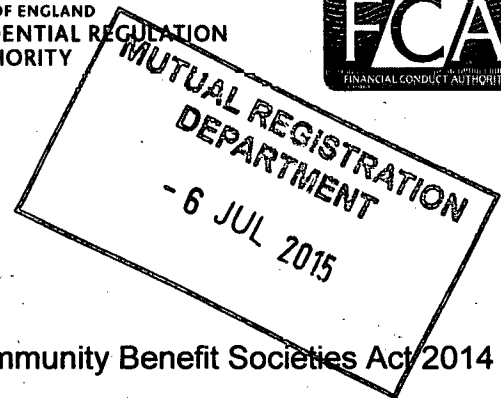




BANK OF ENGLAND
PRUDENTIAL REGULATION
AUTHORITY



Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Society name: **DULWICH HAMLET FOOTBALL
COMMUNITY MUTUAL LTD**

Important information you should read before completing this form

You must use this form if you are a:

- registered society (previously referred to as an 'industrial and provident society')
- co-operative society
- community benefit society

registered under the Co-operative and Community Benefit Societies Act 2014.

You must submit this form and the society's accounts within 7 months of the end of your financial year. Failure to submit is an offence for which the society may be prosecuted.

Please note:

- we have an information note that may assist you in completing this application
- any personal details you give on the form will be placed on the society's public file.
- it is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to process your annual return.

Please keep a copy of the form and supporting documents for future reference.

Terms in this form

'FCA', 'PRA', 'us' and 'we' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

'The 2014 Act' is the Co-operative and Community Benefit Societies Act 2014



Mutual Societies Annual Return Form (AR30)

For societies registered under the Co-operative and Community Benefit Societies Act 2014

Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print the completed form and arrange for it to be signed by all relevant individuals.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed and dated by all relevant individuals.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will treat the application as incomplete. This will increase the time taken to assess your application.

5 If there is not enough space on the form, you may use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number. Any separate sheets should be signed by the signatories to the form.

6 Email a scanned copy of the signed form and supporting documents to

mutualsannrtns@fca.org.uk

or send it by post to:

Mutuals Team
Financial Conduct Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5HS

7. Please make sure you include:

- this form
- a set of printed accounts – signed by two members and the secretary (3 signatures in total)
- an audit report or accountant's report where required; and
- any supporting documents.

1

Details of society

1.1 Details of the society

Register number	29531R
Registered office address	57 RODWELL ROAD LONDON
Postcode	SE22 9LE

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	1	/	1	2	/	2	0	1	4
---	---	---	---	---	---	---	---	---	---

Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	BARREN MCCREERY
Address	18A CREBOR STREET LONDON
Postcode	SE22 0HF
Year of birth	yyyy 1977
Business occupation and other directorships	CIVIL SERVANT

1.4 Details of Treasurer

Name	EDDIE MURASZKO
Address	57 RODWELL ROAD LONDON
Postcode	SE22 9LE
Year of birth	yyyy 1965
Business occupation and other directorships	CIVIL SERVANT

1.5 Details of Secretary

Name	MARK PANTON
Address	35 CAMBRIA ROAD LONDON
Postcode	SE 5 9AS
Year of birth	yyyy 1961
Business occupation and other directorships	SOLICITOR

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
GUY GRATER	298 FRIERN ROAD LONDON SE22 0BQ	yyyy	CHARITY WORKER
JAMES MASINI	FLAT 8 TYRWHITT RD LONDON SE4 1QD	yyyy	LOCAL GOVT WORKER
JACK SPEARMAN	2 HEATHFIELD HOUSE RUMCROFT RD LONDON SW2 1LE	yyyy	SENIOR RESEARCH EXECUTIVE
JACK BAGNALL	618 NORTHWICK RD LONDON SW11 1NA	yyyy	SOCIAL WORKER
DUNCAN HART	6 ALMOND CLOSE LONDON SE15 4UH	yyyy	CIVIL SERVANT
ROBERT MOLLOY-VAUGHAN	6 COWLEY HSE QUORN RD LONDON SE22 8BL	yyyy	MEDIA MONITOR

Please use separate sheets of paper if you need more space, following the instructions provided in section 5 above.

Please indicate how many separate sheets of paper you have used

ONE

Please continue, answering all questions.

Details of Members of the Committee (continued)

Name	Address	Year	Business/ Occupation
Jonathan Hunt	16 Anderton Close Champion Hill LONDON SE5 8BU		RETIRED
Andy GREIG	29 Holmesley Road LONDON SE23 1PH		DECORATOR
Fiona Scurlock	33 Grove Hill Road London SE5 8DF		SOLICITOR

1.7 Are any members of the society's committee disqualified as directors under the Company Director Disqualification Act 1986?

