

Mutual Societies Annual Return

AR 30 – Industrial and Provident Societies Act 1965
Form



Full name of society

YATE SOBBURY AND DISTRICT COMMUNITY TRANSIT UNIT

Secretary Full Name

BARBARA PERKES

Email Address

yate@yate-cd.org.uk

Telephone No.

01454 228706

Important information you should read before completing this form

We require all Industrial and Provident societies to complete this form every year.

Unless otherwise authorised, the society's period end must be between 31 August and 31 January inclusive. All the required information must be submitted within seven months of the year end date. Failure to submit the documents constituting your society's annual return by the due date is an offence and may result in prosecution.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's public file.

It is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your annual return.

Terms in this form

'FSA', 'we' and 'us' refer to the Financial Services Authority.

'You' refers to the person signing the form on behalf of the society.

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FSA use only		
	Date Received	Case Officer
1st		
2 nd		

Mutual Societies Annual Return

AR 30 – Industrial and Provident Societies Form



Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you think a question is not relevant to you, write 'not applicable' and explain why.

5 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will have to treat the return as incomplete. This will increase the time taken to assess your return.

6 If there is not enough space on the form, you may need to use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number.

7 Send us your application by post. It must include:

- this form;
- a set of printed accounts;
- an audit report or accountant's report where appropriate (or a supplementary return); and
- supporting documents.

Send it to:

**Mutuals Team
The Financial Services Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS**

1

Details of society**1.1 Details of the society**

Register number	26771R
Registered office address	21 HORSE STREET CHIPPING SODDEN BRISTOL
Postcode	BS37 6DA

1.2 Year end date (dd/mm/yyyy)

Unless otherwise authorised, the society's period end must be between 31 August and 31 January inclusive

31	/	03	/	2009
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Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	HOWARD GAWLER
Address	SHALE COTTAGE WATTON ROAD IRAN ACTON
Postcode	BS37 9X6
Year of birth	yyyy 1943
Business occupation and other directorships	COUNCILLOR

1.4 Details of Treasurer

Name	ROGER TANNOR
Address	36 LOWER CHAPEL LANE FRAMPTON COTTRELL
Postcode	BS36 2LL
Year of birth	yyyy 1939
Business occupation and other directorships	RESTAURANT

1.5 Details of Secretary

Name	BARBARA PEELS
Address	64 HAMDEN CLOSE YATE
Postcode	BS37 5LP
Year of birth	yyyy 1938
Business occupation and other directorships	Retired

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
LIN KENDALL	96 ST. BEAUVENS DRIVE YATE BS37	yyyy 1946	PARANALOG ASSISTANT
PETER ROBINSON	14 HUDSON CLOSE YATE BS37 4ND	yyyy 1946	Retired
DAVID THORN	COTTAGE HIDDEN CROSS BEAUMOND ROAD COALPIE HEATH BS36 2LS	yyyy 1939	Retired
PAM MATTHEWS	111 SUNDRIE LARK YATE BS37	yyyy 1948	SEM. RETIRED
MIKE DOLLIN	41 MOUNT BATEL CLOSE YATE BS37 STE	yyyy 1967	ASSISTANT MANAGER
		yyyy	

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

All societies must answer the following questions whether the answers are yes or no, and provide all other information requested

1.7 Does the society take deposits (excluding withdrawable shares) within the provisions of the Financial Services and Markets Act 2000?

- No
 Yes

1.8 Does the society hold deposits (excluding withdrawable shares) taken previously, even though it does not currently take them, within the provisions of the Financial Services and Markets Act 2000?

- No
 Yes

1.9 Is the society a subsidiary of another society?

- No
 Yes

1.10 Does the society have one or more subsidiaries?

- No
 Yes

1.11 Is the society currently accepted by the Inland Revenue as a charity for tax purposes?

- No ▶ Continue to question 1.12
 Yes ▶ Give details below

Reference number of letter from Inland Revenue or the Scottish Charity number

X 241 400

You must confirm that you have attached a copy of the Inland Revenue's letter to this return Yes

1.12 Is the society registered with the Tenant Services Authority, Welsh Ministers or The Scottish Housing Regulator?

- No ▶ Continue to question 1.14
 Yes ▶ Select the one you are registered with below and provide the registration number
- Tenant Services Authority
 Welsh Ministers
 The Scottish Housing Regulator

Register number

1.13 Is the society a registered social landlord?

- No
 Yes

1.14 Does the society offer any insurance products?

- No
 Yes

1.15 Does the society undertake residential mortgage business?

- No
 Yes

1.16 Name of any organisation to which the society is affiliated

Name

Yate, Sodbury and District Community Transport Limited

Trustees' Annual Report for the Year ended 31st March 2009

We have continued to provide affordable and accessible transport to those who cannot easily access public transport with the use of minibuses. The range of persons includes the elderly, disabled and children with special needs. We obtained our objectives during the year thanks to the considerable help from staff and volunteers.

