



Mutual Societies Annual Return AR30 – Industrial and Provident Societies Act 1965 Form

Full name of society: *GREEN COMMUNITY TRAVEL LIMITED*

Important information you should read before completing this form

We require all Industrial and Provident societies to complete this form every year.

For a society registered on or after 8 January 2012, the year of account will end on the last day of the month in which the anniversary of its registration falls, unless the society has notified us otherwise. For a society registered before 8 January 2012, the society's year of account must end between 31 August to 31 January inclusive, unless the society has notified us otherwise.

All the required information must be submitted within seven months of the year end date. Failure to submit the documents constituting your society's annual return by the due date is an offence and may result in prosecution.

Please keep a copy of the form and the supporting documents for future reference.

The notes that accompany this form will help you complete the questions.

Please be aware that any personal details you give on the form will be placed on the society's public file.

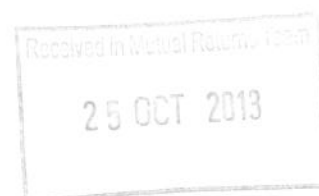
It is important you give accurate and complete information and disclose all relevant information. If you do not, it may take us longer to assess your annual return.

Terms in this form and Contents

'FCA', 'PRA', 'we' and 'us' refer to the Financial Conduct Authority or Prudential Regulation Authority.

'You' refers to the person signing the form on behalf of the society.

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FCA use only		
	Date Received	Case Officer
1st		
2 nd		



Mutual Societies Annual Return AR30 –Industrial and Provident Societies Act 1965

Filling in the form

1 If you are using your computer to complete the form:

- use the TAB key to move from question to question and press SHIFT TAB to move back to the previous question; and
- print out the completed form and arrange for it to be signed.

2 If you are filling in the form by hand:

- use black ink;
- write clearly; and
- arrange for it to be signed.

3 If you make a mistake, cross it out and initial the changes; do not use correction fluid.

4 If you think a question is not relevant to you, write 'not applicable' and explain why.

5 If you:

- leave a question blank;
- do not get the form signed; or
- do not attach the required supporting information

without telling us why, we will have to treat the return as incomplete. This will increase the time taken to assess your return.

6 If there is not enough space on the form, you may need to use separate sheets of paper. Clearly mark each separate sheet of paper with the relevant question number.

7 Send us your application by post. It must include:

- this form;
- a set of printed accounts;
- an audit report or accountant's report where appropriate ; and
- supporting documents.

Send to:

Mutuals Team
Financial Conduct Authority
25 The North Colonnade
Canary Wharf
LONDON
E14 5H2

1

Details of society

1.1 Details of the society

Register number	267712
Registered office address	21 Horse Street Chipping Sodbury Bristol
Postcode	BS37 6DA

1.2 Year end date (dd/mm/yyyy)

See Note 1.2

3	1	/	0	3	/	2	0	1	3
---	---	---	---	---	---	---	---	---	---

Committee of management

If you are a club you do not need to give a year of birth in questions 1.3-1.6.

The names of the members of the Committee at the date on which the return is signed should be entered below in BLOCK CAPITALS.

1.3 Details of Chairman

Name	HOWARD EMMERSON
Address	SHALE Cottage Lorton Road Irene Acton
Postcode	BS37 9XE
Year of birth	yyyy 1943
Business occupation and other directorships	COUNSELLOR

1.4 Details of Treasurer

Name	ROSE TANNIE
Address	36 LOWER CHAPPEL LANE FRAMPTON COTTAGE
Postcode	BS36 2RL
Year of birth	yyyy 1939
Business occupation and other directorships	RETIRED

1.5 Details of Secretary

Name	BARBARA PERKS
Address	64 HAMPTON CLOSE MATE
Postcode	BS37 5UP
Year of birth	yyyy 1938
Business occupation and other directorships	RETIRED