- ☒ No
☐ Yes

1.8 Does the society carry out any activity which is regulated under the Financial Services and Markets Act 2000? (e.g. accepting deposits in a form other than withdrawable shares; offering insurance products; undertaking residential mortgage business). If 'yes' please state the society's Financial Services Register firm reference number

- ☒ No
☐ Yes

Financial Services Register firm reference number

1.9 Is the society a subsidiary of another society?

- ☒ No
☐ Yes

1.10 Does the society have one or more subsidiaries?

- ☒ No
☐ Yes

1.11 Is the society currently accepted by the HM Revenue and Customs as a charity for tax purposes?

- ☒ No
☐ Yes

Please confirm you have attached a copy of the letter from HM Revenue and Customs confirming charitable tax status:

☐ Yes
1.12 Is this society a charity registered with the Office of the Scottish Charity Regulator (OSCR)?

- ☒ No
☐ Yes ► provide your Scottish Charity number below

1.13 Is the society registered with one of the following (please tick)?

- ☒ Homes and Communities Agency
☒ The Welsh Ministers
☒ Scottish Housing Regulator

If so, please provide your register number

All societies must answer the following questions:

- if a bona fide co-operative society go to question 1.14
- if existing for the benefit of the community go to question 1.19

Bona fide co-operative society

1.14 How did members benefit from the business, industry or trade of the society during the year?

Members benefitted from the Society's engagement with the new management of Dulwich Hamlet football club - in particular in reviewing proposals for a new football ground and redeveloping the current site, as well as promoting the football club more widely.

1.15 Is membership of the society required to obtain the benefits offered by it?

- ☐ Yes
☒ No

1.16 In what way did members participate in an ongoing basis in the society's primary business during the year?

Members attended our AGM in good numbers. They are able to contact us through a variety of means. We arranged for a survey of their requirements for a new ground and also organised a petition on the subject.

1.17 How did members democratically control the society?

The main route is via our AGM and the ability of any member to stand for the Board. We publish our Board meeting minutes on our website as well as our annual accounts.

1.18 How did the society use any surplus/profit?

If the society distributed the surplus/profit to members please explain how this was done.

The society did not distribute any surplus/profit in 2014.

MR

Please use separate sheets of paper if you need more space (see section 5 above)

Please indicate how many separate sheets of paper you have used.

Continue to 2.1

Community benefit society

1.19 Who are the community the society benefited?

The community that benefits from the society are those who support Dulwich Wander Football Club or support use its facilities or benefit locally from its continued existence

1.20 How did the society benefit that community during the year?

The community benefitted from a growing and successful club which has strong links with the local community in East Dulwich and more widely. We supported local activities and fairs and organised free admission to games for certain groups such as schools.

1.21 How did the society use any surplus/profit?

The Society did not distribute any surplus or profit but used it to fund its own activities or retained it for its future aspiration of DWFC becoming a supporter owned football club.

Please use separate sheets of paper if you need more space (see section 5 above).

Please indicate how many separate sheets of paper you have used.

NONE

Continue to 2.1

2 Statistics

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	114
B	Members ceased during year	—
C	Members admitted during year	104
D	Members at end of year	218
E	Turnover for year	£ 11,250
F	Total of income and expenditure (receipts and payments added together)	£ 17,826
G	Net surplus/(deficit) for year	£ 4,674
H	Fixed assets	£ 220
I	Current assets	£ 36,400
J	Total assets (equal to amount in row O, below)	£ 36,620
K	Current liabilities	£ 27,335
L	Share capital	£ 218
M	Long-term liabilities	NIL
N	Reserves	£ 9,0687
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	£ 36,620

All societies (excluding clubs) must complete boxes P-T

P	Investments in other registered societies	NIL
Q	Loans from members	NIL
R	Loans from Employees' Superannuation Schemes	NIL
S	Dividends on sales	NIL
T	Share interest	NIL

MP

2.2 Names of subsidiaries as defined in sections 100 and 101 of the Co-operative and Community Benefit Societies Act 2014

N/A

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts.

N/A

3

The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- ☐ Full professional audit ▶ Continue to section 4
- ☐ Accountant's report ▶ Complete questions 3.2 and 3.3
- ☐ Lay audit ▶ Complete questions 3.2 and 3.3
- ☒ Unaudited ▶ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☐ No
- ☒ Yes

3.3 Has the membership passed at a general meeting a resolution allowing the society not to undertake a full professional audit for the year of account in question? (In accordance with section 84 of the Co-operative and Community Benefit Societies Act 2014)

- ☐ No
- ☒ Yes

4 Accounts and signature

Accounts

- 4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

30 / 06 / 2015

- 4.2 Has your society produced accounts to the minimum standard required?

☒ Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members.


☒ Attached

☐ No ▶ you must produce accounts to the minimum standard required, see notes for details.

