor shall any honoraria be paid to committeemen, unless authorised by a general meeting.

Liability of Trustees

13. All the property of the club shall be vested in the trustees representing and acting for the whole of the members of the club. No personal liability shall attach to any trustee, except to the extent of such funds of the club as may be actually received by him.

President

14. The president or in his absence the vice-president, or in the absence of both such officers, an elected chairman shall take the chair at all general meetings and managing committee meetings of the club, and in the event of equality of voting at managing committee meetings shall have an additional or casting vote.

Treasurer

15. The treasurer shall pay all moneys received by the club from any source whatever, without any deduction for any purpose whatever, to the credit of an account opened in the name of the club at such bank and in such manner as the committee may direct, and further, shall keep such accounts and pay such debts of the club as the committee shall direct, and shall, when required to do so, render to the committee, or a general meeting, an account of any moneys received and expended by him.

Secretary

General Duties

16. The secretary shall keep upon the club premises a register of the names and addresses of the club members and a subscription book, in which shall be recorded the payments of such members. He shall carry out the directions of the committee, and subject to such direction, shall receive moneys on account of the club, and pay them to the treasurer; and keep such accounts as the committee may direct. He shall attend all meetings of the committee and Finance Committee or any other sub-committee if so directed, take minutes of the proceedings, prepare accounts and balance sheets, and submit them to the auditor.

Annual Return to Registrar

17. (1) The secretary shall send to the Registrar once in every year, not later than 31st May, an annual return relating to the club's affairs for the period required to be included in the return. The annual return must be made up for the period beginning with the date of registration of the club under the Friendly Societies Acts or with the first day of January of the year preceding the year in which the return is required to be sent, whichever is the later, and ending with the 31st December then last inclusive. The return must be made in the form prescribed by the Chief Registrar, and contain such particulars as may from time to time be required by the return. A copy of the report of the auditor on the accounts and balance sheet contained in the return must accompany the annual return.

(2)

ASSISTANT SECRETARY
Copies to Members

(3)

(2) A copy of the last annual return or balance sheet or other document, duly audited, containing the same particulars relating to the affairs of the club, as are contained in the annual return

The assistant secretary shall assist the secretary in carrying out his duties

together with a copy of the report of the auditor on the accounts and balance sheet contained in the return or on that balance sheet or document so supplied as the case may be, shall be supplied gratuitously on demand to every member or person interested in the funds of the club.

Balance Sheets to be Posted

(4)
(3) A copy of the account or accounts and balance sheets covering the year ending on the previous 31st December, as audited, and the report of the auditor on the balance sheet and accounts, shall be posted in the registered office and shall be kept always hung up in a conspicuous place at the said office.

Audit

18. (1) The club shall in each year of account appoint a qualified auditor to audit its accounts and balance sheet for that year. For the purposes of this rule "qualified auditor" means a person who is a qualified auditor under section 36 of the Friendly Societies Act 1974.

(2) Save as provided in paragraph (3) of this rule every appointment of an auditor shall be made by resolution of a general meeting of the club.

(3) The first appointment of an auditor shall be made within three months of the registration of the club and shall be made by the committee if no general meeting of the club is held within that time. The committee may appoint an auditor to fill any casual vacancy occurring between general meetings of the club.

(4) An auditor appointed to audit the accounts and balance sheet of the club for the preceding year of account (whether by a general meeting or by the committee) shall be re-appointed as auditor of the club for the current year of account (whether or not any resolution expressly re-appointing him has been passed) unless

(a) a resolution has been passed at a general meeting of the club appointing somebody instead of him or providing expressly that he shall not be re-appointed or

(b) he has given to the club notice in writing of his unwillingness to be re-appointed or

(c) he is ineligible for appointment as auditor of the club for the current year of account or

(d) he has ceased to act as auditor of the club by reason of incapacity.

Provided that a retiring auditor shall not be automatically re-appointed by virtue of this rule if notice of an intended resolution to appoint another person in his place has been given in accordance with paragraph (5) of this rule and the resolution cannot be proceeded with because of the death, incapacity or ineligibility of that other person.

(5) A resolution at a general meeting of the club (i) appointing another person as auditor in place of a retiring auditor or (ii) providing expressly that a retiring auditor shall not be re-appointed shall not be effective unless notice of the intention to move it has been given to the club not less than 28 days before the meeting at which it is moved. On receipt by the club of notice of the intention to move any such resolution the club shall give notice of the resolution to the members in accordance with section 34 of the Friendly Societies Act 1974. The club shall also give such notice to the retiring auditor in accordance with section 35 of the Friendly Societies Act 1974, and shall give notice to the members in accordance with that section of any representations made or intended to be made by the retiring auditor.

