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Co-operative and Community Benefit Societies Act 2014

Change of registered office address

Society: Equal Care Co-op Limited

Registration number: 4453

New registered office address: Equal Care Co-op, Birchcliffe Centre, Birchcliffe Road, Hebden Bridge, West Yorkshire, HX7 8DG.

This document confirms that we have registered a change to the registered office address of the society, as shown above, under the Co-operative and Community Benefit Societies Act 2014 today.

Date: **20 July 2022**



Change Registered Office form

Society Name: Equal Care Co-op Limited

Society Num: 4453

Use this form to change your registered office address.

This form can be used by societies registered under the Co-operative and Community Benefit Societies Act 2014 (including credit unions), Friendly Societies Act 1974 (including branches of friendly societies) or Friendly Societies Act 1992.

Please note that this form, including any details provided on the form, will be made available to the public through the Mutuels Public Register.

3.1 Please provide details of the new address below.

Please note that you cannot use a PO Box address.

Registered office address	Equal Care Co-op
	Birchcliffe Centre, Birchcliffe Road
Town	Hebden Bridge
County	West Yorkshire
Postcode	HX7 8DG

4.1 Is the society registered under the Friendly Societies Act 1992?

Yes

No

PENNINE HERITAGE LIMITED
THE BIRCHCLIFFE CENTRE
HEBDEN BRIDGE
HX7 8DG

**SUBJECT TO CONTRACT
PRINCIPAL TERMS FOR THE LICENCE TO:**

Equal Care Co-op – Room 15

1. Premises :-

Room 15, The Birchcliffe Centre, HX7 8DG

The licence shall be in respect of that part of the above premises named above

2. A Licence - not a Lease :-

This licence creates no lease whatsoever between the parties and it is expressly agreed between Pennine Heritage (PH) and the licensee Equal Care Co-op that Part II of the Landlord and Tenant Act 1954 shall not apply to this agreement.

3. Commencement :-

The Licence shall commence on 1st August 2022.

4. Consideration :-

A fee of £275 (incl. VAT) will be due on the first day of each month, commencing 1st August 2020.

This will cover occupation of the room as indicated above, shared boardroom use (subject to availability) and services (heating and lighting).

5. Bond :-

A deposit of one month's rent – in this case £275 - shall be paid on acceptance of PH terms & conditions. This will be returned (less any deductions) at the end of the License.

6. Termination :-

This Licence may be terminated by Pennine Heritage Limited or the Licensee by either party giving to the other not less than one month's prior notice in writing. The Licence shall be terminated forthwith if :-

a) the Licensee is in breach of any of their obligations under the Licence or

b) the Licensee shall become bankrupt, or, if a Company enters into Liquidation whether voluntary or otherwise.

7. Maintenance :-

Pennine Heritage agrees with the Licensee to maintain the outer fabric of the building. The Licensee shall be responsible for the installation and maintenance of any apparatus on the premises including all services thereto and shall keep the same in good repair throughout the period of the Licence to the satisfaction of the Board of Pennine Heritage Limited.

The Licensee shall yield up the premises at the end of the Licence in good repair and condition. Any apparatus and service connections thereto attached to the premises by the Licensee in consequence of the Licence shall be removed and all surfaces made good to the satisfaction of the Board of Pennine Heritage Limited. Any apparatus and service connections thereto which remain on the premises three months after the termination or expiry of the Licence will become the property of Pennine Heritage Limited.

8. Use :-

The premises may be used only in connection with the Licensee's business or occupation subject to the consent of Pennine Heritage Limited to any change of use.

9. Alterations/Additions/Advertisements :-

The Licensee shall not make any alterations or additions to the land/premises nor erect or allow to be erected any structures, advertisements or other form of sign without the prior written consent of Pennine Heritage Limited and the Local Planning and Building Regulations Authority, as appropriate.

10. Assignment/Sub-lettings :-

This Licence, by its very nature, cannot be assigned, sublet or parted with in anyway without the prior written consent of Pennine Heritage Limited, which shall not be unreasonably withheld..

11. Indemnity :-

The Licensee shall indemnify Pennine Heritage Limited from and against all claims arising out of the use and occupation of the demised premises.

12. Insurance :-

The Licensee will be responsible for insuring apparatus attached to the premises e.g. computers, faxes etc.

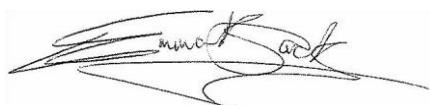
13. Access :-

The Licensee agrees to allow persons duly authorised by Pennine Heritage Limited to enter the premises to inspect them at any time during normal business hours.

Signatures to the Agreement

Company Name (if applicable); Equal Care Co-op

Signed by (block letters); EMMA BACK

A handwritten signature in black ink, appearing to read 'emma back', written over a light grey rectangular background.

Licensee Signature;

Dated; 14th July 2022

Address; 5 Albert St, Hebden Bridge HX7 8AH

Phone Number; 07983391318

Email Address; emma@equalcare.coop

For Pennine Heritage Limited:

Signature;

Dated;

Name;

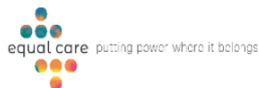
Position;

Witness Signature;

Dated;

Name;

Role;



Emma Back <emma@equalcare.coop>

Confidential: Office 1.11 Equal Care Co Op - Notice

Stott, Jesse <J.B.Stott@leedsbeckett.ac.uk>

12 July 2022 at 13:34

To: Emma Back <emma@equalcare.coop>, Kate Hammon <kate@equalcare.coop>

Emma and Kate Good Afternoon

Thank you for coming to see me this lunchtime to request urgent release from your contracted minimum 3 month written notice period.

Given the circumstances of you needing to secure a new office as soon as is possible I have gained permission to release you from end August 2022.

This would be subject to your acceptance today by return email, to this being confidential and to your account being up to date.

(Please advise so I can confirm procedure/any required paperwork for early release with our Legal Team).

With kindest regards and many thanks

Jess



Jesse Stott
University Business Centre Co-Ordinator –

Halifax
Enterprise Services

Piece Mill, [25-27 Horton Street, Halifax, HX1 1QE](#)

Email: j.b.stott@leedsbeckett.ac.uk

DDI: 0113 812 9865

Mob: 07387 233294

Office Landline: Halifax 01422 270129

20/07/2022, 16:00

Equal Care Co-op Mail - Confidential: Office 1.11 Equal Care Co Op - Notice

To view the terms under which this email is distributed, please go to:-
<https://leedsbeckett.ac.uk/disclaimer/email>