

R/IP/RA7  
Form H



**Financial Conduct Authority**

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[www.fca.org.uk](http://www.fca.org.uk)

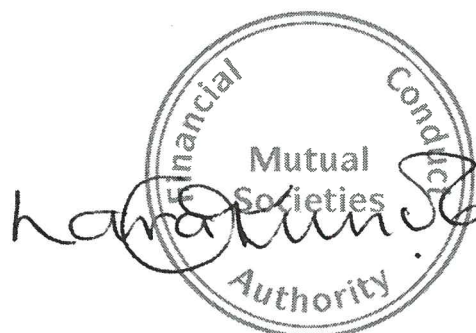
**CO-OPERATIVE AND COMMUNITY BENEFIT SOCIETIES ACT 2014**

*Acknowledgement of registration of a rule amendment*

The FCA today acknowledges the registration of the amendment of the attached rules under the Co-operative and Community Benefit Societies Act 2014 for:

Society name: **London District Housing Association Limited**  
Registration number: **29674 R**

Date: **03 May 2016**



X

Partial Amendment of Rules of  
London District Housing Association Limited

Registration Number : 29674 R

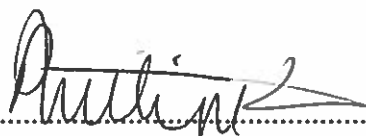
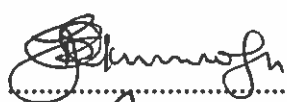
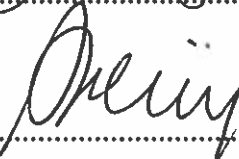
Rule C.22

Rescind the rule and substitute : "Before any general meeting can start its business there must be a quorum present. A quorum is either one-tenth of all shareholders with a minimum number of three and a maximum number of 25, or one-half of all shareholders with no minimum or maximum number. As part of the quorum at least two shareholders must be present in person."

Rule D.2

Rescind the rule and substitute : "The board shall consist of four board members, or such greater number not exceeding fifteen (including co-optees) as may be determined by the first board members before the first annual general meeting and thereafter by the association in general meeting. A majority of board members shall always be capable of appointment or election by the shareholders."

Signatures of three members : .....

  
.....  
  
.....  
  
.....

AND

Signature of the secretary : .....





## Mutual Societies Application Form

Amendment of rules for a society or credit union

### Full name of society or credit union:

London District Housing Association Limited

### Important information you should read before completing this form

This form should be used to register a rule amendment by societies registered under:

- Co-operative and Community Benefit Societies Act 2014 (including credit unions)
- Friendly Societies Act 1974 (unless a branch of a friendly society)

This form should not be used by building societies or societies registered under the Friendly Societies Act 1992.

Please note:

- we have an information note that may assist you in completing this application.
- any personal details you give on the form will be placed on the society's file.
- it is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your application.

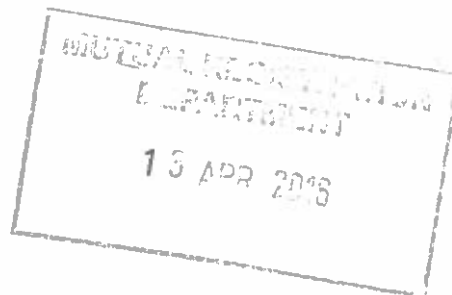
Please keep a copy of the form and the supporting documents for future reference.

### Terms in this form

'FCA' 'PRA', 'us' and 'we' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society or credit union.

'The 2014 Act' refers to the Co-operative and Community Benefit Societies Act 2014





## Mutual Societies Application Form

### Amendment of rules for a society or credit union

#### Filling in the form

**1** If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed by all relevant individuals.

**2** If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed and dated by all relevant individuals.

**3** If you make a mistake, cross it out and initial the changes; do not use correction fluid.

**4** If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will treat the application as incomplete. This will increase the time taken to assess your application.

**5** If there is not enough space on the form, you may use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number. Any separate sheets should be signed by the signatories to the form.

**6** Email a scanned copy of the signed form and supporting documents to

**mutual.societies@fca.org.uk**

or

send it by post to:

Mutuals Team  
Financial Conduct Authority  
25 The North Colonnade  
Canary Wharf  
LONDON  
E14 5HS

## 1

## Details of rule changes

## Society details

## 1.1 Society or credit union details

|                 |        |
|-----------------|--------|
| Register number | 29674R |
|-----------------|--------|

## Proposed changes – Partial or complete?

## 1.2 Are you applying for a partial or complete amendment of rules?

- ☒ Partial      ▶ Continue to question 1.3  
☐ Complete      ▶ Continue to question 1.5

## Partial amendment of rules

## 1.3 You must attach the following:

- Two printed copies of the amendment of rules, set out as per Annex A (see Notes),
  - each signed by three members and the secretary of the society or credit union (four signatures in total)
  - with one set of rules marked 'X'
- A printed copy of the existing set of rules showing tracked changes.