Signature – all societies to complete

- 4.3 The Secretary of the society must sign and date below

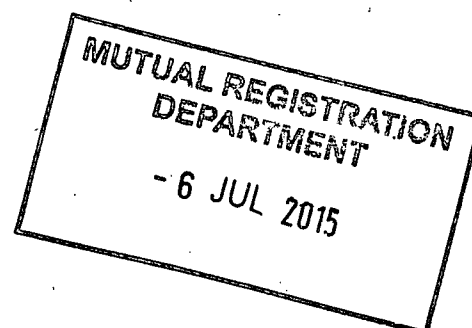
I certify that the information in this form is correct to the best of my knowledge and belief.

Name	MARK PANTON
Signature	
Phone number	07957 272847
Email	pantonmark@hotmail.com
Date	dd/mm/yy 3/7/15

**DULWICH HAMLET FOOTBALL COMMUNITY
MUTUAL LIMITED**

57, RODWELL ROAD, LONDON SE22 9LE

**ACCOUNTS FOR THE YEAR ENDED
31 DECEMBER 2014**



**DULWICH HAMLET FOOTBALL COMMUNITY MUTUAL LIMITED
DIRECTORS REPORT
FOR THE YEAR ENDED 31 DECEMBER 2014**

The directors present their report together with the audited financial statements for the year ended 31 December 2014.

Principal activities

Dulwich Hamlet Football Community Mutual Limited is a Football Mutual formed under the model proposed by Supporters Direct, a Government funded organisation promoting Supporters involvement in their clubs. It is a not-for-personal profit organisation. The company is known as Dulwich Hamlet Supporters' Trust. Income is derived from members' donation and other fund raising activities.

Results and dividends

The directors consider the state of the company's affairs to be satisfactory.

The directors do not recommend a dividend.

Directors

The directors who served during the year were:

Eddie Muraszko	Chairman to September 2014, Treasurer from September 2014
Darren McCreery	Chairman from September 2014
Mark Panton	Secretary
Guy Grater	
Jonathan Hunt	
James Masini	
Andy Greig	
Michael O'Shaughnessy	(stood down July 2014)
Tony Squires	(suspended March 2014, stood down July 2014)
Jack Bagnall	(from July 2014)
Duncan Hart	(from July 2014)
Robert Molloy-Vaughan	(from July 2014)
Jack Spearman	(from July 2014)
Fiona Scurlock	(from September 2014)

All directors have a beneficial interest through their ownership of 1 £1 Ordinary Share in the Company.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Friendly and Industrial and Provident Society law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the society and or the surplus or deficit of the society for that period. In preparing those financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the society and to enable them to ensure that the financial statements comply with the Friendly and Industrial and Provident Societies Act 1968. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities."

This report was approved by the board on 30th June 2015 and signed on its behalf.



Mark Panton
Secretary

DULWICH HAMLET FOOTBALL COMMUNITY MUTUAL LIMITED
Income and Expenditure Account for the year ended 31 December 2014

	Note	2014 £	2014 £	2014 £	2013 £	2013 £	2013 £
Subscriptions & Donations							
Members Subscriptions				1,879			88
Donations				575			456
				<u>2,454</u>			<u>544</u>
Football "Shop"							
Shirt & Miscellaneous sales		10,878			6,534		
Less Cost of Sales							
Purchases		<u>4,613</u>		6,265	<u>3,442</u>		3,092
Lottery							
Lottery "sales"		3,311			3,446		
Lottery "prizes"		<u>1,322</u>		1,989	<u>1,403</u>		2,043
Other Income	1						
Other Income (Grant)			500			0	
Interest Received			<u>42</u>	<u>542</u>		<u>34</u>	<u>34</u>
Total Income	2			11,250			5,713
Expenditure							
Football Related							
Marketing & Advertising - DHFC		919			513		
Commission to DHFC		3,061			842		
Gifts / Awards		0			0		
Provision for investment in Dulwich Hamlet Football Club		<u>1,989</u>	5,969		<u>2,043</u>	3,398	
Administration							
Depreciation		131			131		
Marketing & Advertising - DHST		60			700		
Postage & Stationery & IT		161			133		
Audit Fees		0			(150)		
Supporters Direct Fee		200			100		
FCA Fee		55			55		
Bank charges		<u>0</u>	<u>607</u>		<u>0</u>	<u>969</u>	
Total Expenses				6,576			4,367
Surplus of Income over Expenditure				<u>4,674</u>			<u>1,346</u>

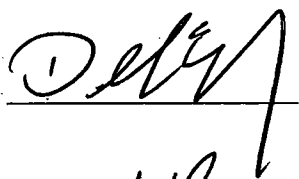
The notes on pages 6 to 7 form part of the financial statements.

