

Annual Return (AR30) form

Section 1 - About this form

An Annual Return must be completed by all societies registered under the Cooperative and Community Benefit Societies Act 2014 ('the Act') (including any societies previously registered under the Industrial and Provident Societies Act 1965) or the Co-operative and Community Benefit Societies Act (Northern Ireland) 1969 ('the Act') (including any societies previously registered under the Industrial and Provident Societies Act 1969). The Annual Return must include:

- · this form;
- · a set of the society's accounts; and
- where required, an audit report or report on the accounts.

A society must submit the Annual Return within 7 months of the end of the society's financial year. Failure to submit on time is a prosecutable offence.

Please note that this form, including any details provided on the form, will be made available to the public through the Mutuals Public Register https://mutuals.fca.org.uk.

For guidance on our registration function for societies under the Co-operative and Community Benefit Societies Act 2014, which includes guidance on the requirement to submit an Annual Return, please see here:

https://www.fca.org.uk/publication/finalised-guidance/fg15-12.pdf

Section 2 – About this application

Society name	Green Community Travel Limited
Register number	26771R
Registered address	21 Horse Street, Chipping Sodbury, Bristol
Postcode	BS37 6DA

2.1 What date did the financial year covered by these accounts end?

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Section 3 - People

3.1 Please provide the names of the people who were directors of the society during the financial year this return covers. Some societies use the term 'committee member' or 'trustee' instead of 'director'. For ease of reference, we use 'director' throughout this form.

Name of director	Month and year of birth		
Nigel Kingscott	December	1958	
Bill Sims	December	1935	
Barbara Perks	February	1938	
Marian Gilpin	September	1944	
Tony Davis	July	1946	
Trevor Born	October	1980	
Karl Tomasin	August	1967	

Continue on to a separate sheet if necessary.

3.2 All directors must be 16 or older. Please confirm this is this case:

All directors are aged 16 or over ⊠

3.3 Societies are within the scope of the Company Directors
Disqualification Act 1986 (CDDA). Please confirm that no director is
disqualified under that Act:

No director is disqualified $\ oxdots$

3.4 Please state any close links which any of the directors has with any society, company or authority. 'Close links' includes any directorships or senior positions held by directors of the society in other organisations.

Marian Gilpin: Trustee of South Gloucestershire Youth Housing; Trustee of Yate-Genieri Link; Sodbury Town Councillor

Karl Tomasin - Chair of Yate Town Council

3.5 Please provide the name of the person who was secretary at the end of the financial year this return covers. Societies must have a secretary.

Name of secretary	Month and year of birth		
Barbara Perks	February	1938	

Section 4 - Financial information

4.1 Please confirm that:

accounts are being submitted with this form	\boxtimes
the accounts comply with relevant statutory and accounting requirements	\boxtimes
the accounts are signed by two members and the secretary (3 signatures in total)	\boxtimes

4.2 Based on the accounts, please provide the information requested below for the financial year covered by this return.

Number of members	7
Turnover	£496,731
Assets	£313,561
Number of employees (if any)	26
Share capital	8
Highest rate of interest paid on shares (if any)	N/A

4.3 What Standard Industrial Classification code best describes the society's main business? Where more than one code applies, please select the code that you feel best describes the society's main business activity. You will find a full list of codes here: http://resources.companieshouse.gov.uk/sic/ 49319
Section 5 – Audit
Societies are required to appoint an auditor to audited unless they are small or have disapplied this requirement. For further guidance see chapter 7 of our guidance: https://www.fca.org.uk/publication/finalised-guidance/fg15-12.pdf
5.1 Please select the audit option the society has complied with:
Full professional audit
Auditor's report on the accounts $\ oximes$
Lay audit
No audit
5.2 Please confirm the audit option used by the society is compliant with the society's own rules and the Act We have complied with the audit requirements
5.3 Please confirm any audit report (where required) is being submitted with this Annual Return
Yes ⊠
Not applicable \square
The information below impacts the level of audit required of the society's accounts. Please provide answers to the following questions.