(6) None of the following persons shall be appointed as auditor of the club:

- (a) an officer or servant of the club
- (b) a person who is a partner of or in the employment of or who employs an officer or servant of the club or
- (c) a body corporate.

(7) The auditor shall in accordance with section 38 of the Friendly Societies Act 1974, make a report to the club on the accounts examined by him and on the revenue account or accounts and the balance sheet of the club for the year of account in respect of which he is appointed.

(8) The auditor shall have a right of access at all times to the books, deeds and accounts of the club and to all other documents relating to its affairs, and shall be entitled to require from the officers of the club such information and explanations as he thinks necessary for the performance of the duties of the auditors.

Application and Investment of Funds

19. (1) All moneys received on account of the club, from any source, shall in no case be distributed amongst the members, but shall be applied towards carrying out the objects of the club, or shall be invested by the trustees in such ways, and upon such of the following investments as the committee, or a general meeting may decide:

(a) In the National Savings Bank.

(b) In the purchase of land or buildings as aftermentioned (Rule 20), or in the erection or alteration of a club house or other buildings.

(c) On the securities of any society registered under the Industrial and Provident Societies Act, or under the Building Societies Act, or of any company incorporated by Royal Charter or Act of Parliament, provided that such society or company has its liability limited.

(d) In any investment in which trustees are, for the time being, by law authorised to invest trust funds.

(2) Provided always that nothing shall authorise any investment of the funds in any manner contrary to law, i.e. in the advancing of money to members or others on notes of hand, or deposited with any member at interest.

(3) The club may subscribe out of its funds, as provided by Section 52 of the Friendly Societies Act 1974, to the Union Convalescent Homes, or to any other convalescent home, hospital, infirmary, charitable or provident institution, any annual or other sum which may be necessary to secure to members of the club or their families the benefits of such institution.

Acquisition of Land and Borrowing Powers

20. (1) The trustees may, when authorised thereto by a general meeting, or by the committee, hold, purchase, or take on lease any land or buildings and may sell, exchange, mortgage, lease, or build upon the land, with power to alter and pull down buildings and again rebuild.

(2) The trustees may, when authorised thereto by the committee, obtain advances of money for the purposes of the club upon the security of bonds or agreements or promissory notes or certificates of indebtedness or mortgages of real property of the club or bills of sale on all or any of the goods and chattels of the club upon such terms as to interest and as to the time and

manner of repayment of principal as the committee may determine.

Conduct of Elections

Nominations

21. (1) The election of officers (except trustees) and committee-men shall be by ballot. At least three weeks before the day fixed for any ballot a nomination sheet shall be posted in the club by the secretary, on which the names of all candidates for any office must be entered, and such sheet shall remain open until

the expiration of at least 24 hours following the general meeting. No member shall be eligible for nomination unless he has been a financial member for at least six calendar months prior to nominations closing, and has been proposed and seconded by two financial members, who must themselves sign the sheet. No member under suspension at the date of closing of the nomination sheet shall be eligible for nomination. No candidate shall be nominated for more than one position. No member of the managing committee whose term of office is not about to expire may become a candidate unless he first resigns from the position he holds.

Scrutineers

(2) The ballot shall be carried out under the directions of the committee by ~~three~~ ^{two} scrutineers appointed by the general meeting, who shall not be candidates, committeemen or officers.

Ballot. When Held

(3) Ballots shall be held during the week following the ordinary general meetings or in the succeeding week. Ballots shall remain open during not less than three hours on the evenings of not less than two consecutive days to be fixed by the committee, and the result shall be made known by the posting of a notice in the club signed by the scrutineers, recording the number of votes polled by each candidate, and indicating which of the candidates are elected.

Who May Vote

(4) Each financial member shall have one vote for each vacancy but no member may give more than one vote to any one candidate.

Tie

(5) The candidates receiving the highest number of votes shall be declared duly elected. In the event of two or more candidates receiving an equal number of votes for the last vacancy or vacancies, the names of such candidates shall be written on slips of paper, which shall be placed so that the names are concealed, and the president, or in his absence, some person appointed by the scrutineers, shall then draw as many slips as there are vacancies to be filled, and the members whose names are so drawn shall be declared duly elected.