The restricted fund shown in the accounts is for the replacement of minibuses and major repairs to vehicles as and when they occur.



.....

R Tanner - Trustee

Benefit of the community societies

1.17 As once completed this return will be placed on the society's public file, benefit of the community societies are welcome to use the space below to provide a report for all those who may have an interest in the society. If provided, this report should cover the activities of the society during the financial period covered by the return and should set out how these activities have brought benefit to the community.

Please use separate sheets of paper if you need more space.
Please indicate how many separate sheets of paper you have used.



Statistics

We can use these figures in our Annual Report.

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	140
B	Members ceased during year	NIL
C	Members admitted during year	NIL
D	Members at end of year	140
E	Turnover for year	335,261
F	Total of income and expenditure (receipts and payments added together)	N/A
G	Net surplus/(deficit) for year	52,998
H	Fixed assets	142,131
I	Current assets	132,707
J	Total assets (equal to amount in row O, below)	274,838
K	Current liabilities	12602
L	Share capital	140
M	Long-term liabilities	NIL
N	Reserves	262096
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	274,838
All societies (excluding clubs) must complete boxes P-T		
P	Investments in other Industrial and Provident societies	NIL
Q	Loans from members	NIL
R	Loans from Employees' Superannuation Schemes	NIL
S	Dividends on sales	NIL
T	Share interest	NIL

2.2 Names of subsidiaries as defined in Section 15 of the Friendly and Industrial and Provident Societies Act 1968

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FSA)

The society must have written authority from us to exclude a subsidiary from group accounts

3 The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- Full professional audit ▶ Continue to section 4
- Accountant's report ▶ Complete questions 3.2 and 3.3
- Lay audit ▶ Complete questions 3.2 and 3.3
- Unaudited ▶ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- No
- Yes

3.3 Has the membership passed at general meeting, in accordance with section 4A(2) of the Friendly and Industrial and Provident Societies Act 1968, a resolution allowing the society not to undertake a full professional audit for the year of account in question?

- No
- Yes

If you have answered yes to 3.2 and 3.3, you can disapply the requirement to conduct a full audit.

4

Accounts and signature

Accounts

- 4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

2	1	/	0	5	/	2	0	0	9
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- 4.2 Does your society have to produce accounts to the minimum standard required?

- Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. Attached
- No ▶ you must complete a supplementary return, see notes for details. Attached

Signature – all societies to complete

- 4.3 The Secretary of the society must sign and date below

I certify that the information in this form is to the best of my knowledge and belief, correct.

Name	Mrs. BARBARA PERKS.
Signature	
Date	dd/mm/yy 12.8.11

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

FOR THE YEAR ENDED 31 MARCH 2009

18 AUG 2011

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

FOR THE YEAR ENDED 31 MARCH 2009

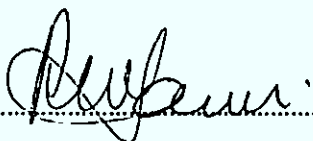
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Yate, Sodbury and District Community Transport Limited
Trustees' Annual Report for the Year ended 31st March 2009

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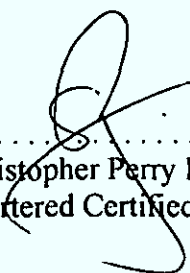
R Tanner - Trustee

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

ACCOUNTANTS REPORT

YEAR ENDED 31 MARCH 2009

I have examined the revenue account and balance sheet for the year ended 31 March 2009. In my opinion they are in agreement with the books of accounts maintained by the society and those same books together with the revenue account and balance sheet comply with the requirements of the Industrial and Provident Societies Act 1965.


.....
Christopher Perry FCCA
Chartered Certified Accountant and Registered Auditor

Date: 20th June 2011

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

BALANCE SHEET AS AT 31 MARCH 2009

	<u>Cost</u>	<u>Depreciation</u>	<u>£</u>	<u>£</u>	(2008) <u>£</u>
<u>FIXED ASSETS</u>					
Buses	301918	172314	129604		111559
Equipment	<u>29631</u>	<u>17105</u>	<u>12526</u>		<u>13913</u>
	<u>331549</u>	<u>189419</u>	142130		125472
<u>Investment</u>					
Cotswold Edge Bus Company Ltd			<u>1</u>		<u>1</u>
Total Fixed Assets			142131		125473

CURRENT ASSETS

Debtors and Prepayments		5853		3010	
Balances at Bank - Ordinary		47636		25497	
Balances at Bank - Restricted		79069		70151	
Petty Cash Balance		<u>149</u>		<u>15</u>	
		132707		98673	

Less: CURRENT LIABILITIES

Creditors amounts falling due within one year		<u>12602</u>		<u>14908</u>	
			<u>120105</u>		<u>83765</u>
Net Assets			<u>262236</u>		<u>209238</u>

The Funds of the Charity:-

Restricted Income Funds		79069		70151	
Share Capital		140		140	
Unrestricted Income Funds		<u>183027</u>		<u>138947</u>	
Total Charity Funds		<u>262236</u>		<u>209238</u>	