☒ Attached

## 1.4 Is your society either:

- a registered society under the 2014 Act, or
- a credit union amending its membership qualification?

☒ Yes ▶ Please confirm that you have completed the relevant appendix:

|                    |                        |   |
|--------------------|------------------------|---|
| Registered society | ▶ Appendix 1 Part 1    | <input checked="" type="checkbox"/> Completed |
| Credit union       | ▶ Appendix 2 parts 2&3 | <input type="checkbox"/> Completed            |

☐ No ▶ Continue to question 1.8.

**Continue to question 1.8.**

**Complete amendment of rules****1.5 Please confirm that you have completed the relevant appendix:**

|                    |                          |                                    |
|--------------------|--------------------------|------------------------------------|
| Registered society | ► Appendix 1 Parts 1 & 2 | <input type="checkbox"/> Completed |
| Credit union       | ► Appendix 2             | <input type="checkbox"/> Completed |
| Friendly society   | ► Appendix 3             | <input type="checkbox"/> Completed |

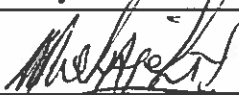
**1.6 You must attach the following:**

- **Two** printed copies of the amendment of rules, set out as per Annex A (see Notes),
  - each signed by three members and the secretary of the society or credit union (four signatures in total)
  - with one set of rules marked 'X'

☒ Attached**1.7 Have you used model rules provided by a sponsoring body?**☐ No ► Continue to question 1.8.☒ Yes ► Enter the name of the model being used and the name of the sponsoring or trade body who provided the model.

National Housing Federation

**Continue to question 1.8.****Signature****1.8 The secretary of the society or credit union must sign and date below**


|                   |   |
|-------------------|---|
| Signature         |  |
| Contact telephone | 020 3751 1120   |
| Date              | 02/04/2016  |

**Continue to section 2.**

# 2 Statutory declaration

## 2.1 An Officer of the society or credit union must sign below

I,

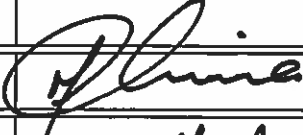
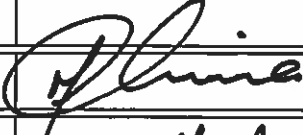
|           |   |
|-----------|---|
| Name      | Phillip Butt  |
| Of        | Flat 4<br>73 Globe Road<br>London   |
| Postcode  | E1 4DY  |
| Signature |  |
| Position  | Chair   |
| Date      | 12 <sup>th</sup> APRIL 2016   |

do solemnly and sincerely declare that the amendment of the rules of the said society or credit union, a copy of which is attached marked 'X', has been duly made by the society or credit union in the manner provided in its rules for the making, altering or rescinding of rules.

I make this solemn declaration conscientiously believing it to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

### Declared before:

- ☒ a solicitor; or  
☐ a commissioner for oaths; or  
☐ notary public; or  
☐ justice of the peace.

|             |  |
|-------------|--|
| Name        | MOHINDER CHIMA   |
| Declared at | <br>ADAMS SOLICITORS<br>129 MILE END ROAD<br>LONDON E1 4BG<br>020 7790 2000 |
| Signature   |   |
| Date        | 12 <sup>th</sup> April 2016  |

End of form

# 1

## Appendix 1 – Part 1

All societies registered under the Co-operative and Community Benefit Societies Act 2014 (2014 Act) must complete Part 1.

### 1.1 What business, industry or trade does the society carry out?

Housing Association registered with Homes and Communities Agency

### 1.2 Which condition of registration is the society meeting?

☐ bona fide co-operative society (go to question 1.3)

☒ conducts business for the benefit of the community (go to question 1.8)

### Bona fide co-operative

### 1.3 How do members benefit from the business industry or trade of the society?

### 1.4 Is membership of the society required to obtain the benefits offered by it?

☐ Yes

☐ No

### 1.5 In what way do members participate in an ongoing basis in the society's primary business?



**1.6 How do members democratically control the society?****1.7 How does the society use any surplus/profit?**

If the society distributes the surplus/profit to members please explain how this is to be done.

**Benefit of the community****1.8 Who are the community the society benefits?**

Residents of the London Boroughs

**1.9 How does the society benefit that community?**

Provider of Social Housing

**1.10 How does the society use any surplus/profit?**

To further benefit the community

**Complete the next page if applying for a complete rule amendment**