1.6 Details of Members of the Committee

Name	Address	Year of birth	Business occupation and other directorships
LIN KENDALL	96 ST BELANDS DRIVE MATE BS37	yyyy 1946	PASSENGER ASSISTANT
PETER ROBINSON	14 HUDSON CLOSE MATE BS37 4NP	yyyy 1946	RETIRED
DAVID THORN	HIDDEN CORRAL BEESMER ROAD CEALPIT HEATH BS36 2ES	yyyy 1939	RETIRED
PAM MATTHEWS	111 SANDRIE PARK MATE BS37	yyyy 1948	SEMI-RETIRED
MIKE DOLLIN	41 MOUNTSTUART CLOSE MATE BS37 5TE	yyyy 1987	ASSISTANT MANAGER
		yyyy	

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

All societies must answer the following questions whether the answers are yes or no, and provide all other information requested

- 1.7 Does the society take deposits (excluding withdrawable shares) within the provisions of the Financial Services and Markets Act 2000?

☒ No
☐ Yes

- 1.8 Does the society hold deposits (excluding withdrawable shares) taken previously, even though it does not currently take them, within the provisions of the Financial Services and Markets Act 2000?

☒ No
☐ Yes

- 1.9 Is the society a subsidiary of another society?

☒ No
☐ Yes

- 1.10 Does the society have one or more subsidiaries?

☒ No
☐ Yes

- 1.11 Is the society currently accepted by the Inland Revenue as a charity for tax purposes?

☐ No ▶ Continue to question 1.12
☒ Yes ▶ Give details below

Reference number of letter from Inland Revenue or the Scottish Charity number

XR 41400

You must confirm that you have attached a copy of the ☒ Yes
 Inland Revenue's letter to this return

- 1.12 Is the society registered with the Homes and Communities Agency, Welsh Ministers or The Scottish Housing Regulator?

☒ No ▶ Continue to question 1.14
☐ Yes ▶ Select the one you are registered with below and provide the registration number

☐ Homes and Communities Agency
☐ Welsh Ministers
☐ The Scottish Housing Regulator

Register number

- 1.13 Is the society a registered social landlord?

☒ No
☐ Yes

- 1.14 Does the society offer any insurance products?

☒ No
☐ Yes

- 1.15 Does the society undertake residential mortgage business?

☒ No
☐ Yes

- 1.16 Name of any organisation to which the society is affiliated

Name

Benefit of the community societies

- 1.17 As once completed this return will be placed on the society's public file, benefit of the community societies are welcome to use the space below to provide a report for all those who may have an interest in the society. If provided, this report should cover the activities of the society during the financial period covered by the return and should set out how these activities have brought benefit to the community.

WE HAVE CONTINUED TO PROVIDE AFFORDABLE AND ACCESSIBLE TRANSPORT TO THOSE WHO CANNOT EASILY ACCESS PUBLIC TRANSPORT WITH THE USE OF MINIBUSES. THE RANGE OF PERSONS INCLUDES THE ELDERLY, DISABLED AND CHILDREN WITH SPECIAL NEEDS. WE OBTAINED OUR OBJECTIVES DURING THE YEAR THANKS TO THE CONSIDERABLE HELP FROM STAFF AND VOLUNTEERS.

Please use separate sheets of paper if you need more space.

Please indicate how many separate sheets of paper you have used.

2

Statistics

We can use these figures in our Annual Report.

Account details

2.1 You must enter the figures below

See notes for help on items E-T. Enter NIL where applicable

A	Members at beginning of year	8
B	Members ceased during year	NIL
C	Members admitted during year	NIL
D	Members at end of year	8
E	Turnover for year	420628
F	Total of income and expenditure (receipts and payments added together)	
G	Net surplus/(deficit) for year	(1492)
H	Fixed assets	98505
I	Current assets	222505
J	Total assets (equal to amount in row O, below)	321010
K	Current liabilities	19070
L	Share capital	8
M	Long-term liabilities	NIL
N	Reserves	301932
O	Total liabilities, share capital & reserves (K+L+M+N) (equal to amount in J above)	321010
All societies (excluding clubs) must complete boxes P-T		
P	Investments in other Industrial and Provident societies	NIL
Q	Loans from members	NIL
R	Loans from Employees' Superannuation Schemes	NIL
S	Dividends on sales	NIL
T	Share interest	NIL

2.2 Names of subsidiaries as defined in Section 15 of the Friendly and Industrial and Provident Societies Act 1968

2.3 Names of subsidiaries not dealt with in group accounts (if any) and reasons for exclusions (as approved by the FCA)

The society must have written authority from us to exclude a subsidiary from group accounts

3

The audit

3.1 Type of audit used for the attached accounts.

If the society has used a full professional audit or an accountant's report then the report must be prepared by a registered auditor.