DULWICH HAMLET FOOTBALL COMMUNITY MUTUAL LIMITED
Balance Sheet as at 31 December 2014

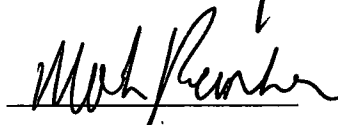
	Notes	2014 £	2014 £	2013 £	2013 £
Fixed Assets					
Club Shop	5		130		261
Investment	6		90		90
Current Assets					
Football merchandise stock	7	3,430		2,644	
Bank account		32,970		26,858	
		<u>36,400</u>		<u>29,502</u>	
Current Liabilities					
Creditors	8	<u>27,335</u>		<u>25,346</u>	
Net Current Assets			<u>9,065</u>		<u>4,156</u>
Total Assets			<u>9,285</u>		<u>4,507</u>
Financed By					
Share Capital	9		218		114
Profit for the year		4,674		1,346	
Add cancelled shares moved to reserves		-	4,674	-	1,346
Accumulated reserves brought forward			<u>4,393</u>		<u>3,047</u>
			<u>9,285</u>		<u>4,507</u>

The notes on pages 6 to 7 form part of the financial statements.

These financial statements were approved by the Board on 30th June 2015



Chairman



Secretary



Treasurer

DULWICH HAMLET FOOTBALL COMMUNITY MUTUAL LIMITED

Notes to the Accounts

For the year ended 31 December 2014

1 Accounting Policies

- a) The accounts are prepared under the historical cost convention.
- b) Furniture & fixtures and equipment are depreciated at a rate 25% on a reducing balance basis.
- c) Depreciation is calculated to write down the cost of all fixed assets to their estimated residual values by equal annual instalments over the period of their estimated useful lives, which are considered to be four years.
- d) Grants and similar income are accounted for on an accrual basis. Other sources of income received on a less regular basis are credited to the income and expenditure account when received.
- e) Expenditure includes items, which have been paid as well as those costs incurred but not paid at the balance sheet date.

2 Income

Dulwich Hamlet Football Community Mutual Limited income consists mainly of member's subscriptions, donations and funding income plus self-generated income from competitions and other fund-raising activities.

3 Activities

Dulwich Hamlet Football Community Mutual Limited is a Football Mutual formed under the model proposed by Supporters Direct a Government funded organisation promoting Supporters involvement in their clubs. It is a not for profit organisation. The Company does operate an online shop, trading in t-shirts and football related merchandise which are also sold at the ground.

4 Deficit of Income over Expenditure

The surplus in 2014 and in 2013 is stated after charging;

	2014	2013
	£	£
Auditors Remuneration	0	(150)

5 Fixture & Other Equipment

	2014	2013
	£	£
Charge for the year		131
Depreciation at 31 December 2013		131
Net Book Value at 31 December 2013		261
Charge for the year	131	
Depreciation at 31 December 2014	131	
Net Book Value at 31 December 2014	130	

6 Investment

	2014	2013
	£	£
90 Shares of £1 each in Dulwich Hamlet Football Club Ltd	90	90

7 Stock

	2014	2013
	£	£
At lower of cost or net realisable value	3,430	2,644

8 Creditors

	2014	2013
	£	£
<u>Due within one year</u>		
Provision for investment in Dulwich Hamlet Football Club	27,335	25,346
Accruals	0	0
Trade Creditors	0	0
Total	27,335	25,346

9 Share Capital

	2014	2013
	£	£
Allotted and fully paid:		
Members share of £1 each	218	114

The movement in the share capital is reflected by an increase of 104 members.

INDEPENDENT EXAMINER'S REPORT

To the Members of Dulwich Hamlet Community Mutual Limited on the accounts for the year ended 31 December 2014 set out on pages 1-7.

This report is made solely to the society's members, as a body. My examination work has been undertaken so that I might state to the society's members those matters I am required to state to them in an examiners' report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the society and the society's members as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of Society Board Members and the examiner

The Society Board Members consider that an audit is not required for this year as an appropriate resolution was approved by members at the last AGM and that an independent examination is therefore appropriate.

It is my responsibility: to:

- examine the accounts
- follow the procedures laid down in the General Directions given by Supporters Direct; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with General Directions given by Supporters Direct. An examination includes a review of the accounting records kept by the Society and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Society Board Members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

a) which gives me reasonable cause to believe that, in any material respect, the Society Board Members have not met the requirements to ensure that:

- i) proper accounting records are kept
- ii) accounts are prepared which agree with the accounting records and comply with generally accepted accounting requirements; or

b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

A

Name: ADAM SHAHIN

Address: 1 OAK WAY
SHIRLEY
CRO 7ST.

Date: 3/7/15

Qualification: ACMA