5.4 Is this society accepted by HM Revenue and Customs (HMRC) as a charity for tax purposes?					
Yes 🗵					
No \square					
5.5 If the society is registered with Regulator (OSCR) please provide y					
Not applicable					
OSCR number:					
5.6 Is the society a housing association?					
No 🛛 Go to section 6					
Yes \Box Go to question 5 .	.7				
5.7 Please confirm which housing regulator you are registered with, and provide the registration number they have given you:					
		Registration number			
Homes and Communities Agency					
Scottish Housing Regulator					
The Welsh Ministers					
Department for Communities (Northern Ireland)					

Section 6 - Subsidiaries

6.1 Is the society a	subsidiary of another socie	ty?
Yes \square		
No 🗵		
6.2 Does the societ sections 100 and 101	y have one or more subsidia of the Act)	ries? (As defined in
Yes □	Continue to question 6.3	
No 🗵	Continue to Section 7	
below (or attach an	as subsidiaries, please provi additional sheet)	ide the names of them
Registration Number	Nam	e
subsidiaries not de	below (or on a separate she alt with in group accounts (ciety must have written authorit p accounts)	if any) and reasons for
Registration Number	Name	Reason for exclusion

Section 7- Condition for registration

All societies are registered meeting one of two conditions for registration. These are that the society is either:

- a bona fide co-operative society ('co-operative society'); or
- are conducting business for the benefit of the community ('community benefit society').

A society must answer the questions set out in either Section 7A or Section 7B of this form, depending on which condition of registration it meets.

If you are not sure which condition for registration applies to the society please see chapters 4 and 5 of our guidance:

https://www.fca.org.uk/publication/finalised-guidance/fg15-12.pdf

Section 7A - Co-operative societies

Co-operative societies must answer the following questions in relation to the financial year covered by this return.
7A.1 What is the business of the society? For example, did you provide housing, manufacture goods, develop IT systems etc.
7A.2 Please describe the members' common economic, social and cultural needs and aspirations. In answering this question, please make sur it is clear what needs and aspirations members had in common.
7A.3 How did the society's business meet those needs and aspirations? You have described the society's business answer to question 7A.1, and in question 7A.2 you have described the common needs and aspirations of members. Please now describe how during the year that business met those common needs and aspirations.
7A.4 How did members democratically control the society? For example, did the members elect a board at an annual general meeting; did all members collectively run the society.

7A.5 What did the society do with any surplus or profit? For instance, of you pay a dividend to members (and if so, on what basis); did money get reinvested in the business; put into reserves; used for some other purpose?	did

Section 7B - Community benefit societies

Community benefit societies must answer the following questions in relation to the financial year covered by this return.

7B.1 What is the business of the society? For example, did you provide social housing, run an amateur sports club etc.

Provision of passenger transport.	

7B.2 Please describe the benefits to the community the society delivered? Here we are looking to see *what* the benefits to the community were. Community can be said to be the community at large. For example, did you relieve poverty or homelessness through the provision of social housing.

Provision of bus transport to individuals that cannot access public transport, those with mobility, social or medical issues and children with special educational needs. Local youths and community organisations also benefit.

7B.3 Please describe how the society's business delivered these benefits? The business of the society must be conducted for the benefit of the community. Please describe *how* the society's business (as described in answer to question 7B.1) provided benefit to the community.

By providing accessible transport through ring and ride, day trips, voluntary car scheme, youth partnership and group travel schemes.

7B.4 Did the society work with a specific community, and if so, please describe it here? For instance, were the society's activities confined to a specific location; or to a specific group of people? Please note that in serving the needs of any defined community, the society should not inhibit the benefit to the community at large.

provides transport services within that community and the surrounding area. 7B.5 What did the society do with any surplus or profit? For instance, did you donate the money; did money get reinvested in the business; put into reserves; used for some other purpose? Reinvestment into the services and vehicles. 7B.6 Please state any significant commercial arrangements that the society has, or had, with any other organisation that could create, or be perceived as creating, a conflict of interest. Please tell us how you ensured that any such conflict of interest did not prevent the society from acting for the benefit of the community. None identified.

The organisation is based in Yate, South Gloucestershire, and

Section 8- Declaration

The secretary of the society must complete this section.

Name	Barbara Perks	
My signature below confirms that the information in this form is accurate to the best of my knowledge		
Signature Revis.		
Position	Secretary	
Date	19/10/2020	

Section 9 - Submitting this form

Please submit a signed, scanned version of this form along with your accounts and any auditor's report by email to: mutualsannrtns@fca.org.uk.