- ☐ Full professional audit ▶ Continue to section 4
- ☒ Accountant's report ▶ Complete questions 3.2 and 3.3
- ☐ Lay audit ▶ Complete questions 3.2 and 3.3
- ☐ Unaudited ▶ Complete questions 3.2 and 3.3

3.2 Do the society's registered rules allow the society not to undertake a full professional audit?

- ☐ No
- ☒ Yes

3.3 Has the membership passed at general meeting, in accordance with section 4A(2) of the Friendly and Industrial and Provident Societies Act 1968, a resolution allowing the society not to undertake a full professional audit for the year of account in question?

- ☐ No
- ☒ Yes

4

Accounts and signature

Accounts

- 4.1 Date on which the accounts and balance sheet will be/were laid before the AGM (dd/mm/yyyy)

10 / 09 / 2013


- 4.2 Has your society produced accounts to the minimum standard required?

- ☒ Yes ▶ you must confirm that you have attached the accounts and the audit/accountant's report bearing the original signatures of the auditor (if required by law), the secretary and the two committee members. ☒ Attached
- ☐ No ▶ you must produce accounts to the minimum standard required, see notes for details.

Signature – all societies to complete

- 4.3 The Secretary of the society must sign and date below

I certify that the information in this form is correct to the best of my knowledge and belief.

Name	BARBARA PERKS
Signature	
Phone number	315028
Email	
Date	dd/mm/yy 22.10.13

Registered Number: 26771R

GREEN COMMUNITY TRAVEL LIMITED

FOR THE YEAR ENDED 31 MARCH 2013



GREEN COMMUNITY TRAVEL LIMITED

FOR THE YEAR ENDED 31 MARCH 2013

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GREEN COMMUNITY TRAVEL LIMITED

Trustees' Annual Report for the Year ended 31st March 2013

We have continued to provide affordable and accessible transport to those who cannot easily access public transport with the use of minibuses. The range of persons includes the elderly, disabled and children with special needs. We obtained our objectives during the year thanks to the considerable help from staff and volunteers.


.....
R Tanner

GREEN COMMUNITY TRAVEL LIMITED

ACCOUNTANT'S REPORT

YEAR ENDED 31 MARCH 2013

Accountant's report to the members on the unaudited accounts of Green Community Travel Limited

We report on the accounts for the year ended 31 March 2013 set out on pages 3 to 8.

Respective responsibilities of the committee of management and reporting accountant

The society's Committee of Management is responsible for the preparation of the accounts, and they consider that the society is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our procedures consisted of comparing the accounts with the books of account kept by the society and making such limited enquiries of the officers of the society as we considered necessary for the purpose of this report. These procedures provide the only assurance expressed in our opinion.

Opinion

In our opinion:

- the revenue account and balance sheet for year ended 31 March 2013 are in agreement with the books of account kept by the society under section 1 of the Friendly and Industrial and Provident Societies Act 1968;
- having regard only to, and on the basis of the information contained in the books of account, the revenue account and balance sheet comply with the requirements of the Industrial and Provident Societies Acts 1965 to 2002; and
- the society has satisfied the conditions for exemption from an audit of the accounts for the year ended 31 March 2013 specified in section 4A(1) of the Friendly and Industrial and Provident Societies Act 1968 and did not at any time within the year fall within any of the categories of society not entitled to such exemption.