Scrutiny

(6) The scrutineers shall, at the conclusion of the ballot, seal up the ballot papers and hand them to the secretary, who shall retain them for seven days. A scrutiny shall take place if a written demand be presented to the secretary within seven days from the close of the ballot, signed by not less than one-tenth of the financial members, and the scrutiny shall be carried out by ~~three~~ ^{two} fresh scrutineers, to be named by the committee, and their decision shall be final.

Inspection of Books

22. Any member or person having interest in the club funds may, at all reasonable times, inspect all books and accounts, at the registered office, or at any place where they are kept, and it shall be the duty of the secretary to produce them for inspection.

Settlement of Disputes

Disputes Between a Member and an Officer of the Club

23. (1) All disputes between a member and an officer of the club shall unless the committee elect to refer the matter directly to a special general meeting, be settled by the committee. The decision of the committee shall (be final, unless any party aggrieved thereby shall, within seven days, produce to the secretary a requisition satisfying the conditions mentioned in Rule 8 (2) (b), whereupon the decisions shall be reviewed by a special meeting.)

Disputes Between a Member and the Club

(2) All disputes between a member or person aggrieved who has ceased to be a member, or any person claiming through such member or person aggrieved or under the rules of the club or the committee shall be referred to the Executive of the Union

*or any officer, or
in their absence a
committee man.*

or the persons appointed by them, who shall be the arbitrator or arbitrators of the club and whose decision shall be final.

(3) In this rule the expression "dispute" includes any dispute arising on the question whether a member or person aggrieved is entitled to be or to continue to be a member or to be reinstated as a member but, save as aforesaid, in the case of a person who has ceased to be a member, does not include any dispute other than a dispute on a question between him and the club or an officer thereof, which arose whilst he was a member or arises out of his previous relation as a member to the club.

Misconduct of Members

24. The secretary, ~~or president~~, shall have power to order the withdrawal from the club premises of any member who misconducts himself, and such member shall have no right of re-entry to the club premises until summoned to meet the committee as provided in Rule 25. If the next ordinary meeting of the committee be within less than three days, such member may claim to appear before them, and to have his case dealt with waiving the length of notice required by the said Rule 25.

Suspension and Expulsion of Members

25. The committee shall have power to reprimand, suspend (for a period not exceeding 12 months), or expel any member who shall infringe any rule or by-law, or whose conduct, whether within the club-house, or elsewhere, shall, in their opinion, render him unfit for membership; but no member, unless convicted of an offence by a court of summary jurisdiction or other court, shall be reprimanded, suspended or expelled without being first summoned before the committee and full opportunity afforded him to advance a defence nor unless two-thirds at least of the members of the managing committee then present and entitled to vote shall vote for his suspension or expulsion.

Every member so summoned shall (unless he shall elect to waive his right to receive notice) receive at least three clear days' notice in writing from the secretary. Such notice shall contain a statement of the charge brought against him.

A suspended member shall not be entitled to use the club premises nor to attend any general meeting nor vote at any election nor hold any office during suspension, but shall remain liable to pay his subscription.

Right of Appeal

26. A member suspended or expelled shall have the right to appeal to the Executive of the Union, or the persons appointed by them, who shall be deemed to be the arbitrators appointed by the club. No appeal shall be heard unless made within 28 days and in writing, addressed to the General Secretary of the Union, together with a deposit of 50p, the disposition of which shall be at the discretion of the arbitrators.

The arbitrators, or a majority of them, shall have full power to alter or rescind such suspension or expulsion as they may think fit, and may order the costs of the arbitration to be borne by either party or by both parties in such proportions as they think fit, and there shall be no appeal from their decision.

Introduction of Visitors

27. A member or an Associate may personally introduce friends as his guests, but no member or Associate may introduce more than two friends at any one time. The visitor and the member or Associate introducing him shall sign their names in a book kept for that purpose. These conditions shall not apply to the introduction by any member or Associate of his wife or other lady, the admission of whom shall be subject to such regulations as may from time to time be made by the committee. The following shall not be admitted as visitors:

- (a) Former members who have been expelled.
- (b) Former members who have ceased to be members through non-payment of subscriptions.
- (c) Persons who, having been nominated for membership, have been rejected.
- (d) Members who are under suspension.

Members and Associates must accompany guests introduced by them during the period of their stay in the club, and no guest shall be permitted to make any payment for intoxicating liquor directly or indirectly.