Secretary *Berkes*

Member *Rufkin*

Member *H. J. P. Gault*

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2009

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Total Funds £
Incoming Resources				
Voluntary Income	3170		3170	3055
Investment Income		2918	2918	2594
Incoming Resources from charitable activities	<u>332091</u>	<u> </u>	<u>332091</u>	<u>242978</u>
Total incoming Resources	335261	2918	338179	248627
Resources Expended				
Fundraising trading: cost of goods sold and other costs	<u>285181</u>	<u> </u>	<u>285181</u>	<u>270941</u>
Net outgoing resources before transfers	50080	2918	52998	(22314)
Transfers				
Gross transfers between funds	<u>(6000)</u>	<u>6000</u>	<u> </u>	<u> </u>
Net movement in funds	44080	8918	52998	(22314)
Reconciliation of Funds				
Total funds brought forward	<u>138947</u>	<u>70151</u>	<u>209098</u>	<u>231412</u>
Total funds carried forward	<u>183027</u>	<u>79069</u>	<u>262096</u>	<u>209098</u>

Secretary *Benks*

Member *Befferson*

Member *A.J.P. Gault*

YATE, SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2009

ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the provisions in the Statement of Recommended Practice Accounting by Charities and the Financial Reporting Standard for Smaller Entities (effective January 2007).

Income

Donations are accounted for when received by the Company. Other income is accounted for on an accruals basis as far as it is prudent to do so. Donations received in kind are not valued unless the items involved are of significant value.

Taxation

As a registered charity, the Company is generally exempt from Income Tax and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Depreciation

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor Vehicles	-	25% reducing balance
Equipment	-	15% reducing balance

Investments

Investments are shown at market value.

Grants

Grant income is allocated against the expenditure to which it relates.

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (contd)

YEAR ENDED 31 MARCH 2009

Tangible Fixed Assets

	Motor Vehicles £	Equipment £	Total £
Cost	241018	28931	269949
Additions	61000	700	61700
Disposals	(100)	—	(100)
C/Fwd	<u>301918</u>	<u>29631</u>	<u>331549</u>
Depreciation	£	£	£
B/Fwd	129459	15018	144477
Charge for year	42870	2087	44957
Disposals	<u>(15)</u>	—	<u>(15)</u>
	<u>172314</u>	<u>17105</u>	<u>189419</u>
NBV 31 March 2009	<u>129604</u>	<u>12526</u>	<u>142130</u>
NBV 31 March 2008	<u>111559</u>	<u>13913</u>	<u>125472</u>

Investments

The investment represents 100% ownership of Cotswold Edge Ltd.

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

NOTES TO THE FINANCIAL STATEMENTS (contd)

YEAR ENDED 31 MARCH 2009

Debtors	2009	2008
	£	£
Prepayments and accrued Income	4000	-
VAT	<u>1853</u>	<u>3010</u>
	<u>5853</u>	<u>3010</u>

Creditors	2009	2008
	£	£
Amounts due to subsidiary and associated undertakings	10258	10116
Taxation and social security	344	2792
Accruals	<u>2000</u>	<u>2000</u>
	<u>12602</u>	<u>14908</u>

Called up Share Capital	2009	2008
	£	£
Allotted, Issued and Fully Paid Ordinary £1	<u>140</u>	<u>140</u>

Funds

	Unrestricted Funds	Restricted Funds	Total
At 1 April 2009	138947	70151	209098
Net movement in Funds	<u>44080</u>	<u>8918</u>	<u>52998</u>
	<u>183027</u>	<u>79069</u>	<u>262096</u>

Restricted funds are held for the replacement of minibuses and major repairs to those vehicles.

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2009

	£	£	£	<u>2008</u> £
<u>Receipts:</u> Hire		320579		225574
Membership		525		3620
Miscellaneous		10987		13784
Fundraising and Donations		<u>3170</u>		<u>3055</u>
		335261		246033

LESS EXPENSES

Rent and Council Tax	12376		15170	
Salaries and National Insurance	161631		129793	
Vehicle Costs	60065		48948	
Postage, Stationery and Office Machine Maintenance	12213		5568	
Subscriptions, Permits and Registration	265		360	
Telephone	2859		4582	
Insurance	1265		776	
Accountancy and Legal Fees	2310		2693	
Hire of Rooms and Buffets	180		-	
Sundry Expenses, Publicity and Advertising	3467		1871	
Volunteers	2100		331	
Training Expenses	550		-	
Bank Charges	27		56	
Depreciation (less profit on disposal)	<u>40873</u>		<u>75793</u>	
		<u>300181</u>		<u>285941</u>
Surplus/(Deficit)on Activities for year		35080		(39908)
<u>Add:</u> Grants		15000		15000
Bank Interest - Unrestricted		-		-
Bank Interest – Restricted		<u>2918</u>		<u>2594</u>
Surplus/(Deficit) for the Year		<u>52998</u>		<u>(22314)</u>