Or you can post the form to:

Mutual Societies Financial Conduct Authority 12 Endeavour Square London E20 1JN

This form is available on the Mutuals Society Portal:

https://societyportal.fca.org.uk

Registered as a Limited Company in England and Wales No. 1920623. Registered office as above.

Company reference: 26771R

Green Community Travel Limited

Report and Unaudited Financial Statements

31 March 2020

REPORT AND UNAUDITED FINANCIAL STATEMENTS 2020

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GENERAL INFORMATION

REGISTERED OFFICE

21 Horse Street Chipping Sodbury Bristol BS37 6DA

TRUSTEES

Nigel Kingscott (Treasurer)
Bill Sims (Vice Chair)
Barbara Perks (Secretary)
Marian Gilpin (Chair)

Tony Davis

Trevor Born (appointed 17 July 2019) Karl Tomasin (appointed 24 May 2019)

ACCOUNTANTS

Frost Wiltshire LLP Unit 2, Green Farm Business Park Folly Road Latteridge Bristol BS37 9TZ (resigned 23 July 2019)

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2020

The Trustees present their annual report and the financial statements for the year ended 31 March 2020.

The financial statements comply with the current statutory requirements and the Statement of Recommended Practice: Accounting and Reporting by charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102).

Background and Constitution

Green Community Travel Limited is a registered society that is governed by the Co-operative and Community Benefit Societies Act 2014. Shares are held by the eight committee members.

Structure, Governance and Management

The Board of Trustees meet at least monthly to determine strategy and to optimise the objectives of the society.

Recruitment and Training of Trustees

New Trustees may be appointed or discharged by resolution of a general meeting. A new Trustee may be appointed at any time. New Trustees are recruited for their appropriate skills, experience and eligibility and are appointed by the existing Trustees.

New Trustees are inducted into the workings of the society by the Chairman and existing Trustees. Trustees are kept up to date with legislation and other factors, as deemed necessary, through training courses and briefings.

Objects

The object of the society is to operate transport services for the benefit of the community. To assist the work of organisations and bodies engaged in the relief of poverty, sickness and the disabilities of age. The provision of facilities for recreation or other leisure time occupation within the meaning of Section 1 of the Recreational Charities Act 1958 and any other charitable purposes in the parishes of Yate, Sodbury, Westerleigh, Dodington and district, and, when necessary, to relieve poverty, sickness and the disabilities of age.

Achievements and Performance

During the year, the society has continued to provide affordable and accessible transport, to those who cannot easily access public transport, with the use of minibuses. The range of persons benefiting from the service include the elderly, disabled and children with special needs.

We obtained our objectives through the year thanks to the considerable help from staff and volunteers.

Financial Review

The results for the period are set out in the Statement of Financial Activities on page 6.

Going Concern

The society meets its day-to-day funding requirements through contracts with the local council and donations and fees received from passengers for travel. We have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future and have adopted the going concern assumption in preparing these financial statements.

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2020 (continued)

Reserves Policy

The unrestricted funds balance at 31 March 2020 was £26,701 (2019: £47,369). It is the Members' aim to ensure that the assets are transferred in order that the level of reserves can be known with certainty and anticipated. Designated reserves of £170,417 were in place at 31 March 2020 and 31 March 2019.

Signed on behalf of the committee

Marian Gilpin

27 August 2020

INDEPENDENT REPORTING ACCOUNTANTS' REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF GREEN COMMUNITY TRAVEL LIMITED

We report on the accounts for the year ended 31 March 2020.

Respective responsibilities of the committee, of management and the reporting accountant

The society's Committee of Management is responsible for the preparation of the accounts, and they consider that the society is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our procedures consisted of comparing the accounts with the books of account kept by the society and making such limited enquiries of the officers of the society as we considered necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

Opinion

In our opinion:

- the revenue account and balance sheet for the year ended 31 March 2020 are in agreement with the books of account kept by the society, under Section 75 of the Co-operative and Community Benefit Societies Act 2014;
- having regard only to, and on the basis of the information contained in the books of account, the statement of financial activities and balance sheet for the year ended 31 March 2020 comply with the requirements of the Co-operative and Community Benefit Societies Act 2014; and
- the society met the financial criteria enabling it to disapply the requirement to have an audit of the accounts for the year specified in section 84 of the Co-operative and Community Benefit Societies Act 2014