Frost Wiltshire LLP

**Frost Wiltshire LLP
Reporting Accountants
Statutory Auditor**

Brick House
21 Horse Street
Chipping Sodbury
Bristol
BS37 6DA

22 October 2013

GREEN COMMUNITY TRAVEL LIMITED

BALANCE SHEET AS AT 31 MARCH 2013

	<u>Cost</u>	<u>Depreciation</u>	<u>£</u>	<u>£</u>	(2012) <u>£</u>
<u>FIXED ASSETS</u>					
Buses	319062	230283	88779		108711
Equipment	<u>33934</u>	<u>24208</u>	<u>9726</u>		<u>8895</u>
	<u>352996</u>	<u>254491</u>	98505		117606
<u>CURRENT ASSETS</u>					
Debtors and Prepayments		40404		46588	
Balances at Bank		181983		153431	
Petty Cash Balance		<u>118</u>		<u>17</u>	
		222505		200036	
<u>Less: CURRENT LIABILITIES</u>					
Creditors amounts falling due within one year		<u>19070</u>		<u>15237</u>	
			<u>203435</u>		<u>184799</u>
Net Assets			<u>301940</u>		<u>302405</u>
<u>The Funds of the Charity:-</u>					
Share Capital			8		8
Unrestricted Income Funds			<u>301932</u>		<u>302397</u>
Total Charity Funds			<u>301940</u>		<u>302405</u>

Secretary B. vks.

Member A. J. A. G. G. G.

Member R. J. A. G. G.

Date 22.10.13

GREEN COMMUNITY TRAVEL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2013

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Prior Year Total Funds £
Incoming Resources				
Voluntary Income	3523	-	3523	10604
Investment Income	1027	-	1027	861
Incoming Resources from charitable activities	<u>417104</u>	<u>-</u>	<u>417104</u>	<u>498612</u>
Total incoming Resources	421654	-	421654	510077
Resources Expended				
Fundraising trading: cost of goods sold and other costs	<u>422119</u>	<u>-</u>	<u>422119</u>	<u>426174</u>
Net outgoing resources before transfers	(465)	-	(465)	83903
Transfers				
Gross transfers between funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net outgoing resources before other recognised gains and losses	(465)	-	(465)	83903
Other recognised gains/losses				
Share Capital adjustment	<u>-</u>	<u>-</u>	<u>-</u>	<u>132</u>
Net movement in funds	(465)	-	(465)	84035
Reconciliation of Funds				
Total funds brought forward	<u>302397</u>	<u>-</u>	<u>302397</u>	<u>218362</u>
Total funds carried forward	<u>301932</u>	<u>-</u>	<u>301932</u>	<u>302397</u>
Secretary	Berks.			
Member	A. J. F. G. G. G.			
Member	M. J. G. G.			
Date.....	22.10.13			

GREEN COMMUNITY TRAVEL LIMITED

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2013

ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the provisions in the Statement of Recommended Practice Accounting by Charities and the Financial Reporting Standard for Smaller Entities (effective April 2008).

Income

Donations are accounted for when received by the Company. Other income is accounted for on an accruals basis as far as it is prudent to do so. Donations received in kind are not valued unless the items involved are of significant value.

Taxation

As the Company has charitable status with HMRC, the Company is generally exempt from Income Tax and Capital Gains Tax, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Depreciation

Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor Vehicles	-	25% reducing balance
Equipment	-	15% reducing balance

Grants

Grant income is allocated against the expenditure to which it relates.

GREEN COMMUNITY TRAVEL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (contd)

YEAR ENDED 31 MARCH 2013

Tangible Fixed Assets

	Motor Vehicles £	Equipment £	Total £
Cost			
Brought Forward	315067	31387	346454
Additions	36995	2547	39542
Disposals	<u>(33000)</u>	— -	<u>(33000)</u>
Carried Forward	<u>319062</u>	<u>33934</u>	<u>352996</u>
Depreciation	£	£	£
Brought Forward	206356	22492	228848
Charge for year	45093	1716	46809
Disposals	<u>(21166)</u>	— -	<u>(21166)</u>
Carried Forward	<u>230283</u>	<u>24208</u>	<u>254491</u>
Net Book Value 31 March 2013	<u>88779</u>	<u>9726</u>	<u>98505</u>
Net Book Value 31 March 2012	<u>108711</u>	<u>8895</u>	<u>117606</u>