The committee may debar a member or Associate introducing any particular person as a visitor if they so think fit and may prohibit a member or an Associate introducing visitors during the hours when licensed premises in the locality are not open for the sale of intoxicants to the public.

Guests and Excisable Articles

28. Should any visitor introduced by a member or an Associate pay for intoxicating liquor, he shall at once be removed from the club premises. If introduced by an Associate, the Associate shall also be removed. If introduced by a member the member may be expelled from membership on the fact being duly proved; and it shall be the duty of any officer or member of the club, becoming aware of such breach of the rules, to report it at once to the secretary or committee.

Rules

Supply

29. (1) The Secretary shall be supplied by the committee with copies of the rules, and shall be bound to deliver a copy to any person, on demand, on such payment (not exceeding 10p) as the committee may from time to time determine.

Amendment

(2) These rules may be amended only at a general meeting called for that purpose. Notice of any proposed amendment shall be posted in the club for at least 14 days previous to the meeting to which the amendment is to be submitted. Any amendment shall require the votes of at least two-thirds of the members present at such meeting.

No amendment of rules is valid until registered in accordance with the Friendly Societies Acts.

Written notice of any amendment of rules must be given by the Secretary to the Chief Officer of Police and to the Clerk of the local Authority within 28 days of the registration of the amendment in accordance with the said Acts.

By-Laws

30. The committee shall have power to make such by-laws as it may consider necessary for the good government and order of the club, provided that no such by-laws shall conflict with any of the rules. A copy of all such by-laws shall be posted in a conspicuous place within the club-house.

Dissolution

31. The club may at any time be dissolved by the consent of three-fourths of the members, testified by their signatures to an instrument of dissolution in the form provided by the Treasury Regulations.

Hours of Opening and Closing of the Club Premises

32. The club shall be opened and closed at such hours as may from time to time be fixed by the committee, and as posted in the club.

Permitted Hours for Supply of Intoxicants

33. The permitted hours shall be such as may from time to time be determined by the committee in accordance with the provisions of the Licensing Act 1964, and as notified to the Magistrates' Clerk. Provided that if an order is made under section 60, sub-sections (3) or (4) of the said Act, the provisions of section 62, sub-section (2) shall apply.

34.

Life Members

The committee may, in their discretion, grant life membership to any member who has rendered special service to the club, or who in their opinion is deserving of the distinction or to a member who has attained the age of 65 years and completed at least 15 years continuous membership of the club. Life members shall not be liable to pay subscriptions under Rule 3, but shall be entitled to all the rights and privileges of club membership, including the right to attend meetings, vote at elections and be nominated for committee or other office. A certificate of life membership shall be signed by the secretary and issued to each life member.

35.

Lady Members

A lady may, upon nomination by a financial member and election by the committee, become a member of the club. An interval of at least two clear days shall elapse between the nomination and acceptance to membership. Lady members shall not be required to pay an entrance fee, but shall pay a subscription of 5p per year which shall be due upon acceptance to membership and may not be paid until so elected, and subsequently on the first day of January in each year. Lady members shall not be entitled to attend general meetings or vote at elections, and shall not be eligible to hold office or propose or second candidates for office or introduce visitors. They shall be subject to such special regulations as the committee may from time to time make regarding lady members.

The number of persons admitted to membership under this rule shall not result in them being significant in proportion to the total membership.

18

F.S. per
not exceeding 50p per year as decided by the committee
from time to time

36.

Temporary Members (RESIDENCE)

A person whose usual residence is more than five miles from the club premises may, upon nomination by a financial member, be elected to membership of the club as a Temporary Member for not more than one month. An interval of at least two clear days shall elapse between the nomination and election of such members. Temporary Members shall pay a subscription of £1 on election to membership, which may not be paid until so elected. They shall not be entitled to attend general meetings, vote at elections be nominated as candidates for committee or other office, or introduce visitors, and shall be subject to such regulations as the committee may from time to time make regarding Temporary Members. The names and addresses of all Temporary Members shall be entered in a separate register to be kept by the secretary for the purpose. No person shall be elected as a Temporary Member for more than two months in any year.

The number of persons admitted to membership under this rule shall not result in them being significant in proportion to total membership.

37.

Temporary Members (GAMES)

Members of a club's games team and their supporters visiting the club for a games contest, ~~or other party visiting the club,~~ shall be temporary members of the club for the day of their visit, providing a nomination form containing the names of such persons, signed by the secretary of their club, ~~or party,~~ is received at least two clear days previous to their admission to the club as temporary members.