Frost homes 4

Frost Wiltshire LLP Reporting Accountants Statutory Auditor

Unit 2, Green Farm Business Park Folly Road Latteridge Bristol BS37 9TZ

17August 2020

STATEMENT OF FINANCIAL ACTIVITIES Year ended 31 March 2020

	Note	Unrestricted De funds £	esignated funds £	Restricted funds £	Total 2020 £	Total 2019 £
Income:						
Voluntary income Charitable activities Investment income	2	3,234 353,281 216	-	140,000	143,234 353,281 216	7,997 349,097 238
Total income		356,731	-	140,000	496,731	357,332
Expenditure:						
Expenditure on charitable activities Interest payable and similar	costs	(377,214)	-	(46,250)	(423,464)	(369,813)
Total expenditure on chari activities	itable	(377,214)	-	(46,250)	(423,464)	(369,824)
Total expenditure	3	(377,214)	-	(46,250)	(423,464)	(369,824)
Net (outgoing)/ incoming resources before investri gains	nent	(20,483)		93,750	73,2 <mark>6</mark> 7	(12,942)
Net gains on investments		-	-	-	-	-
Net (expenditure)/income		(20,483)	-	93,750	73,267	(12,942)
Transfers between funds		-		-	-	
Net movement in funds		(20,483)	-	93,750	73,267	(12,942)
Reconciliation of funds: Total funds brought forward		47,369	170,417	22,500	240,286	296,692
Total funds carried forwar	rd	26,886	170,417	116,250	313,553	252,778

BALANCE SHEET At 31 March 2020

	Note		2020		019
		£	£	£	£
Fixed assets Tangible assets	5		165,249		79,398
Current assets Debtors Cash at bank and in hand	6	41,490 114,382 155,872		35,660 132,541 ————————————————————————————————————	
Creditors: Amounts falling due within one year	7	(7,560)		(7,305)	
Net current assets	-		148,312		160,896
Net assets			313,561	_	240,294
Funds of the organisation Share capital Unrestricted reserves Restricted reserves Designated reserves	8 8 8		8 26,886 116,250 170,417		8 47,369 22,500 170,417
			313,561	_	240,294

The financial statements of Green Community Travel Limited, registered number 26771R, were approved by the trustees and authorised **7**August 2020. They were signed on the Trustees' behalf by:

Marian Gilpin Chair

Bill Sims Vice Chair Berks.

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STATEMENT OF CASH FLOWS Year ended 31 March 2020

	Note	2020 £	2019 £
Cash flows (used in)/generated by operating activities	Below	(17,676)	31,946
Cash flows from investing activities: Investment income Purchase of property, plant and equipment		216 (699)	23 (4,542)
Net cash used in investing activity		(483)	(4,304)
Net (decrease)/increase in cash and cash equivalents		(18,159)	27,642
Change in cash and cash equivalents in the year Cash and cash equivalents at the beginning of the year		(18,159) 132,541	27,642 104,899
Cash and cash equivalents at the end of the reporting	period	114,382	132,541
Reconciliation of net income to net cash flow from ope	rating activities		
		2020 £	2019 £
Net income/(expenditure) for the year Non-cash donations		73,267 (140,000)	(12,492)
Investment income		(216)	(238) 26,313
Depreciation (Increase)/decrease in debtors		54,848 (5,830)	16,736
Increase in creditors		255	1,627
Cash inflow/(outflow) from operating activities		(17,676)	31,946

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 March 2020

1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. They have all been applied consistently throughout the period.

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102) issued on 16 July 2014 and UK Generally Accepted Practice.

These financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value.

Income recognition

Income from the supply of services represents the value of services provided under contracts to the extent that there is a right to consideration and is recorded at the value of the consideration due. Donations are accounted for when received by the company. Other income is accounted for on an accruals basis as far as it is prudent to do so. Donations received in kind are not valued unless the items involved are of significant value.

Voluntary income

Voluntary income is credited to the appropriate fund in the year in which it is receivable. In the event that the income is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until those conditions are met, or fulfilment of the conditions is wholly within the control of the charity.

Gifts in kind

Donated professional services and goods are recognised as income when the society has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the society of the item is probable and that economic benefit can be measured reliably.

In accordance with the Charities SORP (FRS 102), the general volunteer time of the Trustees is not recognised. On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or goods of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Expenditure

Resources expended are accounted for on an accruals basis. Irrecoverable VAT is included with the expense to which it relates.