GREEN COMMUNITY TRAVEL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (contd)

YEAR ENDED 31 MARCH 2013

Debtors	<u>2013</u>	<u>2012</u>
	<u>£</u>	<u>£</u>
Prepayments and accrued income	32170	30906
VAT	<u>8234</u>	<u>15682</u>
	<u>40404</u>	<u>46588</u>

Creditors	<u>2013</u>	<u>2012</u>
	<u>£</u>	<u>£</u>
Trade Creditors	7281	6175
Accruals and deferred income	<u>11789</u>	<u>9062</u>
	<u>19070</u>	<u>15237</u>

Called up Share Capital	<u>2013</u>	<u>2012</u>
	<u>£</u>	<u>£</u>
Allotted, Issued and Fully Paid Ordinary £1 share	<u>8</u>	<u>8</u>

Funds

	Unrestricted Funds	Restricted Funds	Total
	<u>£</u>	<u>£</u>	<u>£</u>
At 1 April 2012	302397	-	302397
Net movement in Funds	<u>(465)</u>	<u>-</u>	<u>(465)</u>
	<u>301932</u>	<u>-</u>	<u>301932</u>

GREEN COMMUNITY TRAVEL LIMITED

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2013

			<u>2012</u>
	£	£	£
<u>Receipts:</u>			
Hire	389558		454615
Membership	11804		12600
Miscellaneous	15743		31397
Fundraising and Donations	<u>3523</u>		<u>10604</u>
	420628		509216
 <u>LESS EXPENSES</u>			
Rent, Rates and Power	21141	18142	
Salaries and National Insurance	201163	216544	
Vehicle Costs	127332	129281	
Postage, Stationery and Office Machine Maintenance	4035	5549	
Subscriptions, Permits and Registration	408	353	
Telephone	2562	2769	
Insurance	720	521	
Accountancy and Legal Fees	2990	1880	
Premises Maintenance	1142	301	
Sundry Expenses, Publicity and Advertising	1516	1750	
Volunteers	2146	2000	
Training Expenses	1495	456	
Bank Charges and Interest	27	20	
Depreciation (plus loss on disposal)	<u>55443</u>	<u>46608</u>	
	<u>422120</u>		<u>426174</u>
 (Deficit)/Surplus on Activities for year	(1492)		83042
 <u>Add: Adjustment Share Capital</u>	-		132
<u>Add: Bank Interest</u>	<u>1027</u>		<u>861</u>
 (Deficit)/Surplus for the Year	<u>(465)</u>		<u>84035</u>



Inland
Revenue
(Charities)

Whittaker Gregory & Company
Chartered Accountants
Brick House
21 Horse Street
Chipping Sodbury
BRISTOL BS37 6DA

Date: 9 October 2000
Our Ref: XR41400
Your Ref: CJ/TR/Y.005

Charity Title

St John's House Unit 380C
Merton Road
BOOTLE
Merseyside
L69 9BB

Tel: 0151 472 6029
Fax: 0151 472 6268

*Minicom

HELP ME

To maintain customer service please quote
our full reference. If possible, can I also
have a day time telephone number?

Dear Sirs

YATE SODBURY AND DISTRICT COMMUNITY TRANSPORT LIMITED

Bristol Cabot Tax Office passed their Corporation Tax records for Yate Sodbury and District Community Transport Limited to this office as we deal with charities.

We accept that Yate Sodbury and District Community Transport Limited is a charity for tax purposes under our reference XR41400.

Our Audit and Compliance section will write separately about the Society's liability to tax for the year ended 31 March 2000.

Please

- Do not send us any accounts unless we ask for them.
- Make any future enquiries about the charity to us under XR41400.

Yours faithfully

A J DOBSON
Technical Adviser

*Only callers with Minicom should use this number: - 0151 472 6112

CTY8

Business Director: Caroline Rookes