Temporary members shall not be entitled to attend general meetings, vote at elections, be nominated as candidates for committee or other office, or introduce visitors, and shall be subject to such regulations as the committee may from time to time make regarding temporary members. The names and addresses of all temporary members shall be entered in a special register to be kept by the secretary for the purpose. The number of persons admitted to membership under this rule shall not result in them being significant in proportion to the total membership.

38.

VALUE ADDED TAX

Where under any of the provisions of these rules or any amendment thereto for the time being in force any sum of money is payable to the club by a member whether by way of subscription or otherwise and such payment attracts Value Added Tax then, unless any rule specifically provides to the contrary, a member shall in addition pay to the club such further sum as shall be equal to the amount of Value Added Tax at the rate for the time being in force attributable to such sum.

Signatures of Applicants for Registration

Three
members
to sign

1.

E. F. Bean

(E. F. BEAN)

2.

J. B. Walker

(J. B. WALKER)

3.

D. A. Monk

(D. A. MONK)

4.

5.

6.

7.

Sign. X

L. J. Whelan

Secretary

(L. J. WHELAN)

FRIENDLY SOCIETIES ACT 1974

*Declaration in support of an Amendment of Rules of a Society
pursuant to regulation 5 of the Friendly Societies Regulations 1975*

Name of Society FRIMLEY GREEN WORKING MEN'S CLUB

Register No. 2127 W.

I, LIAM JOHN of 179, Frimley Grove Gardens, Frimley,
WHELAN Camberley.

an officer of the above-named society, do solemnly and sincerely declare that the
amendment of the rules of the said society, a copy of which is appended hereto
marked 'A', has been duly made by the society in the manner
provided in the rules of the society for the making, altering and rescinding of rules.

And I make this solemn declaration conscientiously believing the same to be true,
and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at Camberley
Surrey
the 10th day of January
one thousand nine hundred and eighty
....., before me,

Signature of Declarant

[Signature]

*A Solicitor

*or Commissioner for Oaths or Notary Public or Justice of the Peace.

No Fee Payable

Form H
(Ben. WMC. SA)

FRIENDLY SOCIETIES ACT 1974

*Application to register a Complete Amendment of Rules of a Society
pursuant to section 18 of the said Act*Name of Society FRIMLEY GREEN WORKING MEN'S CLUBRegister No. ¹³³⁴~~2127~~ W.

To the Central Office

1. Application is hereby made for the registration of an amendment of rules, being a substitution of an entire set of rules for the existing set of rules.

2. The rules contain provisions in respect of the matters mentioned in Schedule 2 to the said Act as follows:—

| Matters provided for | Number of Rule |
|--|-----------------|
| (a) The name of the society. | (a) 1. |
| (b) The place which is to be the registered office of the society, to which all communications and notices may be addressed. | (b) 1. |
| (c) The whole of the objects for which the society is to be established, and the purposes for which the funds thereof shall be applicable. | (c) 1. 19. |
| (d) The terms of admission of members, the conditions under which any member may become entitled to any benefit assured by the society, and the fines and forfeitures to be imposed on any member and the consequences of non-payment of any subscription or fine. | (d) 2. 3. 5. |
| (e) The mode of holding meetings and right of voting, and the manner of making, altering or rescinding rules. | (e) 8. 29. 30. |
| (f) The appointment and removal of a committee of management, of a treasurer and other officers and of trustees. | (f) 9. 10. 21. |
| (g) The investment of the funds, the keeping of the accounts and the audit of the accounts at least once a year. | (g) 15. 18. 19. |
| (h) The sending to the Central Office before the 1st June in every year of an annual return relating to the affairs and number of members of the society. | (h) 17. |
| (i) The inspection of the books of the society by every person having an interest in the funds of the society. | (i) 22. |
| (j) The manner in which disputes shall be settled. | (j) 23. |
| (k) (Where the society has branches) The composition and powers of the central body of the society and the conditions under which a branch may secede from the society. | (k) N/A. |
| (l) (Where the society divides its funds) Provision for meeting all claims upon the society existing at the time of division before any such division takes place. | (l) N/A. |

3. There accompany this application:—

- (a) two printed copies of the amendment of rules, one marked A and each headed "All previous rules rescinded" and signed at the end by three members and the secretary of the society;
- (b) a statutory declaration of an officer of the society that the amendment now submitted for registration has been duly made by the society.

Date: 8th January 1980

Signed on behalf of the Society

X

[Signature]
Secretary

X