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 March 2020

1. ACCOUNTING POLICIES (continued)

Taxation

As the company has charitable status with HMRC, the company is generally exempt from income tax and capital gains tax, but not VAT. Irrecoverable VAT is included within the cost of those items to which it relates.

Tangible Fixed Assets

Tangible fixed assets are stated at cost, net of depreciation and any provision for impairment. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost or valuation, less estimated residual value of each asset on a straight-line basis over its expected useful life, as follows:

Motor vehicles Equipment 25% reducing balance 15% reducing balance

Grants

Grant income is allocated against the expenditure to which it relates.

Unrestricted Fund

The unrestricted fund is the retained annual surpluses/deficits. They are available at the discretion of the Trustee to achieve the objectives of the society.

Designated Funds

Designated funds and held to ensure monies are available to cover leasing commitments and 6 months of operating costs.

Restricted Funds

Restricted funds are held until conditions of donation have been met.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 March 2020

1. ACCOUNTING POLICIES (continued)

Financial instruments

The society only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Pensions

The society operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payments obligations.

The contributions are recognised as an expense in the SoFA when they fall due. Amounts not paid are shown in accruals as a liability in the Balance Sheet. The assets of the plan are held separately from the Company in independently administered funds.

2. VOLUNTARY INCOME

	2020 £	2019 £
Donations	143,234	7,997

3. EXPENDITURE

Expenditure is stated after charging £54,848 (2019: £26,313) for depreciation of assets and loss on disposal of assets of £nil (2019: £nil).

4. INFORMATION REGARDING TRUSTEES

No Trustee received remuneration during the year or any reimbursement for expenditure.

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 March 2020

5.	TA	NGI	BLI	EF	IXED	ASSE	TS
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ANGIBLE PIXED ASSETS	Equipment £	Motor vehicles £	Total £
Cost		~	-
At 1 April 2019	1,318	342,191	343,509
Additions	699	140,000	140,699
At 31 March 2020	2,017	482,191	484,208
Depreciation			
At 1 April 2019	340	263,771	264,111
Charge for the year	243	54,605	54,848
At 31 March 2020	543	318,376	318,959
Net book value			
At 31 March 2020	1,434	163,815	165,249
At 31 March 2019	978	78,420	79,398
At 31 March 2019	978	78,420	_

Motor vehicles includes four minibuses with a net book value of £163,815 (2019: £33,750) that are included within restricted funds.

6	DERTORS:	AMOUNTS	FALLING	DUE WITHIN	ONE YEAR
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	2020 £	2019 £
Trade receivables	1,856	149
Prepayments and accrued income	31,517	31,070
Other receivables	8,117	4,441
	41,490	35,660

The amounts fall due within one year and relate to unrestricted funds.

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£	£
Trade creditors	4,062	2,672
Accruals and deferred income	-	4,633
Accruals and deferred income Other taxation and social security	3,498	-
	7,560	7,305

2020

NOTES TO THE FINANCIAL STATEMENTS Year ended 31 March 2020

8. FUNDS

0. 10100	Restricted Funds £	Unrestricted Funds £	Designated Funds £	Total Funds £
At 1 April 2019	22,500	47,369	170,417	240,286
Net movement in funds	93,750	(20,668)		73,082
Funds at 31 March 2020	116,250	26,701	170,417	313,368
	-	-		

The designated funds consist of £116,417 for six months of ear-marked operating costs and £54,000 in relation to leasing costs. The restricted funds consist of four mini buses donated to the Society and the associated depreciation charge.

9. FINANCIAL INSTRUMENTS

The society has the following financial instruments:

Financial assets tha	t are debt	inctrumente	manaurad	at amorticad	coet.
Financial assets tha	t are debt	instruments	measured	at amortised	COSI

Thancial assets that are dest instrained a measured at amortises of	2020 £	2019 £
Trade receivables Other receivables	1,856 39,634	149 35,511
	41,490	35,660
Financial liabilities at amortised cost:	2020 £	2019 £
Trade creditors Other creditors	4,062 3,498	2,672 4,633
	7,560	7,305

10. PENSION COSTS

The society operate a defined contribution scheme for the benefit of the employees. At the year-end there were accrued contributions of £560 (2019: £411).